



MINUTES
NATURAL RESOURCES COMMITTEE
REGULAR MEETING
THURSDAY, APRIL 7, 2022 – 9:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Natural Resources Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
B. Jobs	Chairperson	Present	
R. Holyoke	Vice-Chairperson	Present	
N. Minkel-Dumit	Supervisor District 26	Present	
B. Ross	Supervisor District 19	Present	
Mark Hilgendorf	FSA Committee Member	Absent	

Staff present: County Administrator Dzwinel, Planning & Parks Director Struck, Agriculture Educator Plaster, Extension Area Director Sarkady, Land & Water Management Director Holschbach, and County Clerk Winkelhorst.

Others present: Tina Kohlman.

2. PROPER NOTICE

Chairperson Jobs called the meeting to order at 9:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. March 3, 2022

Motion to approve the March 3, 2022 minutes as submitted.

NATURAL RESOURCES COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	B. Ross, Supervisor District 19
SECONDER:	N. Minkel-Dumit, Supervisor District 26
AYES:	Jobs, Holyoke, Minkel-Dumit, Ross
ABSENT:	Hilgendorf

5. UNIVERSITY EXTENSION OFFICE

a. *Management/Financial/Informational Reports*

1. UW Extension Reports

Ms. Sarkady introduced one of the Regional Agriculture Educators, Tina Kohlman, Dairy & Livestock Agent. Ms. Kohlman spoke about her role as part of the regional educators and the programs she is involved in.

Ms. Plaster reported on the Innovation Grant for Agriculture Entrepreneurship Education that was received, business planning for new farm start-up assistance, and Cultivating Our Farms Financial Future program.

Ms. Sarkady reported on the Area 15 staff meeting.

6. REGISTER OF DEEDS/LAND INFORMATION

a. Management/Financial/Informational Reports

- 1. Register of Deeds Reports

There were no questions.

7. LAND AND WATER MANAGEMENT DEPARTMENT

a. Action Items:

- 1. Joint DATCP/DNR Nonpoint Source Grant Application for Calendar Year 2023*

Motion to approve submittal of Joint DATCP/DNR Nonpoint Source Grant Application for Calendar Year 2023.

NATURAL RESOURCES COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: B. Ross, Supervisor District 19
SECONDER: R. Holyoke, Vice-Chairperson
AYES: Jobs, Holyoke, Minkel-Dumit, Ross
ABSENT: Hilgendorf

- 2. Grant Contract Between WI Department of Agriculture, Trade and Consumer Protection and Ozaukee County Land & Water Management Department for the Harvestable Buffer Clean Water Initiative*

Motion to approve the Grant Contract between WI Department of Agriculture, Trade and Consumer Protection and Ozaukee County Land & Water Management Department for the Harvestable Buffer Clean Water Initiative.

NATURAL RESOURCES COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: N. Minkel-Dumit, Supervisor District 26
SECONDER: R. Holyoke, Vice-Chairperson
AYES: Jobs, Holyoke, Minkel-Dumit, Ross
ABSENT: Hilgendorf

- 3. 2023 DATCP Nutrient Management Farmer Education Grant*

Motion to approve applying for DATCP Nutrient Management Farmer Education Grant Program funds for calendar year 2023.

NATURAL RESOURCES COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: R. Holyoke, Vice-Chairperson
SECONDER: B. Ross, Supervisor District 19
AYES: Jobs, Holyoke, Minkel-Dumit, Ross
ABSENT: Hilgendorf

b. Management/Financial/Informational Reports

1. Land & Water Management Reports*

Clean Sweep Program on May 14.

April 13 closing scheduled on the 1930 Edgewater Drive property.

Tree sale pickup is April 28- 29.

Update on staffing, presentation on soil health at Fox River Summit, and electronic permitting system for sanitation.

Discussion on electronic reporting of data.

8. PLANNING AND PARKS DEPARTMENT

a. Action Items:

1. Increase of Revenue Budget Amendment for a Wisconsin Department of Natural Resources Regular Urban Forestry Grant for Native Tree Planting and Inventory, Emerald Ash Borer Management and Education/Outreach Activities in the Ozaukee County Coastal Parks Project Area

Motion to approve the increase of revenue budget amendment recognizing \$14,844 from the Wisconsin Department of Natural Resources Regular Urban Forestry Grant program for tree planting and inventory activities, emerald ash borer management and education/outreach in the Ozaukee County Coastal Parks Project Area. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE
RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
 5/26/2022 8:30 AM
MOVER: B. Ross, Supervisor District 19
SECONDER: N. Minkel-Dumit, Supervisor District 26
AYES: Jobs, Holyoke, Minkel-Dumit, Ross

