

OZAUKEE COUNTY'S QUARTERLY YOU'RE AM-"OZ_(AUKEE)"-ING AWARD

DETAILS & PROCEDURE

Purpose:

At Ozaukee County, we love to celebrate successes of our amazing employees. One way to do this is through peer to peer recognition. We would LOVE to hear about the incredible accomplishments of your coworkers and encourage you to nominate those who make a difference for our new, quarterly "You're Am-OZ-ing" Award.

Process & Awards:

Nominations for each of the Five Categories will be accepted on an ongoing basis and a drawing to select one winner from each category will be completed quarterly. Categories are as follows:

- **Bright Idea/Creativity** - Honoring the creative problem solver.
- **Above and Beyond** - Modeling superior performance.
- **Collaboration/Helping/Mentoring** - Leading others through partnerships.
- **Make it Happen** - Relentlessly resourceful and productive.
- **Unsung Hero** - Working behind the scenes.

To nominate a coworker, please complete the You're Am-OZ-ing Award Nomination Form (page two of this document) and return to Katherine Etta in Human Resources by mail, email, or drop off in-person:

Katherine Etta
Ozaukee County Human Resources
121 W. Main St, P.O. Box 994
Port Washington, WI 53074
ketta@co.ozaukee.wi.us

Forms will be gathered and one winner will be randomly drawn from each category to receive a \$25.00 Visa gift card or an item of Ozaukee County branded apparel.

Submission deadlines are March 31, June 30, September 30, and December 31. All winners will be notified via email of their recognition and an organization-wide email will be sent to both celebrate all nominees and announce the recipients for each category! Rewards will be distributed via mail shortly after the announcement. All nominated employees will receive an award certificate that includes details of their nomination!

Thank you for making Ozaukee County an incredible place to work!

OZAUKEE COUNTY'S QUARTERLY YOU'RE AM-"OZ_(AUKEE)"-ING AWARD

NOMINATION FORM (TO PROVIDE TO HUMAN RESOURCES)

Nominator:

Name: _____ Department: _____
Email: _____ Phone: _____ Date: _____

Nominated Employee:

Name: _____ Department: _____

Please identify the category that best describes the work you wish to recognize the Nominee for (**circle one**):

Bright Idea/Creativity - Honoring the creative problem solver.

- Developing innovative solutions to challenges
- Breaking down boundaries and/or creating new relationships to improve the way work gets done
- Approaching problems as opportunities for growth and learning

Above and Beyond - Modeling superior performance.

- Recognizing performance that goes above and beyond typical job duties

Collaboration/Helping/Mentoring - Leading others through partnerships.

- Positively influencing others in working towards departmental or organizational objectives
- Actively participating in fostering others through change initiatives
- Investing time and effort in coaching and/or mentoring
- Serving as a role model to others through positive interactions

Make it Happen - Relentlessly resourceful and productive.

- Achieving a desired outcome despite adversity (e.g. limited resources, time constraints, an unexpected challenge)

Unsung Hero - Working behind the scenes.

- Consistently providing high quality, reliable and critical work that, if undone, would halt highly visible operations
- Demonstrating a steady willingness to improve work situations and doing so without prompting or fanfare

Tell Your Story: please write a brief description of why you want to recognize this colleague's good work. Please include why it was important to you and how it made a difference to Ozaukee County.

-Return completed form to Katherine Etta in Human Resources in-person, 121 W. Main St, Port Washington, WI 53074 or by emailing: ketta@co.ozaukee.wi.us-

-Award recipients for each category will be drawn on a quarterly basis. Deadlines are March 31, June 30, September 30, and December 31-