

# County Board Committee Reorganization

*To Empower and Engage  
the Ozaukee County  
Board*

# Agenda

- Review Evaluation from 12/3/04
- Reorganization Committee Charts
  - Changes since 12/3/04
  - Sample committee agenda
  - Input from County Board & Department Heads
- Policy & Procedures
  - 2<sup>nd</sup> Board Mtg
  - Committee Chairs (Options A,B,C,D)
  - 2<sup>nd</sup> Vice- Chair
  - Monthly Meeting Schedule
- Timeline for Implementation
  - Presentation & Discussion

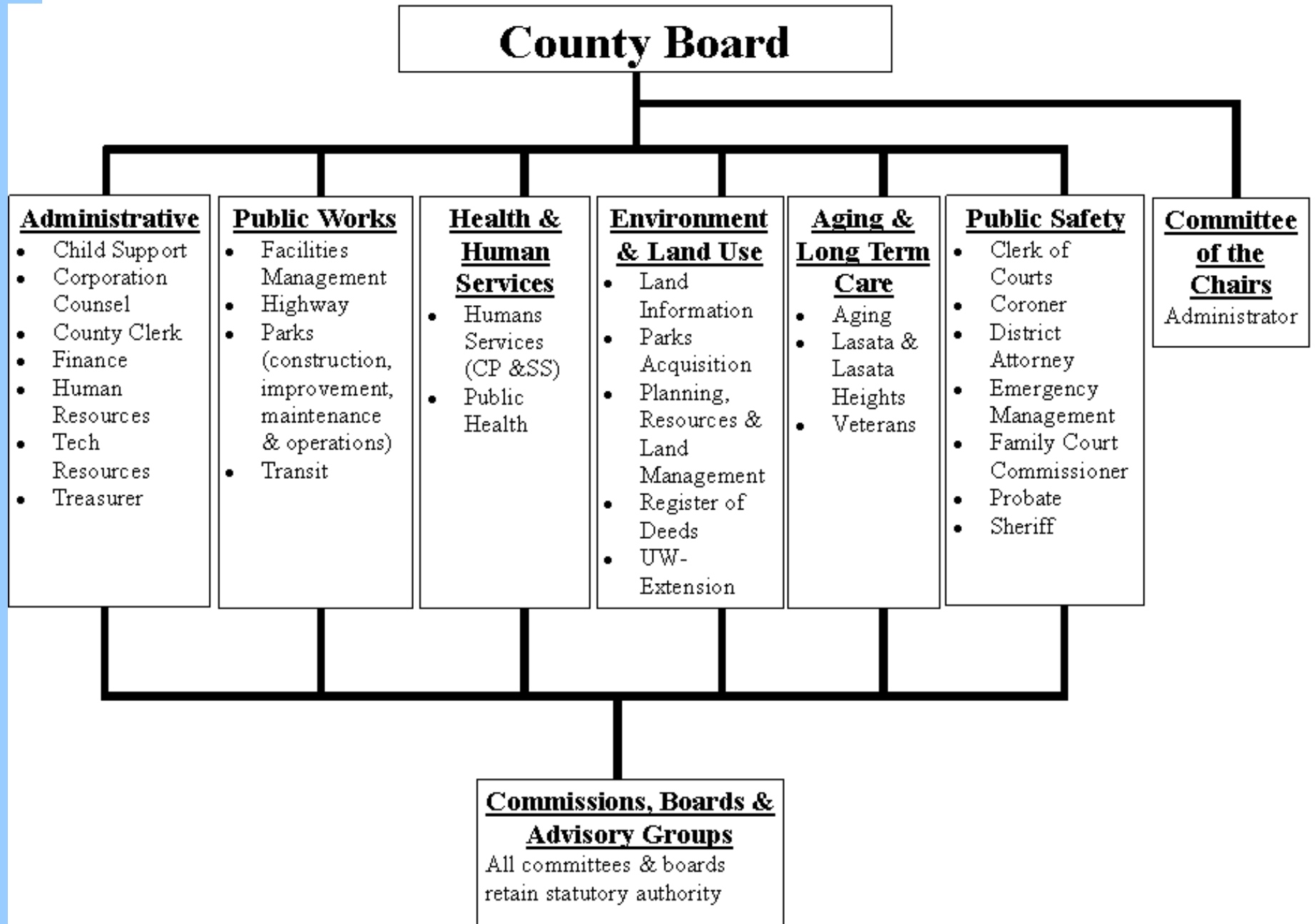
# 1<sup>st</sup> Cty. Board Reorg. Workshop

