



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
FRIDAY, NOVEMBER 19, 2021 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	8:35 AM
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Remote	
J. Strom	Supervisor District 21	Present	
T. Winker	Supervisor District 1	Excused	

Staff present: County Treasurer Morrison, Finance Director McMahon (8:39am), Human Resources Director McDonell (9:07am), and County Clerk Winkelhorst.

Staff attending remotely: County Administrator Dzwinel.

2. PROPER NOTICE

Vice-Chairperson Richart called the meeting to order at 8:33 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

- a. September 23 and November 1, 2021

Motion to approve the September 23 and November 1, 2021 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	J. Strom, Supervisor District 21
SECONDER:	D. Larson, Supervisor District 8
AYES:	Richart, Larson, Strom
EXCUSED:	Melotik, Winker

5. CORPORATION COUNSEL DEPARTMENT REPORT

- a. Corp. Counsel Finance Report

There were no questions.

6. ACTION ITEMS

- a. Resolution: Increase of Revenue 2022 - Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from the U.S. Forest Service-Great Lakes Restoration Initiative of \$200,000 and Wisconsin Department of Natural Resources

County Conservation Aid Grant Program of \$2,040. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE**RESULT:** APPROVED [UNANIMOUS]**MOVER:** J. Strom, Supervisor District 21**SECONDER:** D. Larson, Supervisor District 8**AYES:** Richart, Larson, Strom**EXCUSED:** Melotik, Winker

- b. Resolution: Amending Chapter 4.10 (2)(h) and (j) of the Ozaukee County Policy and Procedure Manual - Official County Website

8:35 AM Supervisor Melotik in attendance and assumed the chair.

Mr. Dzwinel would like the change to be effective February 1, 2022 due to the security election component and aligning with a possible February Election.

8:39 AM Finance Director McMahon joined the meeting.

Motion to approve resolution amending the Policy and Procedure Manual changing the name of the Ozaukee County web domain from co.ozaukee.wi.us to ozaukeecounty.gov. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE**RESULT:** APPROVED [UNANIMOUS]**MOVER:** D. Larson, Supervisor District 8**SECONDER:** T. Richart, Vice-Chairperson**AYES:** Melotik, Richart, Larson, Strom**EXCUSED:** Winker

- c. Resolution: Cancellation of 2019 Outstanding Orders

Motion to approve the resolution for the cancellation of outstanding 2019 payment orders. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE**RESULT:** APPROVED [UNANIMOUS]**MOVER:** J. Strom, Supervisor District 21**SECONDER:** D. Larson, Supervisor District 8**AYES:** Melotik, Richart, Larson, Strom**EXCUSED:** Winker

- d. Resolution: Wisconsin Counties Association & National Association of Counties 2022 Membership Dues

Motion to approve the resolution to submit payment for 2022 WCA and NaCo dues. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: T. Richart, Vice-Chairperson
SECONDER: P. Melotik, Chairperson
AYES: Melotik, Richart, Larson, Strom
EXCUSED: Winker

- e. Wire Transfers #3359 - #3390 and Schedule of Vouchers September and October 2021
 Motion to approve wire transfers #3359-#3390 and September and October 2021 Schedule of Vouchers for a total amount of \$11,357,311.59.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]
MOVER: J. Strom, Supervisor District 21
SECONDER: T. Richart, Vice-Chairperson
AYES: Melotik, Richart, Larson, Strom
EXCUSED: Winker

7. DEPARTMENT REPORTS

- a. County Clerk

There were no questions.

- b. Finance

Update on auto fleet leasing program, sales tax and staffing.

Questions on the County American Rescue Plan Act funds and Debt Service.

Chairperson Melotik requested to move ahead in the agenda until the Human Resources Director joins the meeting. There were no objections.

- c. Human Resources

Update on benefits administration for open enrollment for insurance, wage study, software solutions and Public Health Director recruitment.

- d. Information Technology

Distribution of radios continues to move forward and continue to plan for security upgrades on the County's infrastructure.

- e. County Treasurer

Review of annual tax bill preparation, cash, interest and penalty revenues, interest earnings, sales tax, certificate delinquent balance, foreclosures, and Revolving Loan Fund.

9:07 AM Human Resources Director McDonell joined the meeting.

Mr. Morrison will host an "*Understanding Your Property Tax Bill*" seminar on December 7 at Niederkorn Library.

Chairperson Melotik reverted to the order of the agenda.

8. NEXT MEETING DATE

FRIDAY, December 17, 2021

9. ADJOURNMENT

Motion made by Supervisor Larson, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:26 AM.

Julianne B. Winkelhorst, County Clerk