



Greetings

Law Enforcement Committee

Department Flow Chart

Personnel Movement

Patrol Division

Overview, Snowmobile Patrol, Special Deputy Program

Civil Process Division

Detective Bureau

Overview, Juvenile Office, Ozaukee County Anti-Drug Task Force

Training Program

Overview, Firearms Training

Community Services

Overview, Hunter Education

Jail Division

Overview, Secure Juvenile Detention Center, The Huber Law, Canine Unit, Health Service, Food Services, Chaplaincy Program, Transport Unit, Literacy Program

Clerical Staff

Communications Division

New Technology

Public-Private Partnerships

Local Emergency Planning Committee, Traffic Safety Commission,
Wisconsin Highway Safety Partnership, Traffic Incident Management
Enhancements, Association of Ozaukee County Fire Departments, Critical
Incident Stress Debriefing, Ozaukee Peace Initiative

Civilian Participation

Internship Program, Civilian Ride-Along, Externships, Citizen Academy

2001 Annual Report

2000 Annual Report

2002 Annual Report



Ozaukee County Sheriff's De

Maury Straub, Sheriff

James M. Knowles, Chief Deputy

1201 S. Spring Street • P.O. Box 245 • Port Washington, Wis

February 6, 2003

To the honorable Board of Supervisors of Ozaukee County,

Greetings.

The year 2002 was a very successful year for the Sheriff's Department. We were able to become more efficient and effective at what we do.

This was the first full year of housing inmates from the Immigration and Naturalization Service (INS). This partnership has proven to be very beneficial, as INS was responsible for generating in excess of \$1.3 million in boarding revenue out of a total of \$1.5 million for the year. We anticipate the continuation of our relationship with INS and are working on expanding it.

This was also the first full year of operation for the jail's transport team. Through proper utilization of this unit, we were able to reduce our overtime expenditures by \$146,000 from 2001.

Near the end of 2002, we completed a recruitment and hiring regimen designed to bring more female deputies into the department. We targeted female deputies due to a bona fide occupational qualification that required us to guarantee around-the-clock supervision by female deputies. This regimen proved very successful, and three well-qualified candidates were hired before the end of the year.

The past year was very exciting and rewarding for the Ozaukee County Sheriff's

Department. As always, you are invited to visit us at any time. We would be privileged to show you our operations and answer any questions you may have.

Sincerely,

MAURY STRAUB

Ozaukee County Sheriff

Ozaukee County Board of Supervisors

Law Enforcement Committee

To April 30, 2002:	As of May 1, 2002
Ted Egelhoff, Chairman Elizabeth Brelsford Paul H. Brunnuell John J. Hilber Stan T. Kulfan	Rose Hass Leider, Chairman Elizabeth Brelsford Paul H. Brunnuell Richard Karshna Gerald E. Walker

**SHERIFF STRAUB
CHIEF DEPUTY J.M. KNOWLES**

LT. J. EBERT
JAIL ADMINISTRATOR

LT. R. GALBRAITH
SUPPORT SERVICES

LT. E. HERMANN
ADMINISTRATION

LT. C. McCORMICK
OPERATIONS

LT. D. ROBERTS
DETECTIVE BUREAU

**COURT
SECURITY**

Dep. N. Caswell

CLERICAL

DATA CONTROL
COORDINATOR
N. Sachse

ACCOUNTS (3)
A. Dettmann
H. Linzenmeyer
L. Melichar

CLERK-TYPISTS (8)
L. Arthur (Patrol)
S. Budreck (Admin.)
C. DeGroot (Jail)
S. Franzen (Det.)
V. Kaas (Process)
C. Mintner (Admin.)
P. Peterka (Jail)
C. Witthuhn (Jail)

SECRETARY S. Tatreaux

JAIL DIVISION

SERGEANTS (5)	Dep. J.K. Johnson
Sgt. Dettmann	Dep. Kies
Sgt. Enders	Dep. Krueger
Sgt. Gierach	Dep. Lambrecht*
Sgt. J.G. Johnson	Dep. Lusty
Sgt. Kort	Dep. Moertl
JAILERS (39)	Dep. Neitzel-Sanders
Dep. Arendt	Dep. Nilsestuen
Dep. Behnke	Dep. Penkwitz
Dep. Belzer	Dep. Roth
Dep. Bethards	Dep. Sauer
Dep. Bittner	Dep. Schmidt
Dep. Buchholz	Dep. Schoenherr*
Dep. K. Caswell	Dep. Schulz
Dep. Creaney	Dep. Serak
Dep. Didier	Dep. Shelandier
Dep. Domagalski	Dep. D. Taylor
Dep. Eichstaedt	Dep. Thiermann
Dep. Frechette	Dep. Thomas
Dep. Gahan	Dep. Webb*
Dep. Goerke	Dep. Yates
Dep. Griffin	*transfer to Patrol pending
Dep. Harrington	
Dep. Heller	
Dep. M. Hermann	
Dep. Hill	
Dep. Holzer	
Dep. Javela	