- Evaluation
  - Overall positive- “The day was a winner”
  - Concern that some comments strayed off topic
  - Time went too fast, good start, ready for next steps
- Consensus Building
  - 21 CBS agree with the concepts reviewed on 12/3/04 and are in favor of moving towards a goal of implementing the concept addressed today.
  - 5 indicated that they were not sure
  - Nobody disagreed

# Proposed Committee Structure

- 6 Functional Committees
  - 5 CBS X 6 Committees = 30 CBS + Board Chair
- 9 Subcommittees
- 1 Committee of the Chairs
- Total = 16 Committees
- Reduction of 13 Committees

# Proposed Organizational Chart



# Administrative

## County Board

### Administrative

- Child Support
- Corporation Counsel
- County Clerk
- Finance
- Human Resources
- Tech Resources
- Treasurer

### Labor Negotiations

A Flexible Advisory Group to meet as needed. CBS and staff membership would change depending on situation.

***\*NO CBS REQUIRED***

### Personnel Review Board

An Advisory Group to handle upgrades, job evaluations, grievances and appeals. Flexible membership that meets as needed.

***\*NO CBS REQUIRED***

# Public Works

## County Board

### Public Works

- Facilities Management
- Highway
- Parks (construction, improvement, maintenance & operation)
- Transit

### Parks Advisory Board

Optional, but recommend having  
State Statutes 27.02(1)(2), 27.03(2), 27.04(1)(2), 27.05  
Can have any structure we choose, not required to have  
**\*NO CBS REQUIRED**

