



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, AUGUST 19, 2021 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Haas	Supervisor District 2	Present	8:06 AM
D. Henrichs	Supervisor District 23	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, and County Clerk Winkelhorst.

Staff attending remotely: Transit Superintendent Neilson-Loomis.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There was none.

4. APPROVAL OF MINUTES

a. July 22, 2021

Motion to approve the July 22, 2021 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	D. Henrichs, Supervisor District 23
AYES:	Wolf, Grabow, Henrichs
ABSENT:	Haas

5. FACILITIES MANAGEMENT

a. *Management/Financial/Informational Reports*

1. Facilities Financial Report

Update on entrance renovation at the Administration Center.

8:06 AM Supervisor Haas in attendance.

Chairperson Wolf announced that a closed session has been proposed pursuant to Section 19.85 (1)(e) of the Wisconsin Statutes for bargaining purposes to discuss an

amendment to the County funding for the 2021 Taxicab Service Agreement Between Ozaukee County and Specialized Transport Services, Inc.

Motion made by Supervisor Grabow, seconded by Supervisor Haas to convene in closed session for this purpose. Roll call vote taken. All members present voting aye.

Motion carried. (4-0)

6. **CLOSED SESSION**

Entered into closed session at 8:08 AM.

Present: Wolf, Grabow, Henrichs, Haas, Dzwinel, Edgren, Neilson-Loomis, and Winkelhorst.

Motion made by Supervisor Henrichs, seconded by Supervisor Haas to reconvene into open session. Roll call vote taken. Motion carried. (4-0)

7. **OPEN SESSION**

Entered into open session at 8:22 AM.

8. **TRANSIT SERVICES**

a. Action Items:

1. 2021 Taxicab Service Agreement between Ozaukee County and Specialized Transport Services, Inc.

Motion to offer to STS that the County will increase the pay by \$3.00 of the \$4.00 proposed wage increase beginning September 1, 2021 through December 31, 2021. Then beginning January 1, 2022, the County will reduce the increase from \$3.00 to \$2.00 and will add the \$1.42 Cost of Living increase and at that time STS would pick up the additional \$1.00 that was reduced by the County.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: M. Wolf, Chairperson

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Henrichs

2. Award Bid for Transit Building & Pocket Park Concrete Replacement

Motion to approve awarding the contract to JL Concrete & Masonry, LLC for concrete replacement at the Transit Building for \$8,550.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Henrichs, Supervisor District 23

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Henrichs

3. Ozaukee County Transit Services Preventative Maintenance Policy

Motion to approve the updated Preventative Maintenance and Satisfactory Continuing Control policy and procedures for Transit Services.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Henrichs, Supervisor District 23**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Haas, Henrichs**b. Discussion Items:**

1. Summerfest Shuttle Service

Mr. Edgren reported on the request to vendors to consider providing the service.

c. Management/Financial/Informational Reports

1. Transit Financial Report

Update on carpeting replacement at the Transit Services building.

9. HIGHWAYS**a. Action Items:**

1. Application Submittal to High Risk Rural Road Program for Proposed Safety Improvements along CTH H

Motion to authorize the Highway Commissioner to submit an HRRRP grant application for proposed Safety Improvements along CTH H.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** J. Haas, Supervisor District 2**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Haas, Henrichs

2. Town of Grafton 2022/2023 Road Maintenance Contract

Motion to approve the Town of Grafton 2022/2023 Road Maintenance Contract as requested.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]**MOVER:** D. Henrichs, Supervisor District 23**SECONDER:** J. Haas, Supervisor District 2**AYES:** Wolf, Grabow, Haas, Henrichs**b. Management/Financial/Informational Reports**

1. Highway Financial Report

There were no questions.

2. August 2021 Status Update on Public Works Department Items
I-43 Expansion Update (included in report)**10. NEXT MEETING DATE**

Thursday, September 16, 2021

11. DEPART FOR TOUR OF HIGHWAY SHOP & TRANSIT BUILDING

8:48 AM Depart for tour of Highway Shop and Transit Building.

12. ADJOURNMENT

Motion made by Supervisor Henrichs, seconded by Supervisor Grabow to adjourn. Motion carried. Meeting adjourned at 9:38 AM.

Julianne B. Winkelhorst, County Clerk