



MINUTES  
PUBLIC WORKS COMMITTEE  
REGULAR MEETING  
THURSDAY, JUNE 17, 2021 – 8:00 AM  
ADMINISTRATION CENTER - AUDITORIUM  
121 W MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Public Works Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Excused	
J. Haas	Supervisor District 2	Present	
D. Henrichs	Supervisor District 23	Present	
P. Marchese	Supervisor District 20	Excused	

Staff present: County Administrator Dzwinel, County Surveyor Project Technician Guettel, Transit Superintendent Neilson-Loomis(8:05am) and County Clerk Winkelhorst.

**2. PROPER NOTICE**

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

There was none.

**4. APPROVAL OF MINUTES**

a. May 20, 2021

Motion to approve the May 20, 2021 minutes as submitted.

PUBLIC WORKS COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	J. Haas, Supervisor District 2
<b>SECONDER:</b>	D. Henrichs, Supervisor District 23
<b>AYES:</b>	Wolf, Haas, Henrichs
<b>EXCUSED:</b>	Grabow, Marchese

**5. FACILITIES MANAGEMENT**

a. *Management/Financial/Informational Reports*

1. Facilities Financial Reports

There were no questions.

Mr. Dzwinel requested to move ahead in the agenda to the Highway Department items until Transit Superintendent Neilson-Loomis joins the meeting. There were no objections.

**6. TRANSIT SERVICES**

*a. Action Items:*

1. Ozaukee County Transit Title VI (Civil Rights) Policy

Ozaukee County Transit Services is required to submit an updated Title VI policy to the FTA every three years to continue eligibility to receive Federal funds. The update of the Title VI policy provides Ozaukee County an opportunity to review policies and procedures to ensure no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination while using Transit Services.

Motion to approve the Ozaukee County Transit updated Title VI Policy.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**         D. Henrichs, Supervisor District 23

**SECONDER:**    J. Haas, Supervisor District 2

**AYES:**          Wolf, Haas, Henrichs

**EXCUSED:**     Grabow, Marchese

2. Versant Marketing Agreement

Ms. Neilson-Loomis explained that bringing riders back for Shared Ride Taxi and Ozaukee County Commuter Bus after the pandemic will require a strategic marketing campaign to increase awareness, change commuting habits, and increase confidence in transit safety.

The contract is for research, consulting, and contact creation for the remainder of 2021. These funds are an approved expense included in the Federal grant application for FY21 5307 CRRSAA relief funds.

Ms. Neilson-Loomis provided a history on spending marketing dollars on mass transit.

Discussion on spending history; appropriate use of funds; and additional media purchases.

Motion made by Supervisor Henrichs, seconded by Supervisor Wolf to approve the proposed agreement between Versant and Ozaukee County for 2021.

Discussion continued on price; and terms of the contract.

Motion to postpone to the July 22 meeting to define the creation of content and revisit price and terms.

## PUBLIC WORKS COMMITTEE

**RESULT:** POSTPONE [UNANIMOUS] Next: 7/22/2021 8:00 AM**MOVER:** D. Henrichs, Supervisor District 23**SECONDER:** J. Haas, Supervisor District 2**AYES:** Wolf, Haas, Henrichs**EXCUSED:** Grabow, Marchese**b. Management/Financial/Informational Reports**

## 1. Transit Financial Report

Inquiry on the impact of Milwaukee County Transit System's decision regarding Summerfest service due to driver shortage.

**7. HIGHWAYS****a. Action Items:**

## 1. Resolution: Approve the Sale of Ozaukee County Land Abutting I-43, Portion of Tax Key #06-032-11-005.00 and Tax Key #06-020-11-004.00

Mr. Guettel distributed a substitute resolution with revisions from Corporation Counsel.

8:05 AM Transit Superintendent Neilson-Loomis joined the meeting.

Motion to approve the substitute resolution as revised by Corporation Counsel to sell county land abutting I-43 to WisDOT. This resolution will move forward to the County Board for final action.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** J. Haas, Supervisor District 2**SECONDER:** D. Henrichs, Supervisor District 23**AYES:** Wolf, Haas, Henrichs**EXCUSED:** Grabow, Marchese

## 2. Message Board Purchase

Motion to approve the Variable Message Board purchase from Street Smart for \$17,110.

## PUBLIC WORKS COMMITTEE

**RESULT:** APPROVED [UNANIMOUS]**MOVER:** D. Henrichs, Supervisor District 23**SECONDER:** J. Haas, Supervisor District 2**AYES:** Wolf, Haas, Henrichs**EXCUSED:** Grabow, Marchese

## 3. Cedarburg Salt Dome Roof Contract

As part of the 2021 Highway Department Budget, the reroofing of Waubeka Shop's East Side and Salt Shed was included. Staff determined it would be prudent to wait

for the completion of the Facility Study before investing further funds into the Waubeka Shop. The Cedarburg Salt Dome was originally slotted in the budget for 2022.

Three proposals were received: 1) C&K Services of Newburg - \$84,982; 2) PHD Roof Doctors, Inc. - \$101,731; and 3) Wenger Construction - \$131,122.

Motion to approve the contract with C&K Services of Newburg for the Cedarburg Salt Dome roofing project.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**         J. Haas, Supervisor District 2

**SECONDER:**   D. Henrichs, Supervisor District 23

**AYES:**          Wolf, Haas, Henrichs

**EXCUSED:**     Grabow, Marchese

**b. Discussion Items:**

1. Capital Improvement Program (CIP) Updates

Mr. Guettel reviewed the CIP projects for highways, equipment, and buildings.

Beginning in 2022, quad-axle trucks will be purchased instead of tri-axle. The benefit to this change will allow more weight to be carried, which will create more efficiencies with staff once the majority of the fleet has changed over.

Question on the tri-axle purchase for 2021. Mr. Guettel noted the timeline impact from COVID for the building of the truck and cost are factors to consider. This has been an ongoing discussion with staff, Mr. Edgren can provide an update at the next meeting.

Inquiry on the resurfacing of CTH I.

Chairperson Wolf reverted to the order of the agenda.

**c. Management/Financial/Informational Reports**

1. Highway Financial Reports

There were no questions.

**8. NEXT MEETING DATE**

July 22, 2021

**9. ADJOURNMENT**

Motion made by Supervisor Henrichs, seconded by Supervisor Haas to adjourn. Motion carried. Meeting adjourned at 8:48 AM.

*Julianne B. Winkelhorst, County Clerk*