



MINUTES  
PUBLIC WORKS COMMITTEE  
REGULAR MEETING  
THURSDAY, JULY 21, 2022 – 8:00 AM  
HIGHWAY DEPARTMENT - MEETING ROOM  
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Public Works Committee was held in the meeting room at the Highway Department.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	
M. Godden	Supervisor District 20	Excused	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Corporation Counsel Gorden, County Surveyor Project Technician Guettel, Transit Superintendent Neilson-Loomis and County Clerk Winkelhorst.

Others present: Dave Maiman.

**2. PROPER NOTICE**

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

Chairperson Wolf invited Dave Maiman to address the committee under the agenda item.

**4. HIGHWAYS**

*a. Action Items*

**1. CTH D Angled Parking Request**

Mr. Maiman distributed information and shared his basis regarding his request to continue angle parking along CTH D, across the road from the Lake Church Inn in the Town of Belgium.

Mr. Edgren reviewed design recommendations with the Wisconsin Department of Transportation, whereas, angle parking is not recommended due to higher risk of accidents. There is no easement or property rights to the parking lot of the former Divine Savior Parish Church. Mr. Edgren provided his basis for recommending denial of the request.

Discussion and questions on the width of the shoulder, easement and traffic counts.

Motion to postpone action until the next meeting on August 18, 2022.

## PUBLIC WORKS COMMITTEE

**RESULT:** POSTPONE [UNANIMOUS] Next: 8/18/2022 8:00 AM**MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** T. Richart, Supervisor District 12**AYES:** Wolf, Grabow, Richart, Strom**EXCUSED:** Godden**5. DISCUSSION ITEM:**

- a. Review of Open Meetings Law and Committee Responsibilities per Ozaukee County Policy and Procedure Manual

Ms. Godden reviewed four areas of concern; 1) Placing items on a committee agenda; 2) Open Meetings Law; 3) Open Records; and 4) Ethics & Conflicts of Interest.

**6. APPROVAL OF MINUTES**

- a. June 16, 2022

Motion to approve the June 16, 2022 minutes as submitted.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** T. Grabow, Vice-Chairperson**SECONDER:** J. Strom, Supervisor District 21**AYES:** Wolf, Grabow, Richart, Strom**EXCUSED:** Godden**7. FACILITIES MANAGEMENT**

- a. *Management/Financial/Informational Reports*

1. Facilities Reports

There were no questions.

**8. TRANSIT SERVICES**

- a. *Discussion Items:*

1. Ozaukee County Express Bus 2023 Options

Discussion and questions on use of the remaining Covid Relief funding if service is discontinued, process to discontinue or service reduction, using smaller vehicles, and other options available for commuters.

The committee directed staff to move forward scheduling a public hearing in the evening.

2. 2023 Budget Highlights

Ms. Neilson-Loomis reviewed 2023 Budget highlights.

3. Transit Updates

As reported at the Ozaukee Agency Director's meeting there continues to be issues with reliability and billing with the Shared Ride Taxi Service. Ms. Neilson-Loomis believes this has to do with training of the dispatch staff. She will ensure that the new contract will have a reliability component and performance standards included.

Ms. Neilson-Loomis reported on other options discussed at the meeting.

**Triennial Review**

The preliminary findings were reviewed.

**Community Transit Needs**

Previously discussed.

**Cross-County Shared Ride Taxi MOU**

MOU is ready for signatures at Washington County later today.

**b. Management/Financial/Informational Reports**

**1. Transit Monthly Financial Report**

There were no questions.

**2. Transit Ridership Report**

Questions on the report were addressed.

**9. HIGHWAYS (CONT.)**

**a. Action Items:**

**1. CTH NN & CTH Y Relocation Order & Plat (REVISED)**

Mr. Edgren distributed an updated Plat due to some technical changes.

Motion to approve the Plat and Relocation Order as presented with the updated changes.

**PUBLIC WORKS COMMITTEE**

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** T. Richart, Supervisor District 12

**SECONDER:** T. Grabow, Vice-Chairperson

**AYES:** Wolf, Grabow, Richart, Strom

**EXCUSED:** Godden

**2. CTH D Closure for Luxembourg Fest**

Motion to approve the CTH D closure as proposed conditionally upon the Village of Belgium's acceptance of responsibility.

**PUBLIC WORKS COMMITTEE**

**RESULT: APPROVED [UNANIMOUS]**

**MOVER:** T. Grabow, Vice-Chairperson

**SECONDER:** J. Strom, Supervisor District 21

**AYES:** Wolf, Grabow, Richart, Strom

**EXCUSED:** Godden

**b. Management/Financial/Informational Reports**

**1. Highway Financial Reports**

Update on 2023 Budget highlights.

**10. NEXT MEETING DATE**

August 18, 2022

**11. ADJOURNMENT**

Motion made by Supervisor Grabow, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:30 AM.

*Julianne B. Winkelhorst, County Clerk*