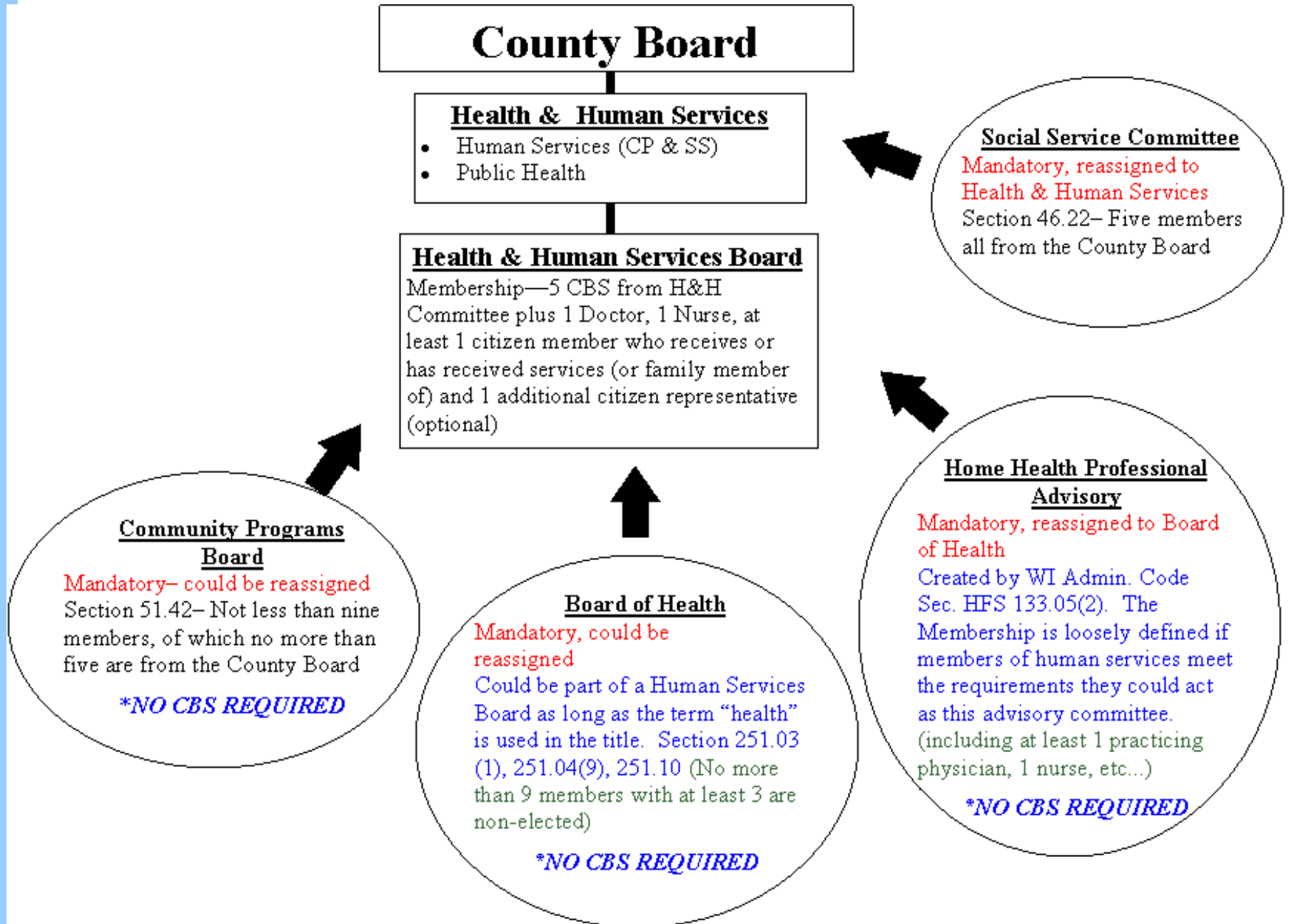
### Traffic Safety Commission

Mandatory- separate  
Created by Statute Sec 83.013 as a specific committee with membership requirements by State law.  
**\*NO CBS REQUIRED**

RECCOMENDATION  
1 CBS, Public Works  
Vice-Chair or designee  
6 Citizens  
Meet quarterly or as

Also reports to  
Public Safety  
Committee

# Health & Human Services





# Env. & Land Use

## County Board

### Environment & Land Use

- Land Information
- Park Acquisition
- Planning, Resources & Land Management
- Register of Deeds
- UW-Extension

### UW-Extension

**Mandatory, reassigned to Env. & Land Use**

State Statute 59.56 (3)(b)- if you have a UWEX office, you need a UWEX Committee. However, the duties can be reassigned to another committee.

### Board of Adjustment

**Optional- but recommend having**  
County can create this board under Sec 59.694(1)(2) & 59.692(4)(5). No more than 5 members, members must live within a town with no 2 members from the same town. If we do not create this board, the appeals would have to be decided by another entity, such as zoning committee or county board under Sec (59.694 (1) last line.

***\*NO CBS REQUIRED***

### Smart Growth

**Optional- but recommend having**  
A Department, Private Contractor or Current Committee can do this under Sec. 66.100(4). It is a question of the amount of work involved & termination of committee. No requirement for membership by State Statute. Could be CBS or Citizens

***\*NO CBS REQUIRED***

# Aging & Long Term Care

## County Board

### Aging & Long Term Care Committee

- Aging
- Lasata & Lasata Heights
- Veterans

### Lasata Board of Trustees

Optional, reassigned to Aging & Long Term Care Committee  
According to the Atty General, the nursing home can be governed under a committee, rather than Trustees under Sec. 46.18

### Veterans Commission

Mandatory, must remain a separate committee

State Statute requirement, Sec 45.12

**\*NO CBS REQUIRED**

### Commission on Aging

Mandatory, could be reassigned

Sec. 46.82(4)(a)1&2,(b)1&2 creates the commission. Human services could act as this commission 46.23(3)(b)d if the committee can meet the membership criteria of sec. 46.82(4)(b)1 or 2 (49% or less elected, 50% or more age 60+)