**JAIL
HEALTH**
NURSES (2)
M. DeCesaro
L. Williams

FOOD SERVICE
SUPERVISOR
N. Lucas-Gierach
COOKS (8)
S. Berres
N. Hosking
L. Lanser
J. Nagle
J. Pawling
D. Rinehart
S. Zemlicka
vacancy

**DETECTIVE
DIV.**

DETECTIVES -
GENERAL
ASSIGNMENT
(4)
Det. Guss
Det. Knop
Det. Milbach
Det. Steck

DRUG UNIT

DETECTIVE

UNDERCOVER
OFFICER

CLERK

**OZAUKEE
COUNTY
SHERIFF'S
DEPT.**

PATROL DIV.

SERGEANTS (4)
Sgt. Glocke
Sgt. Martin
Sgt. Seeger
Sgt. Vargo
PATROL
OFFICERS (18)
Dep. Daniels
Dep. Dondero
Dep. Dudash
Dep. Helm*
Dep. C. Knowles
Dep. J. D. Knowles
Dep. Last
Dep. Maglio
Dep. Milczarek
Dep. Nemacheck
Dep. Noll
Dep. Ogren
Dep. Parr
Dep. Passet
Dep. Rowe
Dep. Scharnweber
Vacancy (2)
*transfer to Jail Transport Team pending

**SPECIAL
DEPUTIES**

**COMMUNITY
SERVICES/
CIVIL PROCESS**

Sgt. McElligott
Dep. Speth

**COMMUNICA-
TIONS DIVISION**

DISPATCH
SUPERVISOR
W. Maechtle
DISPATCHERS (8)
B. Boesch
C. Hill
J. Huybers
D. Joswick
E. Klein
J. Laurin
F. Poppy
T. Whitrock

Personnel Movement

New Hires:

Deputy Christine Creaney

Deputy Christine Hill

Deputy April Bittner

Special Deputy Michael Steidtmann

Special Deputy Matthew Caswell

Nurse Mary Jane DeCesaro

Clerk Cynthia Franceschi-DeGroot

Clerk Linda Arthur

Promoted to Lieutenant:

Lieutenant Cory McCormick

Promoted to Patrol Sergeant:

Sergeant Elizabeth Vargo

Retired:

Sergeant David Lorenz - 25 years

Patrol Division

The Ozaukee County Sheriff's Department's **Patrol Division** consists of 18 patrol deputies and three patrol sergeants who provide patrol services 24 hours a day, 365 days a year. These services include coverage of 501 miles of interstate, state, county and town roads.

The Patrol Division provides full law enforcement services for all townships, unincorporated villages and municipalities that do not maintain a law enforcement agency. The population of these areas is 20,193. The Patrol Division also assists other law enforcement agencies within the county as requested.

The Patrol Division responds to and investigates all criminal activity reported or observed, including domestic violence, disturbance, death, burglary, theft, damage to property, weapon, sexual assault, other assault, fire, mental illness, missing/runaway persons, motor vehicle theft, narcotics, rescue, robbery, suspicious person/vehicle/circumstances, trespassing, wanted person, 911, alarms.

PATROL DIVISION STATISTICS - 2002

		<i>2002 v. 2001</i>
Incidents	7,895	+1%
Traffic related	1,091	
Assist citizen	411	
Assist other agency	405	
Rescue calls	298	
False alarms	328	
Dogs, animals & livestock	286	
False 911 calls	218	
Motor Vehicle Crashes	779	+7%
Involved vehicles	1,058	
Injured persons	212	
Fatalities	6	
Traffic Citations	4,565	+29%
Speeding	1,606	
Equipment violations	867	

Revoked/suspended/no license	507	
Registration/title violation	628	
Failure to stop/yield	279	
Operate while intoxicated/ related offenses	209	
County Ordinance Citations	347	-21%
Underage alcohol consumption	111	
Disorderly conduct	93	
False alarms/false 911 calls	32	
Warnings	6,398	+26%
Speeding	4,155	
Fail to stop/yield	309	
Disorderly conduct	206	
Equipment violations	261	
Lane deviation	286	
15 Day Repair Notices	1,674	+34%
Registration violation	574	
Headlight	345	
Tail light	137	
Custodial Arrests	834	+25%

While responding to calls for service of a wide variety, patrol officers are also called upon for the service of civil process and arrest warrants, as well as various special assignments, including D.A.R.E., training, conducting background investigations, and county fair duties.

