



MINUTES  
PUBLIC WORKS COMMITTEE  
REGULAR MEETING  
THURSDAY, APRIL 22, 2021 – 8:00 AM  
ADMINISTRATION CENTER - AUDITORIUM  
121 W MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Public Works Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Haas	Supervisor District 2	Present	
D. Henrichs	Supervisor District 23	Present	
P. Marchese	Supervisor District 20	Remote	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, County Surveyor Project Technician Guettel, Building Superintendent Hicks and County Clerk Winkelhorst.

Staff present remotely: Building Superintendent Tackes.

Others present: Port Washington Soccer Club President Justin Myers and Field Maintenance Manager Ron Lauters.

**2. PROPER NOTICE**

Chairperson Wolf called the meeting to order at 8:02 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS**

Chairperson Wolf indicated that the Port Washington Soccer Club representatives in attendance will be able to offer their comments under the specific agenda item.

**4. APPROVAL OF MINUTES**

a. March 18, 2021

Motion to approve the March 18, 2021 minutes as submitted.

**PUBLIC WORKS COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** T. Grabow, Vice-Chairperson

**SECONDER:** J. Haas, Supervisor District 2

**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese

**5. FACILITIES MANAGEMENT**

a. *Action Items:*

- Justice Center Soccer Fields - Port Washington Soccer Club Lease Amendment for Naming Rights

Mr. Edgren provided an overview of the lease and addendums regarding the Justice Center Soccer Fields. The request is for an addendum to the lease to include naming rights, which are currently not indicated in any document.

Mr. Myers addressed the committee explaining the search for field sponsors. Currently the field is named *Ozaukee County Justice Center Soccer Fields Sponsored by Allen Edmonds*. The club is requesting to name the field *Port Washington Soccer Club Soccer Fields Sponsored by “named financial institution”*. Allen Edmonds was strictly a field sponsor, whereas, the new financial institution would also be sponsoring teams.

Motion to approve the addendum to the lease adding Section 12 “Naming Rights and Signs” with the Port Washington Soccer Club solely entitled to any donation or other income for naming rights.

Chairperson Wolf noted that Corporation Counsel has suggested including in addendum to the lease, an update of Section 8.

Motion made by Supervisor Grabow, seconded by Supervisor Haas to amend the addendum to include the language from Corporation Counsel and additional proposed language from Chairperson Wolf to read as follows:

“2. Section 8 of the lease is amended as follows:

County shall be named as additional insured on the General Liability policy on a primary and non-contributory basis.

Club shall notify County 30 days in advance of any modification to the policy terms.”

The vote was taken on the amendment to include an update to Section 8 of the addendum. Motion carried. (5-0)

The vote was then taken on the motion to approve the addendum, as amended, to the lease to add Section 12 and update Section 8.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        T. Grabow, Vice-Chairperson

**SECONDER:**   J. Haas, Supervisor District 2

**AYES:**         Wolf, Grabow, Haas, Henrichs, Marchese

Mr. Edgren distributed a picture of the proposed sign.

Motion made by Supervisor Henrichs, seconded by Supervisor Grabow to approve the sign as presented. Motion carried. (5-0)

**2. Administration Center Southern Parking Lot Repair**

Two bids were received for repair or replace the wall. 1) Andrew J. Construction -

\$12,250 and JL Concrete & Masonry - \$11,950.

Motion to authorize the Highway Commissioner to approve the JL Concrete & Masonry contract for the amount of \$11,950 and an additional \$2,650 to work with the City of Port Washington to include stamped concrete along the sidewalk.

**PUBLIC WORKS COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** D. Henrichs, Supervisor District 23

**SECONDER:** T. Grabow, Vice-Chairperson

**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese

**b. Management/Financial/Informational Reports**

1. Facilities Financial Reports

There were no questions.

**6. TRANSIT SERVICES**

**a. Management/Financial/Informational Reports**

1. Transit Monthly Financial Report

2. Transit 2021 Q1 Taxi Ridership Report

3. Washington Ozaukee Transit Connection Update

4. 2021 Shared Ride Taxi Vehicle Purchases

**7. HIGHWAYS**

**a. Action Items:**

1. Award Bid for Asphalt Oil

Motion to approve awarding the 2021 Asphalt Oil bid to HG Meigs Paving Asphalts & Emulsions.

**PUBLIC WORKS COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** J. Haas, Supervisor District 2

**SECONDER:** T. Grabow, Vice-Chairperson

**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese

2. 2021 Hot Mix & Gravel Pricing

Motion to approve the recommended prices of \$49.00 per ton for Hot Mix Asphalt and \$6.50 per ton for gravel.

**PUBLIC WORKS COMMITTEE**

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** D. Henrichs, Supervisor District 23

**SECONDER:** T. Grabow, Vice-Chairperson

**AYES:** Wolf, Grabow, Haas, Henrichs, Marchese

3. Large Equipment Trailer Purchase

Three quotes were received: 1) Brooks Tractor - \$28,495; 2) Fabick Cat - \$31,400; and 3) Aring Equip. Co., Inc. - \$51,700.

Staff recommendation, although higher price, is the Trail King from Aring Equipment Co. Inc. due to the hydraulic lift which makes loading significantly safer and easier.

Motion to approve the Trail King RB40 from Aring Equipment Co. Inc. as recommended by staff for \$51,700.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [4 TO 1]**

**MOVER:**        T. Grabow, Vice-Chairperson

**SECONDER:**   D. Henrichs, Supervisor District 23

**AYES:**         Wolf, Grabow, Henrichs, Marchese

**NAYS:**         Haas

4. CTH NN Safety Improvements Engineering Consultant Rankings

Mr. Edgren distributed the recommendation from the Selection Committee.

Motion to approve the CTH NN Safety Improvement Engineering Consultant rankings as submitted by the Selection Committee.

**PUBLIC WORKS COMMITTEE**

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        D. Henrichs, Supervisor District 23

**SECONDER:**   J. Haas, Supervisor District 2

**AYES:**         Wolf, Grabow, Haas, Henrichs, Marchese

**b. Management/Financial/Informational Reports**

1. Hwy Financials - Final 2020

Discussion and questions on the financials. Chairperson Wolf would like an agenda item next month to educate the committee on how the Highway accounts are structured.

2. Hwy Financials - April 2021

3. CTH W (Port Washington Road): Center Median Maintenance Update

4. April 2021 Status Update on Public Works Department Items

**8. NEXT MEETING DATE**

Thursday, May 20, 2021

**9. ADJOURNMENT**

Motion made by Supervisor Grabow, seconded by Supervisor Haas to adjourn. Motion carried. Meeting adjourned at 9:16 AM.

*Julianne B. Winkelhorst, County Clerk*