

## ILS COMMITTEE

Tuesday, July 23, 2019 10:00 am

West Bend Community Memorial Library

BI Room 1<sup>st</sup> Floor

630 Poplar St.

Online Meeting

Please join the meeting by clicking on this link:

<http://go.teamviewer.com/v11/m86790270>

Meeting ID: m86-790-270

### Minutes

1. Chairperson Darci called the meeting to order at 10:02 am.
2. Roll call  
Present: Darci Kraus (West Bend), Anneliese Finke (Mead), Laura Beldavs (Cedarburg), and Rachel Muchin Young (Mequon). Also present: Elizabeth Daniels (Iron Ridge).
3. Approval of 7/23/2019 agenda: Motion by Rachel/Anneliese. Motion carried.
4. Approval of 7/23/2019 minutes: Motion by Anneliese/Rachel. Motion carried.
5. Public comment and correspondence – Elizabeth Daniels.
6. Old business
  - a. Shadowing inactive Rb Digital titles – Discussion about what shadowing means, whether or not patrons would be able to find all magazine titles. “It is the recommendation of the ILS Committee that the Monarch Consortium should not shadow inactive magazine titles.” This would hide back issues from patrons. Motion to not shadow by Laura/Rachel. Motion carried.
  - b. Feature in Admin module - Highly circ’ed titles stay at the top, new titles would be relegated to bottom, since they have no circ history. Issue tabled for next meeting in order to acquire more stats.
  - c. Network Project – Questions about agreements and what individual libraries are responsible for. Suggestion to pass to Governance Committee. Issue tabled until next meeting.
  - d. EDI capabilities – Agreement that if a library uses EDI, they should pay. Issue not considered an ILS Committee concern.
  - e. Polaris license payments - Issue tabled for next meeting.
  - f. Procedure/policy for Polaris upgrades – Discussion about which funds are earmarked for which expenditures, how frequent are upgrades and whether an upgrade is necessary. Rachel suggested upgrades to be paid from Automation Fund.
7. New Business – none.
8. Other Business – none.
9. Next meeting proposed by Darci on August 27, 2019. Motion carried by Rachel/Laura.
10. Meeting adjourned at 11:23 am.