Snowmobile Patrol

The Snowmobile Patrol program was initiated—and is partly funded—by the Wisconsin Department of Natural Resources (DNR). The purpose of the program is to increase law enforcement presence on the snowmobile trails to ensure compliance with state and local laws, and to serve in a public safety awareness role. The Snowmobile Patrol’s purpose mirrors that of the patrol division in many respects.

The Ozaukee County Sheriff's Department has two snowmobiles that were purchased with the assistance of the DNR to assist in carrying out the intentions outlined above. The snowmobiles are operated by deputies and special deputies who are certified law enforcement officers. The officers

involved with the Snowmobile Program are alert to situations where enforcement or assistance is called for.

Special Deputy Program

The Ozaukee County Sheriff's Department offers the opportunity for individuals to serve their community through the Special Deputy Program. The Special Deputies are part-time, sworn officers who assist the Patrol Division in areas such as security, traffic control, crowd control and other police duties at special events such as the Ozaukee County Fair, Waubeka Flag Day, and Port Washington Fish Day. The Special Deputies are certified law enforcement officers and maintain their certification through monthly in-service training sessions.

Civil Process Division

The Civil Process Division is in charge of the intake, service and return of all civil papers brought to the department for such service. There are many different types of civil papers to be served, ranging from subpoenas to seizures of property. This division also handles all foreclosure sales, evictions and repossessions. The Patrol Division assists with these duties as needed.

The Sheriff's Department served 2,122 items of civil process in 2002. The civil process served by the Sheriff's Department brought \$33,506 into the County Treasury. Process is served at no charge to county departments and other entities as required by law. The division scheduled 59 foreclosure sales, of which 39 were held (a 95% increase from 2001) on property valued at \$11.2 million. Additionally, these officers handled 18 evictions and twelve Replevins (repossessions) for a total recovery of five vehicles.

Bail bonds, fines and forfeitures are collected by the Sheriff's Department and turned over to the courts. In 2002 a sum of \$184,724 in traffic fees and \$253,023 in miscellaneous fees was collected.

Detective Bureau

The Detective Bureau is primarily charged with the investigation of felony crimes, as well as some misdemeanor crimes that are complex in nature, or involve suspects or witnesses residing outside Ozaukee County. The division may, at times, work in a joint effort as a "task force" with other local, state, or federal agencies when a crime (or

series of crimes) in a specific geographical area of the state is being committed by one or more persons identified as being responsible for those crimes.

The Detective Bureau handles all death investigations, including homicides and suicides. The bureau also participates in a CORE committee of area police representatives and agents from the Department of Probation and Parole to oversee the sex

offender release program that was mandated by law in 1997. The committee is responsible for assessing potential threat to the community in order to determine the appropriate level of community notification. The Detective Bureau registered 12 parolees/probationers in 2002.

PROPERTY BY TYPE AND VALUE - 2002

	STOLEN	RECOVERED
Motor vehicles	\$ 28,772	\$13,000
Currency, notes, etc.	8,272	0
Miscellaneous items	31,610	14,760
Jewelry	17,581	6,070
Household items	2,096	685
Television/stereo/radio	30,510	727
Firearms	865	0
Clothing, furs	626	90
TOTAL	\$120,332	\$ 35,332

Juvenile Office

It is the intent of the Juvenile Office to promote a juvenile justice system capable of dealing with the problems of juvenile delinquency. It is believed

that this approach will protect the community, impose accountability for violations of law, and equip juvenile offenders with the competency to live responsibly and productively.

The Juvenile Office attempts to control delinquency through prevention and apprehension. There are two aspects to delinquency prevention: preventing the original delinquent act, and preventing further delinquent acts after apprehension.

To this end, strong ties have been established with Ozaukee County's Department of Social Services and District Attorney's Office, the courts, schools, and citizen groups. These ties ensure an appropriate police and aftercare disposition. Minor offenders are handled in a protective yet firm manner. Parents are alerted to the antisocial behavior of the child, regardless of the of the offense, and are also made a part of the consequence process. More serious offenses require referrals to juvenile court, either through citation or through a Social Services juvenile court referral. Both look to the Juvenile Office for continued input.

A strong partnership also exists between the Sheriff's Department and the Social Services' child protection unit. A detective and a protective caseworker will respond jointly to and investigate reports of suspected abuse and neglect. This cooperation avoids duplication of efforts, causes less trauma for the victim, and enhances the decision-making process.

The current juvenile officer, Detective David Guss, carries a caseload of general investigations in addition to his work in the juvenile office. He also serves on the board of the Wisconsin Juvenile Officers Association, and is the editor of its newsletter. Detective Guss is also a member of: the Wisconsin and Ozaukee County Juvenile Officers Associations, the sexual abuse treatment team committee, the Sheriff's Department's sex offender registration/community notification unit, and the Sheriff's Department's gang unit.

