



MINUTES
ENERGY ACTION COMMISSION
REGULAR MEETING
MONDAY JUNE 13, 2022 – 12:00PM
ADMINISTRATION CENTER – ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI

Draft Minutes Pending Committee Approval

The Energy Action Commission met in Room A-200 at the Administration Center.

Present: Rob Holyoke (County Board Supervisor), Joe Hicks (Administration Center Building Superintendent), Ryan Tackes (Justice Center Building Superintendent), Jon Edgren (Public Works Director), Monte Hale (Lasata Senior Living Campus Maintenance Supervisor), Joy Neilson-Loomis (Transit Superintendent), Karina Ward (Community Extension Educator), Jennifer Rothstein and Tom Dragotta (Focus on Energy).

Others Present: Taylor Snider (DOA Intern), Jason Wittek (Policy & Budget Analyst), Jason Dzwinel (County Administrator), Andrew Holstrom, Arch Solar, Inc. and Lisa Henning (Chief Deputy County Clerk)

Excused: Justin Strom (County Board Supervisor), Jay McMahon (Finance Director)

Absent: Andy Holschbach (Land & Water Management Director), Andrew Struck (Planning & Parks Director)

Proper Notice: Ms. Neilson-Loomis called the meeting to order at 12:07 PM. The meeting was noticed as required.

Public Comment:

Ms. Rothstein expressed her gratitude to Tom Dragotta for recommending this program to the state and for the subsequent award received.

Approval of Minutes from the March 9, 2021 Meeting: Motion made by Mr. Edgren seconded by Mr. Hicks to approve the March 9, 2021 minutes as submitted. All members present voting aye, motion carried. (9-0)

Review Solar PV Site Assessments for Three County Building Rooftops (Admin, Hwy, Justice) – Arch Solar, Inc.

Mr. Holmstrom reviewed the site assessments for the Administration Building, Highway Department and Justice Center.

Discussion regarding variation in energy costs, type of solar panels chosen for each building, funding, roof age and the weight of the solar panels, return on investment and life expectancy of the inverters.

12:43PM Ms. Nelson-Loomis excused. Supervisor Holyoke assumed the role of chair.

Recommendation to the Public Works Committee to apply for use of County ARPA funds for three Solar PV Systems:

Discussion on return of investment and expected increase of energy costs in 2023.

Motion by Ms. Rothstein, seconded by Supervisor Holyoke to recommend to the Public Works Committee to apply for use of County ARPA funds for three (3) Solar PV Systems. All members present voting aye, motion carried. (8-0)

2021 – Review of County Energy Use: Mr. Snider presented the county energy consumption report for 2019-2021. The presentation gave light to an overall slight increase in energy usage. Fuel usage, both gasoline and diesel, increased as well.

Project Updates: Administration Center – boiler conversion project in progress; Lasata Campus – chiller project to start in October.

Next Meeting Date: Tuesday, September 13, 2022 1:00 PM

Adjournment: Motion made by Ms. Ward, seconded by Mr. Hicks to adjourn. All members present voting aye, motion carried. (8-0)

Meeting adjourned at 1:15 PM

Lisa Henning, Chief Deputy County Clerk