**\*NO CBS REQUIRED**

### Long-Term Support Planning

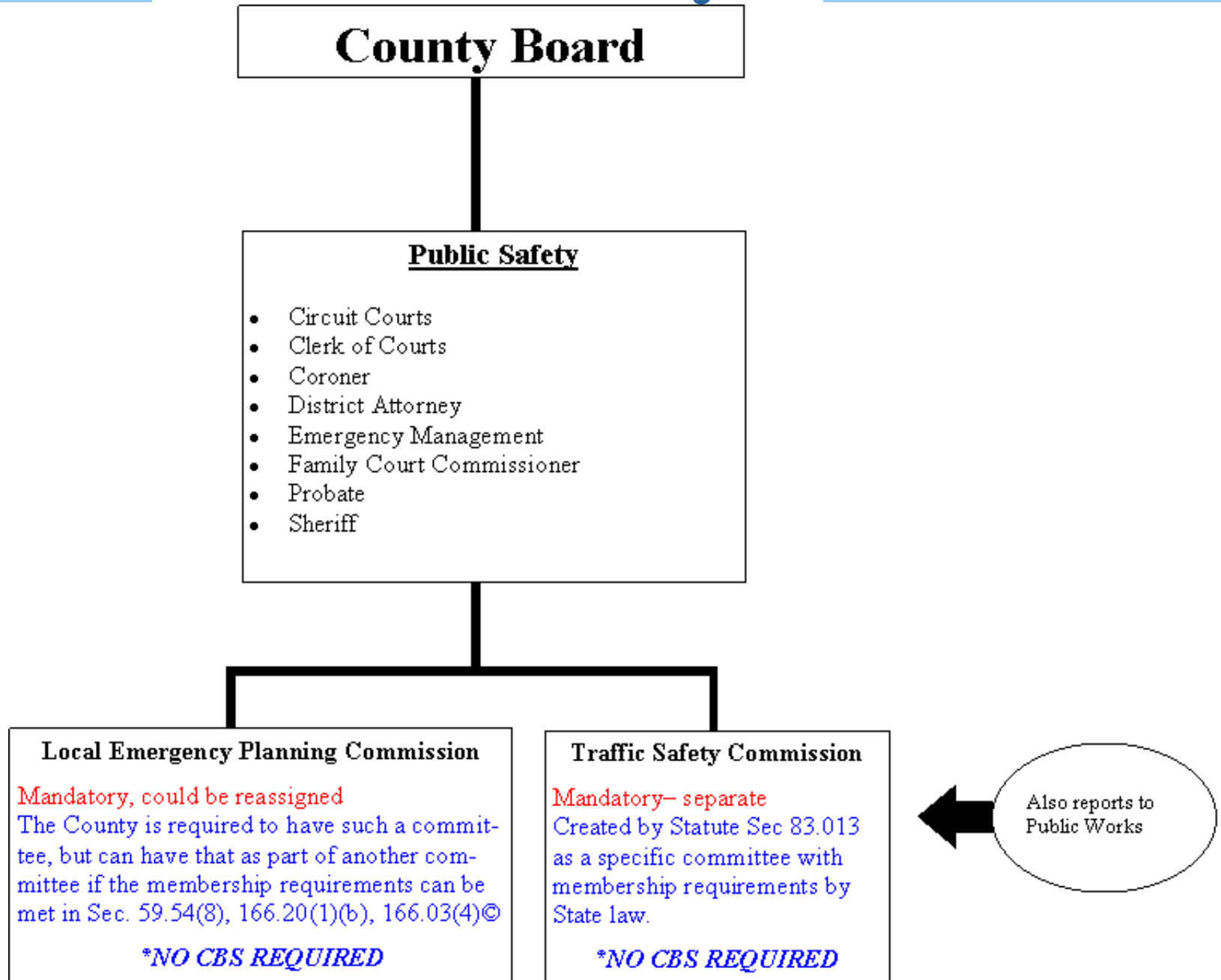
Mandatory, could be reassigned

State Statute Sec. 46.27(3)(a) and (4). (2 county elected officials required, 1 county health rep., at least 5 people who receive services, 2 county department reps., ect.)