The juvenile officer speaks to youth and adult groups upon request of schools and community organizations. Topics include criminal and traffic laws, alcohol and drug offenses, child abuse, and gang issues.

JUVENILE COURT REFERRALS – 2002

Sexual assault	2
Burglary	2
Theft	0
Motor vehicle theft	3
Battery	6
Forgery	0
Criminal damage to property	7
Weapon violation	6
Controlled substance	6
Liquor law violation	23
Disorderly conduct	46
Runaway	33
All other offenses	20
Total	
2002	154
2001	190
2000	157
1999	221
1998	164

The Ozaukee County Anti-Drug Task Force

The Drug Task Force is comprised of officers from the Ozaukee Sheriff's Department, the Police Departments of Mequon, Grafton and Cedarburg, and the Fredonia Village Marshals Office. Currently, the unit operates with seven agents, one of whom is a limited-term employee funded through a federal grant. Mequon assigns a full-time officer on a two-year commitment. Officers from the other agencies work part-time, their hours varying according to their individual department's needs and staffing levels. The unit as a whole operates as a specialized section of the Detective Bureau. The Detective Lieutenant is the project director and grant expeditor.

The unit investigates criminal drug activity occurring in Ozaukee County and frequently works with drug units in Milwaukee, Washington, Waukesha and

Sheboygan Counties, as well as the Wisconsin Department of Justice-Division of Narcotics Enforcement and its Federal counterpart, the Drug Enforcement Administration.

The unit held 25 drug presentations and training programs in 2002 for area law enforcement officers, schools, private industry and the Department of Social Services. The presentations focus on drug and drug user identification, and the laws governing illegal use, possession and delivery of controlled substances and narcotics.

In 2002, the unit executed eleven search warrants. The duties of the Task Force are covert and cannot be readily discussed without compromising its effectiveness. Please refer to the statistics on the next page for a breakdown of enforcement data.

Case Statistics - 1998 through 2002

	Cases Generated	Persons Arrested	Charges	% Felony
2002	79	49	120	64
2001	62	51	75	70
2000	77	93	148	82
1999	78	97	140	70
1998	126	107	218	77

Seizures

	Marijuana ^(l bs)	Cocaine ^(g ms)	Crack ^(g ms)	Psi. ^{1(gm s)}	LSD ^(dos e)	Opium ^(g ms)	Meth. ^{2(g ms)}	MDM A ^{3 (tabs)}	Heroin ^(g ms)
2002	22.8	78.5	13.1	0	0	0	0	0	10.6
2001	4.8	2.4	9.4	0	457	0	0	54	0.7
2000	33.25	68.8	1239.5	21.0	10	0	0	0	6.3
1999	10.77	8.6	184.6	0	2	0	0	0	9.8
1998	8.8	1.9	0.0	18.2	8	1.8	1	11	

¹ Psilocybin Mushrooms

² Methamphetamine

³ XTC (ecstasy)

Training Program

The Sheriff's Department's 2002 Training Program consisted of both specialized and in-service training within each division of the department. Some of the areas of specialized training that the specific divisions received includes:

Administrative Division - Traffic safety issues, supervision/management, jail supervision, media relations, records management, management/employee relations, weapons training, risk management, anti-terrorism

Detective Division - Homicide investigation, robbery and cold case investigation, arson investigation, narcotics investigation, voice stress analysis, computer crime on the Internet, gambling investigation and technology, DNA technology

Patrol Division - Street survival, evidence handling, crime scene response, standardized field sobriety testing, handling of accident reports, identification of intoxicated drivers, emergency vehicle operation, automated emergency defibrillator, CPR, Spanish for patrol officers

Jail Division - Intoximeter, gangs, juvenile detention, jail certification, jail health, Correctional Emergency Response Team (CERT)

The department continued to meet the Wisconsin Training and Standard Bureau's requirements in basic police recruit academy training (400 hours), basic jailer training (120 hours), and the mandatory 24 hours of in-service training for all sworn personnel, as well as co-located juvenile detention center training.

In-house training subjects included firearms (see below), defense and arrest tactics, and use of a defibrillator unit. Officers view brief training videos monthly, which provide them with current updates on the law, officer safety issues, and many other job-related topics.

Sheriff's Department employees participated in nearly 4,000 hours of training, most of which was devoted to state-mandated training programs attended by more than 80 participants.

Firearms Training

Firearms training is managed by the Training Officer and three firearms instructors. Deputies train four times a year at the department's outdoor range. It takes four days on the range for all officers to go through quarterly training. Training is held regardless of the weather.