2. Increase of Revenue Budget Amendment for a Natural Resources Foundation Quiet Trails Grant for Public Access Improvements at Lion's Den Gorge Nature Preserve

Motion to approve the increase of revenue budget amendment recognizing \$1,000 from the Natural Resources Foundation Quiet Trails grant to support construction of an ADA accessible trail (including culvert installation) leading to the new boardwalk and overlook at Lion's Den Gorge Nature Preserve. This budget amendment will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS] Next:**
5/26/2022 8:30 AM

MOVER: B. Ross, Supervisor District 19

SECONDER: R. Holyoke, Vice-Chairperson

AYES: Jobs, Holyoke, Minkel-Dumit, Ross

3. Contract Addendum for Professional Services for Permitting Support and Construction Management for Mineral Springs Creek Resiliency and Habitat Restoration

Motion to approve negotiation and signing of a professional services contract addendum by the Planning and Parks Department with Fish Creek Restoration LLC for a not to exceed sum of \$15,893 for permitting support and construction management services for the Mineral Springs Creek Resiliency and Habitat Restoration project, contingent upon negotiation of professional services contract terms satisfactory to the Ozaukee County Planning and Parks Department and Corporation Counsel.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: N. Minkel-Dumit, Supervisor District 26

SECONDER: R. Holyoke, Vice-Chairperson

AYES: Jobs, Holyoke, Minkel-Dumit, Ross

4. Bid and Contract for Construction Related Services for a Holding Tank System at the new Lion's Den Gorge Nature Preserve Bathroom Pavilion

Three bids, with base bid prices, were received as follows: 1) WM Hilgart & Sons LLC \$29,850; 2) Mile Rock Site Solutions \$36, 444; and 3) Dirske & Huibregtse, LLC \$47,000.

Expected completion of the pavilion by the end of May.

Motion to accept the bid from WM Hilgart & Sons, LLC, and approve a contractual services contract, contingent upon Corporation Counsel approval, with WM Hilgart & Sons, LLC for a not to exceed sum of \$34,328, which includes a 15% contingency to cover any potential change orders and associated expenses, for a holding tank system at the new Lion's Den Gorge Nature Preserve bathroom pavilion.

NATURAL RESOURCES COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: B. Ross, Supervisor District 19

SECONDER: R. Holyoke, Vice-Chairperson

AYES: Jobs, Holyoke, Minkel-Dumit, Ross

5. Bid and Contract for Construction Related Services for the new Hawthorne Hills County Park – Multipurpose Parks Maintenance Facility

Three bids, with base bid prices, were received as follows: 1) JH Hassinger

\$1,366,510; 2) Mike Koenig \$1,160,700; and 3) Absolute Construction Enterprises, Inc. \$1,144,000.

Review of the funding sources and the alternate bids.

Motion to accept the bid from Absolute Construction Enterprises, Inc, for the base bid of \$1,144,000 and Alternate #5 metal roof of \$55,000 and approve contractual services contract, contingent upon Corporation Counsel approval, with Absolute Construction Enterprises, Inc. for a not to exceed sum of \$1,325,000, which includes an approximate 10% contingency to cover any potential change orders and associated expenses for the new Hawthorne Hills County Park Multipurpose Parks Maintenance Facility.

NATURAL RESOURCES COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: B. Ross, Supervisor District 19

SECONDER: N. Minkel-Dumit, Supervisor District 26

AYES: Jobs, Holyoke, Minkel-Dumit, Ross

b. Discussion Items:

1. Update on Lion's Den Gorge Nature Preserve Pavilion Construction Change Orders

Update on the change order for the conversion from flush urinals to waterless urinals and the change order on the electronic locks.

2. Update on Planning and Parks Department Capital Projects and Ecological Division Projects

Update on Covered Bridge Pavilion; Sucker Brook culvert; collaborative research projects on bluff erosion and fish tag responders; Bird Hike at Lion's Den Gorge on May 21; Invasive weed out and tree planting events; April 23 National Trails Day celebration activities; Virmond Park stairway; ecological monitoring; vandalism at Tendick Nature Park; Virmond Park wetlands; Eagle Scout trail project at Mee-Kwon County Park; and additional campsites at Waubedonia County Park.

3. Update on Clay Bluffs Cedar Gorge Nature Preserve Acquisition

Discussion on the process on moving forward for fundraising, existing grants and timelines, and the economic impact from tourism.

c. Management/Financial/Informational Reports

1. Planning & Parks Reports

Update on staffing.

Mr. Struck will be presenting at the Wisconsin Lakes and Rivers Conference.

9. NEXT MEETING DATE

May 5, 2022 (New Committee)

10. ADJOURNMENT

Motion made by Supervisor Ross, seconded by Supervisor Minkel-Dumit to adjourn. Motion carried. Meeting adjourned at 10:56 AM.