

## JOINT COUNTY LIBRARY PLANNING COMMITTEE MINUTES

Eastern Shores Library System (ESLS) Office  
4632 South Taylor Drive  
Sheboygan, WI

**October 20, 2014**

**Called to Order: 5:03 P.M.**

**Adjourned: 6:40 P.M.**

MEMBERS PRESENT: William Goehring, Thomas Wegner, Brian Hoffmann, Garrett Erickson, Elizabeth McCartney, Nanette Bulebosh, Betsy Vogel, Jen Gerber, Nancy Szatkowski, Don Dohrwardt, Joe Rintelman, Steve Ruggieri, Terry Anewenter

MEMBERS ABSENT: Dan Becker

ALSO PRESENT: Kay Lorenz, Amy Birtell, Alison Ross, Paul Onufrak

Chairman Ruggieri called the meeting to order and Kay Lorenz verified the agenda was posted on October 15, 2014 at 4:30 P.M. in compliance with the open meeting law.

As a result of emails received, Amy clarified that the Draft Plan will remain a draft until we meet and discuss the public comments following the second hearing. At that time the Committee will finalize the draft and forward to the County Boards. Plans do not go to the library boards for approval.

**Tom Wegner made a motion to approve the minutes of the October 13, 2014 Joint County Library Planning Committee meeting.** Motion seconded by Nancy Szatkowski. Motion carried.

Amy Birtell provided copies of the updated draft of the 2016-2020 Plan. Discussion ensued on the technology initiative. The question from the last meeting was whether the fund was still open that was used to purchase 22% of EasiCat over five years. There was no language in the agreement between the Counties when the software was purchased in 2008 indicating the funding mechanism would be continued for future purchases. The last payment was made in 2014, and tax dollars for that payment were collected in 2013. Additional modules haven't been purchased since 2008. The current initiative would upgrade the software to the 2014 level as opposed to the 1998 level. Jen Gerber suggested the plan language be better defined for this initiative. There was consensus that the committee consider modifying the language to say this will be referred back to the ESLS Board to make a recommendation on the funding and maintain the language in the draft so County Boards are aware this committee is in favor of the upgrade. Brian Hoffmann made a motion accept the draft plan as is. Motion seconded by Joe Rintelman. Discussion ensued. Brian Hoffmann withdrew his motion. Joe Rintelman withdrew his second to the motion. **Don Dohrwardt made a motion to include the technology initiative as discussed by the committee in the plan so the readers of the plan will know the committee is in favor of this, and refer further discussion of the technology initiative to the ESLS Board to begin working in conjunction with the libraries to determine a funding mechanism for the \$12,900 annual expense.** Motion seconded by Bill Goehring. Motion carried.

Amy Birtell continued with a page by page review of the draft:

- Page 2 – **Jen Gerber made a motion to change “unserved” to “all county residents” in the first paragraph, line 4.** Motion seconded by Nancy Szatkowski. Motion carried.

- Page 3 – Don Dohrwardt made a motion to change the last sentence under “Recommendation 100% reimbursement funding level for public libraries” from “Non-librariated residents benefit from the following library services:” to “The following services that libraries provide for their communities are:” and change “e” or “E” to “electronic” throughout the entire document with the exception of “email”. Motion seconded by Nancy Szatkowski. Motion carried.
- Page 5 – Steve Ruggieri made a motion to list Bookmobile stops by county and include the name of the community. Motion seconded by Joe Rintelman. Motion carried.
- Page 6 – Don Dohrwardt made a motion to approve all five bullet points under Future County Plans. Motion seconded by Nancy Szatkowski. Motion carried.

**Nancy Szatkowski made a motion to accept the plan for the hearings as amended.** Motion seconded by Tom Wegner. Motion carried.

Brian Hoffmann left the meeting at 6:13 p.m.

The Public Hearings have been set for Monday, November 3<sup>rd</sup> at 6:30 p.m. at the Plymouth Public Library and Monday, November 10<sup>th</sup> at 6:30 p.m. at the Cedarburg Public Library.

The Committee will meet next on Monday, November 10<sup>th</sup> immediately following the public hearing to review the comments.

**Bill Goehring made a motion to adjourn.** Motion seconded by Nancy Szatkowski. Motion carried.

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Thomas Wegner, Secretary

Kay Lorenz, Recording Secretary