Each officer must qualify annually with their pistol. Additionally, officers undergo shotgun familiarization and a "night shoot" to experience flashlight-assisted shooting and flash point shooting. Other training areas include weapon maintenance, managing weapon malfunctions, and various tactical situations in scenarios involving a deadly force situation. Officers are tested several times during the year on their knowledge of the law and department policy and procedure regarding the use of deadly force.

Firearms training is augmented by use of a F.A.T.S. (firearms training system). The F.A.T.S. provides scenarios which are displayed on a life-sized screen and create situations which require the officers to make the proper split-second decision: to shoot or not to shoot. The officers are required to use verbalization skills during the scenarios as well as after to justify their actions. Officer reaction times and accuracy are recorded and critiqued. The entire training process provides each officer with invaluable training.

Community Services

Community Services are coordinated by a sergeant who is one of the department's

D.A.R.E. (Drug Abuse Resistance Education) instructors, facilitates other community related programs, and speaks on a variety of subjects, including law enforcement careers and crime prevention. The following are some examples of community activities in 2002 involving Sheriff's Department staff:



Career Day, John Long Middle School

Ozaukee County Fair - Sheriff's Department tent; shared information with county residents on crime prevention, D.A.R.E., Explorers, child files, and hunter safety

Ozaukee Council Family Night, Concordia University - Child Files, crime prevention, D.A.R.E., baseball cards

Neighborhood Watch Program - Neighbors working together to assist law enforcement with suspicious activity

McGruff Safety Houses - Child safety houses in Belgium

Security surveys performed on residential and commercial buildings.

Ozaukee High School - presentation to American Problems and Social Studies classes

Bicycle Safety - Rose Mary school

Stranger Danger Programs - Fredonia, Belgium, Grafton Safety Town, Port Washington Safety Town

Travel Safety Program - Port Washington High School

D.A.R.E. (Drug Abuse Resistance Education) - 133 graduates of the program

Building Tours - 584 tour participants

Baseball/Football Card Handouts - 1000 sets handed out to county youths

Sexual Assault Safety and Awareness - Concordia University

School liaison - Northern Ozaukee Schools

Child files finger printing - Halloween Safety Day Town of Grafton, Waubeka Fire Department open house, Belgium Fire Dept. Open House.

Hunter Education

The Ozaukee County Sheriff's Department sponsors a **Hunter Education** course approved by the Wisconsin Department of Natural Resources. The course provides training for students to become safe and responsible hunters. Anyone born on or after January 1, 1973 must successfully complete the course in order to purchase a hunting license in Wisconsin. The student must be at least twelve years of age in order to participate in hunter education.

The classes are conducted by four certified instructors: three deputies and one civilian. The classes are offered in Spring and Fall, and last nine weeks. There are 20 hours of classroom instruction, and one three-hour outdoor field day held at the Ozaukee County Sheriff's Department's firing range, when students are tested on their ability to demonstrate what they have learned in the course and are allowed to fire shotguns and rifles at targets.

The program, which is directed by Detective William Steck, certified 21 students in 2002.

Jail Division

A professional staff that is dedicated to providing Ozaukee County with an efficient and cost-effective facility operates the Ozaukee County Jail. It remains one of the most respected correctional facilities in the state.

The year 2002 brought improvements in resource management. This was the first full year for the transport unit, and the unit proved to be a cost-saver for the department. The boarding program with the Immigration and Naturalization Service (INS) has continued and proved its advantages to both parties. The Health Service unit is now fully staffed and able to provide more efficient medical services.

BOOKINGS, JAIL POPULATIONS, PRISONER DAYS, AND MEALS 1998 THROUGH 2002

	Total Bookings	Ave. Daily Jail Pop.	Total Prisoner Days	Total Meals Served
2002	3,555	205.3	74,917	198,902
2001	3,156	188.9	68,945	191,772
2000	3,555	218.3	79,902	227,819
1999	3,082	150.5	54,769	170,199
1998	3,290	157.1	57,332	170,263

Secure Juvenile Detention Center

Ozaukee County houses male juveniles in its secure, 14-bed juvenile detention center. While space remains available to house out-of-county male juveniles in the facility, the number of males housed has decreased with the construction of new facilities in other counties. Female juveniles continue to be housed outside of Ozaukee County due to staffing restrictions.

Juveniles in the secure detention center are held for various reasons, from contempt of court for failing to obey supervision rules, to traffic charges, burglary, sexual assault, theft and possession of drugs.

The secure detention center continues to offer programming on a daily basis in the hope that it will have a positive impact on the lives of the juveniles held there.

Programs are provided by the Port Washington/Saukville School District, the Ozaukee Council, Advocates of Ozaukee County, and the Youth and Family Project.