**\*2 CBS REQUIRED**

Meet as needed, minimum 2 times per year

# Public Safety



# Sample Agenda

- Call to Order / Approval of Minutes
- Action Items
- Reports
- Policy Issues
- Next Months Items
- Adjourn

# Draft Admin. Com. Agenda

1. Call to Order, Meeting Notice, and Adoption of Agenda, Public Comments
2. Approve minutes of the December 1, Meeting
3. Action Items:
  - Approve County Board Committee Structure
  - Resolution – Compensation for Meeting and Expenses
  - Review and Approval of Non-represented Employees early retirement proposal
  - Discussion/Approval of County Grant Submission for Wireless 911 Project
  - Approval of AMS contract for 2005
4. Report of Personnel Review Board
  - Sub-Committee that handles upgrades, job evaluations, grievances, appeals, etc.

# Draft Admin. Com. Agenda

5. Review and Approval of PRB items (if any)
6. Report of Labor Negotiations Sub-Committee
7. Review and Approval of Labor Negotiations Recommendations (if any)
8. Management reports:
  - Equipment/Software Requests that have been budgeted
  - Radio System Upgrade,
  - Integrated Government Services Platform Status Report
  - 1st Quarter 2005 Statement of Work-AMS for IGSP Project
9. Discussion of items for next month's agenda
10. Adjournment

# County Board

## Two County Board Meetings Per Month

- 1<sup>st</sup> Meeting- Business
  - Resolutions
  - Ordinances
  - Transfer of funds
- 2<sup>nd</sup> Meeting- Policy Meeting
  - Some business items
  - Discussion of big picture issues
  - Presentations

## Examples of Policy Issues

- Old jail building
- Capital improvement projects
- Lasata
- Health insurance
- Infrastructure needs
- Radio/dispatch/911/wireless
- Safety concerns in the courts
- TABOR/state mandates
- Public Health agent status
- Data integration- internal (human service) & external (criminal justice)



# Committee of the Chairs

- Membership
  - Board Chair (preside & vote when needed)
  - Vice-Chair
  - 6 Committee Chairs
- Staff
  - Administrator
- Agenda
  - Chair & Vice Chair
  - Administrator

## Committee of the Chairs- Roles

- Provide vital communication linkage between 6 committees and work to resolve competing issues
- Set agenda for the policy County Board meeting
- Perform legislative duties

## Chair: Option A

- County Board Chair would appoint CBS to each functional committee
- Each committee would elect its own Chair
  - Committee Chair sits on Committee of the Chairs
- Consequences
  - CBS empowered to elect own leadership
  - Chairmanship would be based on experience, ability and interest.
  - Committee of the Chairs may be too diverse for effective communication

## Chair- Option B

- County Board Chair appoints CBS to each committee & appoints Chair for each committee
- Consequences
  - Board Chair guaranteed that they could work with Committee of Chairs
  - Efficient communication between Board Chair & committees
  - Concerns with consolidated power in Board Chair position

## Chair- Option C

- The County Board would elect the Committee Chairs for each of the six Functional Committees. The County Board Chair would then appoint the remainder of the CBS to the six Functional Committees.
- Consequences:
  - The County Board elects their own leadership team for the two year election term
  - The full County Board would elect Committee Chairs based on qualification and experience

## Chair- Option D

- The County Board Chair would appoint three Functional Committee Chairs and the County Board would elect the other three Functional Committee Chairs. The County Board Chair would then appoint the remainder of the County Board Supervisors to the six Functional Committees.
- Consequences:
  - Balance between County Board and Board Chair in selecting Committee Chairs

## Second Vice-Chair

State Statute 59.12 (2)

The board at the time of the election of the chairperson shall also elect a member vice chairperson, for the same term, who in case of the absence or disability of the chairperson shall perform the chairperson's duties.

**The board at the time of the election of the chairperson may also elect a member 2nd vice chairperson,** for the same term, who in case of the absence or disability of the chairperson and vice chairperson shall perform the duties of the chairperson. The board may provide for the payment of additional compensation to the vice chairpersons.

# Proposed Monthly Meeting Schedule

- 1<sup>st</sup> Wednesday- County Board Business Meeting
- 2<sup>nd</sup> Week of the Month
  - Tues., Wed. & Thurs.- 6 Functional Committee Meetings
- 3<sup>rd</sup> Wednesday- County Board Policy Meeting



# Timeline

- April 2005
- July 2005
- April 2006

## Mission Statement:

Ozaukee County will provide its citizens with responsive government and quality services in a fiscally responsible manner through innovation, leadership and dedication.

