



MINUTES
 PUBLIC WORKS COMMITTEE
 REGULAR MEETING
 THURSDAY, OCTOBER 21, 2021 – 8:00 AM
 OZAUKEE PAVILION (COUNTY FAIRGROUNDS)
 W67N890 WASHINGTON AVE., CEDARBURG, WI 53012

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Ozaukee Pavilion at the County Fairgrounds.

| Attendee Name | Title | Status | Arrived |
|---------------|------------------------|---------|---------|
| M. Wolf | Chairperson | Present | |
| T. Grabow | Vice-Chairperson | Excused | |
| J. Haas | Supervisor District 2 | Present | |
| D. Henrichs | Supervisor District 23 | Present | |
| M. Godden | Supervisor District 20 | Present | |

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Neilson-Loomis, Building Superintendent Tackes, Corporation Counsel Gorden (8:14am) and County Clerk Winkelhorst.

Others present: Mary Sheffield.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. September 16, 2021

Motion to approve the September 16, 2021 minutes as submitted.

| | |
|------------------------|-------------------------------------|
| PUBLIC WORKS COMMITTEE | |
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | D. Henrichs, Supervisor District 23 |
| SECONDER: | J. Haas, Supervisor District 2 |
| AYES: | Wolf, Haas, Henrichs, Godden |
| EXCUSED: | Grabow |

5. TRANSIT SERVICES

a. *Discussion Items:*

1. Shared Ride Taxi Update

Discussion on the decline in ridership due to a driver shortage for the cross-county pilot, temporary reduction of hours, recruitment and retention tools, and current policies.

8:14 AM Corporation Counsel Gorden joined the meeting.

2. **Commuter Express Market Research**

Review of the market research that was conducted by Versant. Transit Services will be reaching out to potential riders by launching a Facebook page and other social media efforts.

3. **Wisconsin Non-Driver Advisory Committee**

Ms. Neilson-Loomis has been invited to represent Ozaukee County Transit on the committee through the Fall of 2022.

b. Management/Financial/Informational Reports

1. **Transit Monthly Financial Report**

There were no questions.

2. **Transit Quarterly Ridership Report**

Review and discussion on the Shared-Ride Taxi, Express Bus, and Washington Ozaukee Transit Connection metrics.

Staff is directed to come up with solution to be able to service employment /medical rides to make sure we are fulfilling that service.

6. HIGHWAYS

a. Action Items:

1. **Resolution: Town of Cedarburg's Bridge Aid Request to Replace the Bridge over Cedar Creek on Covered Bridge Road**

Discussion on the allocation to the other towns.

Motion to approve the resolution for the Town of Cedarburg's Town Bridge Aid request to replace the bridge over Cedar Creek on Covered Bridge Road. This resolution will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [3 TO 1]

MOVER: D. Henrichs, Supervisor District 23

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Henrichs, Godden

NAYS: Haas

EXCUSED: Grabow

2. **Purchase of an Asphalt Roller**

Five suppliers provided costs including trade-in value: 1) Brooks Tractor Inc. - \$100,315; 2) Roland Machinery - \$110,080; American State Equip. - \$113,160; Miller Bradford - \$118,400; and Fabick Cat - \$121,300.

Based on the equipment research as outlined in the support document, the staff recommendation is for the Cat CB-7 from Fabick Cat for \$121,300.

Motion to approve the purchase of the Cat CB-7 Asphalt Roller from Fabick Cat as recommended by staff at a cost of \$121,300.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** J. Haas, Supervisor District 2**SECONDER:** D. Henrichs, Supervisor District 23**AYES:** Wolf, Haas, Henrichs, Godden**EXCUSED:** Grabow**b. Management/Financial/Informational Reports**

1. Highway Financial Report

Question on the net balance.

2. October 2021 Status Update on Public Works Department Items

Update on staffing.

7. FACILITIES MANAGEMENT**a. Action Items:**

1. Ozaukee County Agricultural Society's (Fair Board) Fencing Installation at Fairgrounds Request

Members of the Agricultural Society (Fair Board) present included Mark Larson-President, Mark Matter-Vice President, and Travis Steinert-Director of Maintenance.

Mr. Steinert spoke to the Fair Board's request to install permanent fencing to create a segmented area for safety reasons.

Discussion and questions on type of fencing and use of the fenced in area.

Motion to approve the proposed Fairgrounds fencing with the condition that the Agricultural Society is responsible for installation, maintenance and removal if so directed by the Public Works Committee.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Henrichs, Supervisor District 23**SECONDER:** M. Godden, Supervisor District 20**AYES:** Wolf, Haas, Henrichs, Godden**EXCUSED:** Grabow**b. Discussion Items:**

1. Presentation by Organizations that Use the Fairgrounds

Each of the organizations present were invited to speak to their use of the Fairgrounds.

Ozaukee Agricultural Society members.

UW Extension 4-H Youth Development Educator Jayna Hintz.

Milwaukee Curling Club President Jim Rasche. Mr. Edgren disclosed to the committee his role as Membership Director.

c. Management/Financial/Informational Reports

1. Facilities Financial Report

Question on public charges for services line item.

8. DEPART FOR TOUR OF FAIRGROUND'S BUILDINGS AND GROUNDS

9:31 AM Depart for tour of the Fairgrounds.

9. NEXT MEETING DATE

November 18, 2021

10. ADJOURNMENT

Chairperson Wolf declared the meeting adjourned due to loss of quorum at 9:55 AM.

Julianne B. Winkelhorst, County Clerk