TOTAL JUVENILE BOOKINGS FOR OZAUKEE AND OUT-OF-COUNTY JUVENILES 1998 THROUGH 2002

	MALE	FEMALE
2002	90	18
2001	114	45
2000	281	27
1999	298	11
1998	411	19

TOTAL DAYS SPENT IN DETENTION FOR OZAUKEE COUNTY JUVENILES 1998 THROUGH 2002

	MALE	FEMALE
2002	746	229
2001	1080	457
2000	1066	133
1999	900	161
1998*	820	212

*In 1998, 17-year-olds were removed from the juvenile system and placed into the adult justice system.

The Huber Law

The Huber Law, Section 303.08 of the Wisconsin Statutes, has been in existence since 1913. Persons sentenced under the Huber Law may seek employment, or be gainfully employed, and spend their non-working hours in the jail. Thus, they maintain their sense of self-dignity by supporting their dependents and meeting other financial obligations.

Huber prisoners pay the County for their keep while serving their sentences. They are kept separate from the main prisoner population, are allowed to do their own laundry, and in general have more freedom than other prisoners. A total of 249 Huber prisoners served their sentences in the Ozaukee County Jail in 2002. They paid \$250,749 to the County Treasurer for their board.

Canine Unit

Late in 2001, the decision was made to discontinue the canine program. This decision was based on the age of the dog as well as the economics involved in maintaining a canine unit.

Argo Vom Haus Wabbel, the second dog to serve the Ozaukee County Sheriff's Department, retired on January 15, 2002 and now lives in the home of his former handler, Sergeant James Johnson.

Ozaukee County Jail Health Service

The goal of the Jail Health Service is to provide thorough, effective, cost-efficient health care to the inmates housed in the Ozaukee County Jail. The Ozaukee County Jail Health Service staff, consisting of two full-time Registered Nurses (R.N.), provides a full range of medical care to both male and female inmates, adults and juveniles.

The addition of a second full-time registered nurse in September, 2002, provides more thorough health care coverage for inmates. There is now R.N. coverage approximately 14 hours per day, five days a week, and there is increased coverage on weekends as well. This allows more timely responses to health care needs.

In 2002, the R.N.s had 1,886 inmate medical contacts, making 538 referrals for medical, dental or psychiatric consultation or visitation. There were only 121 occasions of out-of-facility medical treatment.

Jail Food Services

The meals prepared by the Food Services staff meet daily nutritional requirements for many dietary varieties, such as diabetic, low salt/low fat, allergies, and religious restrictions.

The large quantities of food needed on a daily basis necessitate specific preparation directions. Food Services Director Nancy Lucas-Gierach and a licensed dietician work together regularly to apply the dietary changes generated by the Department of Corrections and the Department of Instructions. Ms. Lucas-Gierach is a member of the American Correctional Food Service Association, which holds semi-annual conferences at which updates are provided on dietary changes, and new methods and techniques of food preparation are discussed.

Kitchen staff follow a five week menu cycle and portion control developed by the Food Services Director. All desserts and main entrees are produced by the staff. This aids in keeping meal costs under one dollar per serving. The program continues to receive favorable recognition from the Correctional Food Service Association.

Jail Chaplaincy Program

The purpose of the jail chaplaincy program is to identify and meet the spiritual needs of inmates, and to provide a means for established religious groups within Ozaukee County to minister to the inmate population.

The Ozaukee County Jail recognizes the right of inmates to practice the religion of their choice while incarcerated. Substantial efforts have been made by the jail staff to facilitate these rights. A Muslim cleric was added to the program in 2002. All inmates have access to religious resources, services and instruction on a voluntary basis.

Transport Unit

Transport of inmates to and from court appearances and medical appointments—and between law enforcement agencies—is a time- and resource-consuming aspect of holding inmates. In 2002, the two-officer transport team logged over 56,000 miles. These officers conduct the majority of the department’s transport assignments.

PRISONER TRANSPORTS - 1998 THROUGH 2002

	Transports	Miles	Hours
2002	341	56,188	3,164
2001	501	62,694	3,227
2000	546	60,624	3,148
1999	528	57,020	2,862
1998	437	52,789	2,422

Ozaukee County Jail Literacy Program, Inc.

The Ozaukee County Jail Literacy Program, established in 1992, continues to provide the jail inmates with the opportunity to earn their high school equivalency degrees.

Two courses were added in 2002. The courses are “Decision Making and Goal Setting” and twelve hours of basic computer skills. Both classes are intended to provide the inmate with useful skills to help them return to the community and to lower criminal recidivism.

The program is a non-profit organization that relies on public support for a good portion of its activities. It has had 140 graduates, with many more receiving credit for their work within the program.

