



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
FRIDAY, DECEMBER 17, 2021 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Present	
J. Strom	Supervisor District 21	Present	
T. Winker	Supervisor District 1	Excused	

Staff present: County Administrator Dzwinel, County Treasurer Morrison, Finance Director McMahon (9:12 AM), Assistant Finance Director Pezanoski, Human Resources Director McDonell, Land and Water Management Director Holschbach (8:46 AM) and Chief Deputy County Clerk Henning.

Others present: Victoria McGrath, McGrath Consulting; Patrick Glynn, Carlson Dettmann Consulting; Matt Slowinski, DANA Investment Advisors.

Others present remotely: Ellen Roberts, DANA Investment Advisors

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:32 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. November 19, 2021

Motion to approve the November 19, 2021 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Richart, Vice-Chairperson
SECONDER:	D. Larson, Supervisor District 8
AYES:	Melotik, Richart, Larson, Strom
EXCUSED:	Winker

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Finance Report

There were no questions.

6. PRESENTATION FROM VENDORS FOR CLASSIFICATION AND COMPENSATION STUDY

a. McGrath Human Resources Group

Mr. McDonell provided background information and explained the request for the classification and compensation study.

8:46 AM Land & Water Management Director Holschbach in attendance

Victoria McGrath, CEO McGrath Human Resources Group provided a brief overview of the company and conducted a presentation that included Integrated Approach to Compensation, Consulting Team, Our Approach, Collaboration, Position Analysis, Market Analysis, Data Analysis, Design and Construction, Feedback and Finalization. Questions were addressed during the presentation.

9:12 AM Finance Director McMahon in attendance.

b. Carlson Dettmann Consulting

Patrick Glynn, Principal Consultant, Carlson Dettman Consulting (CDC) provided a brief overview of the company and conducted a presentation that included Overview/Approach, Job Analysis & Evaluation, CDC Job Evaluation System, Market Comparisons, Market Placement, Pay Structure & Administration, Plan Implementation, and Classification Appeals/Review. Questions were addressed during the presentation.

10:23 AM Break

10:30 AM Reconvene

7. ACTION ITEMS

a. Resolution: Authorizing Ozaukee County to Enter into an Agreement with [VENDOR] to Conduct a Compensation and Classification Study

Ms. McGrath and Mr. Glynn addressed additional questions.

Motion to approve the resolution authorizing the County Administrator to enter into a contract with Carlson Dettmann Consulting to complete a thorough review of all non-represented positions in Ozaukee County for internal equity and against the larger public and private sector markets in southeastern Wisconsin. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Richart, Vice-Chairperson

SECONDER: J. Strom, Supervisor District 21

AYES: Melotik, Richart, Larson, Strom

EXCUSED: Winker

b. Resolution: Project Fund Recommendation - HH Peters Youth Camp and Compensation Study

Motion to approve the resolution establishing the budgets for the HH Peter's Youth Camp ADA upgrades and the Compensation Study in the Project Fund. This resolution

will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: J. Strom, Supervisor District 21
SECONDER: D. Larson, Supervisor District 8
AYES: Melotik, Richart, Larson, Strom
EXCUSED: Winker

c. Resolution: Increase of Revenue 2022 - Land & Water Management

Motion to approve the increase of revenue resolution amending the budget for the Land & Water Management Department to include funds from the FEMA Flood Mitigation Grant Program of \$202,079, Wisconsin Division of Emergency Management of \$67,360 and the Municipal Flood Control Grant via the Town of Grafton of \$269,438. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Richart, Vice-Chairperson
SECONDER: D. Larson, Supervisor District 8
AYES: Melotik, Richart, Larson, Strom
EXCUSED: Winker

d. Wire Transfers #3391 - #3403 and November 2021 Schedule of Vouchers

Motion to approve wire transfers #3391 - #3403 and November 2021 Schedule of Vouchers for a total amount of \$4,164,434.79

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: J. Strom, Supervisor District 21
SECONDER: T. Richart, Vice-Chairperson
AYES: Melotik, Richart, Larson, Strom
EXCUSED: Winker

8. DISCUSSION ITEMS

a. Ozaukee County Portfolio and Market Update - DANA Investment Advisors

Ms. Roberts provided a brief update on the firm.

Mr. Slowinski reviewed the presentation that was included in the packet which included the portfolio performance update, portfolio holdings, and economic and market outlook. Discussion and questions during the presentation.

11:22 AM Supervisor Larson excused.

9. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

Preparation for refinancing Lasata debt from 2014 and auditors will be on site in January.

c. Human Resources

Update on Public Health Director recruitment and software solutions.

d. Information Technology

There were no questions.

e. County Treasurer

Mr. Morrison hosted an *"Understanding Your Property Tax Bill"* seminar on December 7 at Niederkorn Library with 15 attendees. The Wisconsin Department of Administration, Division of Energy, Housing and Community Resources will administer the new Wisconsin Help for Homeowners (WHH) Program. This program will be developed over the next several months and assistance with real estate taxes is an eligible type of expense under this program.

10. NEXT MEETING DATE

Thursday, January 27, 2022

11. ADJOURNMENT

Motion made by Supervisor Richart, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 12:05 PM.

Lisa M. Henning, Chief Deputy County Clerk