



MINUTES  
PUBLIC WORKS COMMITTEE  
REGULAR MEETING  
THURSDAY, DECEMBER 16, 2021 – 8:00 AM  
OZAUKEE COUNTY CEDARBURG HIGHWAY SHOP  
1221 HILLTOP DRIVE, CEDARBURG, WI 53012

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**1. CALL TO ORDER**

A regular meeting of the Public Works Committee was held in the Cedarburg Highway Shop meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Haas	Supervisor District 2	Absent	
D. Henrichs	Supervisor District 23	Excused	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Neilson-Loomis, and Chief Deputy County Clerk Henning.

**2. PROPER NOTICE**

Chairperson Wolf called the meeting to order at 8:08 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

There was none.

**4. APPROVAL OF MINUTES**

a. November 18, 2021

Motion to approve the November 18, 2021 minutes as submitted.

PUBLIC WORKS COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	T. Grabow, Vice-Chairperson
<b>SECONDER:</b>	M. Godden, Supervisor District 20
<b>AYES:</b>	Wolf, Grabow, Godden
<b>ABSENT:</b>	Haas
<b>EXCUSED:</b>	Henrichs

**5. HIGHWAYS**

a. *Discussion Items:*

1. Town of Cedarburg Bridge Aid Request

Chairperson Wolf noted that Corporation Counsel Gorden did receive acknowledgement from the Attorney General's office that her request has been received.

Discussion on options for moving forward on the current request.

**6. FACILITIES MANAGEMENT**

*a. Management/Financial/Informational Reports*

1. Facilities Financial Report

Update on fairground revenues and staffing.

**7. TRANSIT SERVICES**

*a. Action Items:*

1. Transit Vehicle Purchase Pre-Approval

Motion to pre-approve the contract award of up to two ADA-vehicles with a total budget of up to \$79,940.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        T. Grabow, Vice-Chairperson

**SECONDER:**   M. Godden, Supervisor District 20

**AYES:**         Wolf, Grabow, Godden

**ABSENT:**       Haas

**EXCUSED:**     Henrichs

*b. Management/Financial/Informational Reports*

1. Transit Monthly Financial Report

Update on staffing and retention bonuses.

**8. HIGHWAYS (CONT.)**

*a. Action Items:*

1. 2022 County Surveyor Services Agreement With Southeastern Wisconsin Regional Planning Commission

Motion to approve SEWRPC's 2022 County Surveyor Services Agreement for a total cost of \$52,487.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        T. Grabow, Vice-Chairperson

**SECONDER:**   M. Godden, Supervisor District 20

**AYES:**         Wolf, Grabow, Godden

**ABSENT:**       Haas

**EXCUSED:**     Henrichs

2. Quad-Axle Truck Purchases

Motion to authorize the Highway Commissioner to purchase the 2022 Quad-Axle Plow Truck & Quad-Axle Dump Trucks at his discretion in an aggregated amount not to exceed \$600,000.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** M. Godden, Supervisor District 20**AYES:** Wolf, Grabow, Godden**ABSENT:** Haas**EXCUSED:** Henrichs

## 3. Tanker Trailer Purchase

Motion to approve the 1994 Krohnert Tank for \$19,000 from Stuart Tank Sales.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** M. Godden, Supervisor District 20**AYES:** Wolf, Grabow, Godden**ABSENT:** Haas**EXCUSED:** Henrichs

## 4. Scissors Lift Purchase

Motion to approve the MEC 2659ERT Scissors Lift from Stack Equipment for \$13,500.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** M. Godden, Supervisor District 20**AYES:** Wolf, Grabow, Godden**ABSENT:** Haas**EXCUSED:** Henrichs*b. Management/Financial/Informational Reports*

## 1. Highway Financial Reports

Question on Licenses & Permits.

## 2. Monthly Status Update on Public Works Department Items

Update on intergovernmental revenues and staffing.

**9. NEXT MEETING DATE**

January 20, 2021

**10. DEPART FOR TOUR OF HIGHWAY DEPARTMENT'S CEDARBURG SHOP**

8:49 AM Depart for tour of Highway Cedarburg Shop.

**11. ADJOURNMENT**

Motion made by Supervisor Grabow, seconded by Supervisor Godden to adjourn. Motion carried. Meeting adjourned at 8:58 AM.

*Lisa M. Henning, Chief Deputy County Clerk*