Clerical Staff

The clerical staff members fill vital roles in the Sheriff's

Department. Seven full-time and one part-time clerk typists are responsible for transcribing and routing all reports

dictated by patrol officers,

detectives and jail staff. They are responsible for data entry for civil process, citations,

accident reports and jail information, making possible the retrieval of statistics required by various agencies. They handle reception duties, process and distribute requests from the public for reports, and prepare various state and federal reports, along with many other duties.

Two account clerks—one

full-time and two part-time—are responsible for all department bookkeeping. They run the inmate commissary fund and handle all inmate monies, including the preparation of checks for inmate bill payments and releases, which is accomplished by setting up, maintaining and closing

accounts for each inmate. The account clerks also prepare and record all outgoing bills, which includes tracking all inmates being boarded for other counties. In addition, they are responsible for receiving and processing all monies received by the department such as bail bonds, warrants and miscellaneous fees collected. The clerk typists and account clerks are supervised by the data control coordinator.

In addition, a full-time secretary reports to the Sheriff, and a part-time clerk typist works on the confidential reports of the Anti-Drug Task Force.

Received and paid to County Treasurer

Photocopies	\$ 950.11
Sheriff's fees: warrants	4393.00
Miscellaneous: witness fees, permits	214,129.89
Civil process fees	25,226.00
Towing and storage fees collected	1,213.00
<i>Received and paid to County Clerk of Courts</i>	

Bail bonds and fines collected	19,710.61
<i>Paid to outside jurisdictions:</i>	
Bail bonds and fines collected	81,459.06
<i>Paid to victims:</i>	
Restitution/worthless check complaints	405.50
Restitution/criminal damage to property	329.95
<i>Paid to attorneys and plaintiffs:</i>	
Executions collected	1,086.58
<i>Paid out for refunds</i>	8,807.74
<i>Paid out for sales and services</i>	22,155.75
<i>Paid out for foreclosure sales (to County)</i>	6,206.00
<i>Paid out for foreclosure sales (to Clerk of Courts)</i>	69,258.77
<i>Paid out for foreclosure sales (to Reg. of Deeds)</i>	2,071.23
TOTAL	\$ 457,403.19

Communications Division

The Ozaukee County Sheriff's Department Communications Division operates 24 hours a day, 365 days a year. The dispatch center has a civilian staff of eight dispatchers and one supervisor.

During the normal course of a shift, the on-duty dispatcher is in constant radio contact with the deputies and other police and emergency agencies while answering telephones, sending and receiving messages on the Teletype system, and monitoring a great number of public and private alarm systems.

The dispatchers are responsible for answering all emergency and non-emergency telephone calls and radio transmissions for the Sheriff's Department, as well as for the Saukville and Thiensville Police Departments during those agencies' non-business hours—and 24 hours a day on weekends. The staff also dispatch for five local fire departments and two local ambulance services.

Each dispatcher must be certified on the TIME (Transaction Information for Management of Enforcement) System by the Crime Information Bureau, as this division is also responsible for the entry and maintenance of all warrants issued by the local courts. All temporary restraining orders, injunctions, missing persons, stolen vehicles and numerous other stolen articles must also be entered and maintained.

The staff issued a total of 7,895 incidents for 2002, which included MEG Unit activity, internal record keeping, and calls for service by the citizens of Ozaukee County to which members of the Patrol Division were dispatched.

Additionally, a minimum of 6,181 calls by the general public for informational purposes were recorded by dispatch staff in 2002. Emergency 911 calls numbered 1,508. The dispatchers also handled and dispatched 141 calls for the part-time Fredonia Police Department; 817 calls dispatched and 474 informational calls processed for the Saukville Police Department, and 685 calls dispatched and 1,408 informational calls processed for the Thiensville Police Department.

The dispatch center is the custodian of warrants issued by the office of the Clerk of Courts. The dispatch staff processed 888 warrants in 2002.

New Technology

The Ozaukee County Sheriff's Department continues to provide efficient and effective law enforcement services through the utilization of new technology. Several new technologies were purchased and implemented in 2002:

- **Two Night Vision Monoculars** were placed into service with the Patrol Division. These units enhance the ability to see objects and people in total darkness.

- **Two Ballistic Shields** were placed into service with the Patrol Division. These shields protect officers when they enter a high-risk situation involving firearms.

- **A Laser Speed Detection Device** was purchased through a Wisconsin Department of Transportation traffic safety grant. The device is used to detect speed violations and can also be used as a measuring device at crash scenes.

- **A Digital Photo Imaging System** allows for the electronic storage and transmission of jail booking photographs between all computer terminals in the Sheriff's Department. These photos can also be transmitted between agencies via email.

