



MINUTES  
FINANCE COMMITTEE  
REGULAR MEETING  
THURSDAY, SEPTEMBER 23, 2021 – 8:30 AM  
ADMINISTRATION CENTER - AUDITORIUM  
121 W MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Present	8:32 AM
J. Strom	Supervisor District 21	Excused	
T. Winker	Supervisor District 1	Present	

Staff present: County Administrator Dzwinel, County Treasurer Morrison, Corporation Counsel Gorden, Finance Director McMahon (8:32am), Assistant Finance Director Pezanoski (8:32am), Planning & Parks Director Struck, Human Resources Director McDonell (8:49am), and County Clerk Winkelhorst.

Others present: Rory and Leslie Oppenheimer.

**2. PROPER NOTICE**

Chairperson Melotik called the meeting to order at 8:30 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. August 26, 2021

Motion to approve the August 26, 2021 minutes as submitted.

FINANCE COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	T. Winker, Supervisor District 1
<b>SECONDER:</b>	T. Richart, Vice-Chairperson
<b>AYES:</b>	Melotik, Richart, Larson, Winker
<b>EXCUSED:</b>	Strom

**5. CORPORATION COUNSEL DEPARTMENT REPORT**

a. Corporation Counsel Financial Report

There were no questions.

8:32 AM Supervisor Larson in attendance and Finance Director McMahon and Assistant Finance Director Pezanoski joined the meeting.

## 6. ACTION ITEMS

- a. Bid Opening & Acceptance of Bids for Sale of Tax Deed Property, City of Mequon - Parcel # 15-114-02-09-000

Chairperson Melotik opened the one bid received from Rory Oppenheimer for a bid amount of \$128,700, with the required 10% certified check for \$12,870.

Motion made to accept the bid for \$128,700 from Rory Oppenheimer.

### FINANCE COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Winker, Supervisor District 1

**SECONDER:** D. Larson, Supervisor District 8

**AYES:** Melotik, Richart, Larson, Winker

**EXCUSED:** Strom

- b. Plan for Disposition of Property Acquired by County - Parcel # 15-114-02-09-000, 9631 Dalewood Lane, City of Mequon

No action needed.

- c. Resolution: Authorization of Sale of Tax Deed Property, 9631 Dalewood Lane, City of Mequon - Parcel # 15-114-02-09-000

Motion to approve the resolution authorizing the sale of the county owned property Parcel #15-114-02-09-000 in the City of Mequon. This will move forward to the County Board for final approval.

### FINANCE COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Richart, Vice-Chairperson

**SECONDER:** D. Larson, Supervisor District 8

**AYES:** Melotik, Richart, Larson, Winker

**EXCUSED:** Strom

- d. Resolution: Increase of Revenue 2021 - Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from the Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Grant Program of \$40,000 and from the Brookby Foundation of \$25,000. This resolution will move forward to the County Board for final action.

## FINANCE COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** D. Larson, Supervisor District 8**SECONDER:** T. Richart, Vice-Chairperson**AYES:** Melotik, Richart, Larson, Winker**EXCUSED:** Strom

- e. Resolution: Amending Chapter 4.03(13)(a)(2) of the Ozaukee County Policy and Procedure Manual – County Contribution

Mr. Dzwinel reviewed the background information for the proposed policy change for health insurance contribution. The proposed policy leverages the wellness program by asking employees to participate in the program to earn a lower health insurance rate.

8:49 AM Human Resources Director McDonell joined the meeting.

Motion made by Supervisor Richart, seconded by Supervisor Melotik to amend 2.b. to read *“For participants who enrolled to the group health insurance plan prior to January 1, 2012 - Ozaukee County shall pay 88%.”* The remaining part of the paragraph would be removed.

Discussion on employee incentives, education, penalizing those paying 12%, making choices, and participation rates.

The vote was then taken on the amendment. The vote resulted in a tie; therefore, the motion failed. (2-2) Winker, Larson opposed.

Motion to approve the resolution for the county contribution for health insurance as presented. This resolution will move forward to the County Board for final action.

## FINANCE COMMITTEE

**RESULT:** APPROVED [3 TO 1]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** D. Larson, Supervisor District 8**AYES:** Melotik, Larson, Winker**NAYS:** Richart**EXCUSED:** Strom

- f. Resolution: Amending Chapter 4.03(13)(a)(3)(c) of the Ozaukee County Policy and Procedure Manual - Cobra Coverage

Motion to approve the resolution amending the COBRA coverage for retirees. This resolution will move forward to the County Board for final action.

## FINANCE COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** D. Larson, Supervisor District 8**SECONDER:** T. Winker, Supervisor District 1**AYES:** Melotik, Richart, Larson, Winker**EXCUSED:** Strom

## g. Annual Dog Listing Report 2021

Motion to approve the annual dog listing report as submitted. This report will move forward to the County Board for final action.

## FINANCE COMMITTEE

**RESULT:** APPROVED AND FORWARDED [UNANIMOUS]      **Next:**  
**10/6/2021 9:00 AM****MOVER:** D. Larson, Supervisor District 8**SECONDER:** T. Richart, Vice-Chairperson**AYES:** Melotik, Richart, Larson, Winker**EXCUSED:** Strom

## h. Wire Transfers #3343 - #3358 and August 2021 Schedule of Vouchers Paid

Motion to approve wire transfers #3343-#3358 and August 2021 Schedule of Vouchers for a total amount of \$5,455,704.44.

## FINANCE COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Winker, Supervisor District 1**SECONDER:** D. Larson, Supervisor District 8**AYES:** Melotik, Richart, Larson, Winker**EXCUSED:** Strom**7. DISCUSSION ITEMS**

## a. Strategic Plan Quarterly Update

Mr. Dzwinel reviewed Goal #5 - Develop our Culture and Employees and the updates for Strategic Objective A. Maintain Competitive Wages and Benefits; C. Develop Proactive Leadership; D. Develop and Deliver Staff Training; and F. Recruit and Retain Qualified County Employees.

Goal #6 - Streamline County Processes and Build a Performance Excellence Culture and the updates for Strategic Objective A. Strengthen Our Long Term Financial and Budget Processes and C. Simplify External and Internal Communication.

## b. 2022 Budget Recommendation for Finance Committee

Mr. Dzwinel reviewed the budget highlights for the departments under the Finance Committee's oversight including:

Corporation Counsel

Increases in expenses due to salaries & benefits. Revenues from State to remain flat.

County Treasurer

Levy decrease due to increase in revenue and decrease in expenses due to staff restructuring.

Mr. Morrison spoke to the restructuring of staff.

Radio/Information Technology

Budget remains flat.

County Clerk

Increases in expenses due to Gubernatorial Election in 2022 and Salaries and Benefits.

County Board

Nothing to report.

Department of AdministrationHuman ResourcesFinance DepartmentCounty Administrator

Decrease in levy slightly due to retirement. Revenue up due to credit card rebate on purchases. Increases in expenses due to Salaries & Benefits.

**8. DEPARTMENT REPORTS**

## a. County Clerk

There were no questions.

## b. Finance

Update on Auto Fleet Leasing contracts and General Fund.

## c. Human Resources

Update on Public Health Officer recruitment, Software Programs, and Benefits Administration.

## d. Information Technology

Update on radio distribution, sighting of tower with Washington County, and switch replacement for Information Technology.

## e. County Treasurer

Update on Deposit Rates, Tax Certificate Balances, and Revolving Loan Fund.

**9. NEXT MEETING DATE**

October 28, 2021

**10. ADJOURNMENT**

Motion made by Supervisor Winker, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 10:04 AM.

*Julianne B. Winkelhorst, County Clerk*