



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, MAY 26, 2022 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Larson	Vice-Chairperson	Present	
T. Winker	Supervisor District 1	Present	
E. Stelter	Supervisor District 18	Present	
J. Hagen	Supervisor District 13	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Finance Director McMahon (8:32 AM), Assistant Finance Director Pezanoski (8:34 AM) and Chief Deputy County Clerk Henning.

Staff present remotely: County Treasurer Morrison

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:30 AM. The clerk noticed the meeting as required.

3. STAFF AND COMMITTEE INTRODUCTIONS

Committee members and staff introduced themselves and shared their backgrounds.

8:32 AM Finance Director McMahon joined the meeting.

8:34 AM Assistant Finance Director Pezanoski joined the meeting.

4. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

5. APPROVAL OF MINUTES

a. March 24, 2022

Motion to approve the March 24, 2022 minutes as submitted.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Vice-Chairperson

AYES: Melotik, Larson, Winker, Stelter, Hagen

6. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Financial Report

Review of the 2021 year end financials. The report will be emailed to the committee members.

7. ACTION ITEMS

a. Resolution: Increase of Revenue 2022 - Land & Water Management; Planning & Parks; Public Health

Motion to approve the increase of revenue resolution amending the budgets for the Land & Water Management Department to include the Fund For Lake Michigan Grant of \$50,000; Planning & Parks Department to include the Wisconsin Department of Natural Resources Regular Urban Forestry Grant of \$14,844 and the Natural Resources Foundation Quiet Trails Grant of \$1,000; and the Public Health Department to include the Wisconsin Beach Monitoring Program Grant of \$15,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Larson, Vice-Chairperson

SECONDER: T. Winker, Supervisor District 1

AYES: Melotik, Larson, Winker, Stelter, Hagen

b. Resolution: Supplemental Appropriation 2022 - Human Services

Motion to approve the supplemental appropriation resolution for use of Human Services Fund Balance to purchase carpeting for the third floor. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Vice-Chairperson

AYES: Melotik, Larson, Winker, Stelter, Hagen

c. Resolution: Transfer of Funds 2022 - General Fund to Special Revenue Fund for the Vehicle Lease Program

Motion to approve the resolution for the transfer of \$60,000 from the General Fund to Special Revenue Fund for Vehicle Lease Program start-up. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Larson, Vice-Chairperson

SECONDER: J. Hagen, Supervisor District 13

AYES: Melotik, Larson, Winker, Stelter, Hagen

d. Resolution: Amending Chapter 3.01(7) & (17) of the Ozaukee County Policy and Procedure Manual - Positions & Pay Grades: Public Health; Sheriff's Office

Motion to approve the resolution amending Section 3.01(7) & (17) of the Ozaukee County Policy and Procedure Manual pertaining to Public Health and Sheriff's Office

positions. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Vice-Chairperson

AYES: Melotik, Larson, Winker, Stelter, Hagen

8. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

The 2021 audit is complete. Questions on sales tax, debt service and ARPA funds.

c. Human Resources

Questions on the employment engagement survey and wellness program.

d. Information Technology

Update on the countywide radio system. An update on the Pinnacle Tower will be provided at the next committee meeting.

e. County Treasurer

Update on cash, interest and penalty, delinquent taxes and foreclosures.

9. NEXT MEETING DATE

The committee concurred that the meeting date of the 4th Thursday will continue; however, the start time will change to 8:00 AM going forward.

Thursday, June 23, 2022 8:00 AM

10. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Stelter to adjourn. Motion carried. Meeting adjourned at 9:55 AM.

Lisa M. Henning, Chief Deputy County Clerk