Public-Private Partnerships

The citizens of Ozaukee County deserve and expect the highest degree of quality when it comes to law enforcement services. The effectiveness of any modern law enforcement agency depends on the cooperation and involvement of the community it serves. The Ozaukee County Sheriff's Department works hard to establish public-private partnerships locally, regionally, and on a statewide level.



Local Emergency Planning Committee (LEPC)

This committee works closely with local facilities that have hazardous materials on the premises. The committee is comprised of representatives of state and local officials, emergency response agencies, community groups, the media and reporting facilities. The LEPC focus on emergency planning for potential hazardous materials spills, and provides training in hazardous materials emergency mitigation. The Ozaukee County Sheriff's Department is active in the planning, training and emergency response duties of the LEPC.



Ozaukee County Traffic Safety Commission (TSC)

The TSC meets quarterly to review traffic crash data and discuss traffic safety issues, and then makes recommendations to local officials so that traffic safety records can be improved. Membership includes officials of the Ozaukee County Highway Department, law enforcement officers, medical personnel, educators, Department of Transportation officials and others. The Ozaukee County Sheriff's Department maintains a leadership role with the TSC.

Wisconsin Highway Safety Partnership (WHSP)



The Wisconsin Highway Safety Partnership is a coalition of public and private sectors working together to help make roads safer for everyone. By forming a partnership of local, regional, state and federal members, the WHSP is able to share data and ideas, reducing the overlap and duplication of costly programs and initiatives. The WHSP identifies traffic safety needs, utilizes existing resources,

shares information and evaluates results. It is instrumental in developing Wisconsin's annual highway safety plan. The Ozaukee County Sheriff's Department is an active participant in the WHSP.

Traffic Incident Management Enhancements (TIME)

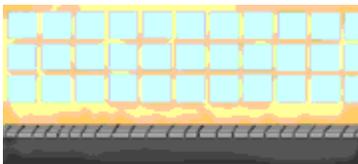


The TIME program is a cooperative effort led by the Wisconsin Department of Transportation (DOT) involving freeway transportation safety. Efforts are directed toward planning and developing strategies and infrastructure to maintain safe traffic flow and minimize delays caused by accidents, stranded motorists, debris on the roadway, and planned events. The program includes representatives from the DOT, emergency services, medical services, education, engineering, media and others.

Association of Ozaukee County Fire Departments

Since 1969, this association meets quarterly to discuss new standards, procedure changes, new equipment purchases and past incidents. In addition to the local fire departments, the list of associate members includes representatives from the ambulance services, professional medical services, emergency government, Milwaukee Area Technical College and law enforcement. The Ozaukee County Sheriff's Department works closely with this association in areas of mutual service.

Critical Incident Stress Management Group



Ozaukee and Washington Counties participate in a joint Critical Incident Stress Management Group. This is a cooperative effort of emergency responders, professional medical personnel and mental health advocates who try to deal with the harmful physical and psychological effects suffered by personnel during emotion-charged events. The Ozaukee County Sheriff's Department has taken an active role with the group during training and in stress debriefing sessions.

Ozaukee Peace Initiative

The Ozaukee Peace Initiative is a coalition of municipal, county and state agencies working to ensure that the systems addressing domestic abuse in Ozaukee County are accessible, efficient and coordinated - while preserving the safety and dignity of the victims. This coalition affirms the community belief that domestic abuse is unacceptable and utilizes appropriate methods of prevention, education, rehabilitation and punishment.

Civilian Participation at All Levels

The Ozaukee County Sheriff's Department offers several opportunities for civilians to learn more about our law enforcement operations. These programs offer various degrees of hands-on experience to the participants.

Internship Program

College students who are preparing for a career in law enforcement are eligible for the internship program, a cooperative effort between the Ozaukee County Sheriff's Department and area colleges and universities. Participants observe and assist personnel within all divisions and receive work/study credit.

Civilian Ride-Along

The civilian ride-along program provides the opportunity to ride with a patrol officer for a first-hand look at his/her daily duties. The goal is to help riders understand the problems and concerns of law enforcement while establishing lines of communications between officers and the community.

Externships

Workforce 2010, a program of partnerships between education, business, community and government, sponsors area educators as candidates for 40-hour externships. The program is usually held during the summer and is similar in nature to an internship. The participant gains experience working with Sheriff's Department personnel in all divisions, and returns to the classroom to share those experiences with students. Workforce 2010 awards a stipend to the participant.

Citizen Academy

The citizens of Ozaukee County have a unique opportunity to learn about the technical aspects of our law enforcement operations. Staff instructors present information on the different skills and techniques employed by the different divisions of the department. Participants also have an opportunity to practice some of the things they learned. It is a rewarding experience for both instructors and participants. The Sheriff's Department held its third Citizen Academy in 2002.

