

MEMORIAL – TREE AND BENCH DONATION PROGRAM
OZAUKEE COUNTY PLANNING AND PARKS DEPARTMENT

The Tree and Bench Donation Program sponsored by the Ozaukee County Planning and Parks Department allow groups or individuals to donate trees or benches to be placed on County owned park land to honor events, individuals or as memorials to loved ones. Trees and benches purchased through the program may be planted or placed in County Parks, trails or golf courses. Requested locations for the trees or benches will be honored when possible, however exact placement is at the discretion of the Planning and Parks Department. It should be understood that donations of items to the parks does not constitute ownership of the item or the land upon which the item is located. Payment is due at the time the order is placed. These donations may qualify as a charitable contribution tax deduction. (See IRS Pub. #52)

TREES

The minimum tree donation is \$700 per tree and is subject to change. This fee underwrites the cost of the tree, mounting of plaque, planting of the tree and maintenance of the tree. The plaque, paid for separately by the donor, will be sized 8.25”W x 3”H and will be mounted on a display in the golf course facility or in the case of planting in a park the plaque will be displayed in the park kiosk. Species of trees requested will be determined by planting location and will be agreed to by the donor and the Planning and Parks Department. Trees will be approximately 6 to 8 feet in height and 1 ½ to 2 inches in diameter. The successful growth of trees cannot be guaranteed. If a tree does not survive the parks department reserves the right to replace the tree. Trees ordered April through October will be planted in the fall. Trees ordered November through March will be planted in the spring.

See attached list for species of trees that are acceptable for donation at our parks and golf courses.

BENCH

The minimum bench donation is \$2,500.00 per bench for the County parks except Lion’s Den, Virmond Park and Clay Bluffs which is \$5,000.00. This fee underwrites the cost of the bench, plaque, site preparation, concrete base, installation of the bench and ongoing maintenance. For consistency within our parks the standard steel bench shown below is available as a donated item. The engraved plaque will be sized 8.25”W x 3”H and will be mounted on the backrest of the bench. Donated benches that may be damaged by weather or vandalism will be repaired or replaced as determined by the Planning and Parks Department.



Golf courses accepting tree donations:

Hawthorne Hills Golf Course

Mee- Kwon Park Golf Course

Parks & trails Accepting tree and bench donations:

Covered Bridge Park – Bench cost \$2,500

H.H. Peters Youth Camp - Bench cost \$2,500

Hawthorne Hills Park - Bench cost \$2,500

Interurban Trail - Bench cost \$2,500

Lions Den Park – Bench cost \$5,000

Mule Hill – Sledding Hill Bench cost \$2,500

Tendick Park - Bench cost \$2,500

Virmond Park – Bench cost \$5,000

Clay Bluffs – Bench cost \$5,000

OZAUKEE COUNTY
PLANNING AND PARKS DEPARTMENT
MEMORIAL TREE APPLICATION

DONOR INFORMATION:

Date: _____

Name of Donor: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Golf Course or Park Requested: _____

Tree Requested: 1st Choice: _____ 2nd Choice: _____

(Location and Species is not guaranteed. Planning and Parks will work with the donor to best accommodate the request.)

The plaque, which will be ordered through this department but is a separate payment by the donor, and sized 8.25"Wx3"H will be mounted on a display in the golf course facility or in the case of planting in a park, the plaque will be displayed in the park kiosk. The donor will let Ozaukee County Planning & Parks Department know how they would like the plaque to read, which then must be reviewed and approved by the department before we order for the display.

When your application has been received it will be reviewed by the Planning and Parks Department. The Donor will be contacted to discuss the tree selection, requested tree planting location and approximate date for planting.

Please send this application along with a donation check for \$700.00 to:

Ozaukee County
Planning and Parks Department
121 W. Main St.
Port Washington WI 53074
Make check payable to: Ozaukee County Planning & Parks Dept.

OZAUKEE COUNTY
PLANNING AND PARKS DEPARTMENT
BENCH APPLICATION

DONOR INFORMATION:

Date: _____

Name of Donor: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Park Requested: _____

Location of bench within park will be determined by staff based on existing benches already in place.

A plaque 8.25"Wx3"H will be inscribed as part of the cost. The donor will let Ozaukee County Planning & Parks Department know how they would like the plaque to read, which then must be reviewed and approved by the department before being mounted to the bench. The plaque will be mounted to the bench by the Planning and Parks Department.

When your application has been received it will be reviewed by the Planning and Parks Department. The Donor will be contacted to discuss location requested and approximate date for installation.

Please send this application along with a check for to:

Ozaukee County
Planning and Parks Department
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Port Washington WI 53074
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