



Ozaukee County Sheriff's Office

SHERIFF JAMES JOHNSON

Division of Emergency Management

Scott Ziegler, Director

1201 S Spring St, PO Box 994, Port Washington, WI 53074-0994

Local: (262)284-7172 Metro: (262)238-8397 Fax: (262)284-8490

Local Emergency Planning Committee Minutes of the March 31st, 2022 Meeting

These minutes have not yet been approved by the Committee to which they pertain.

Members Present:

Scott Ziegler

David Hass (Chair)

Justin Rundle

Mark Mitchell (Vice Chair)

Terry Hoffmann

Rick Nelson

John Hanan (for Kim Buechler)

Members Absent:

Ron Zabransky (excused)

Andy Paulus (excused)

Becky Ronan

Lisa Curtis

Shannon Whitworth

George King

Others Present:

Robert Kaslick - Emergency Management Deputy Director (Reporting Secretary)

LEPC Meeting Called to Order: 5:45 p.m.

Meeting Notice

The agenda was sent to the County Clerk and posted on the Web in a timely manner.

Agenda

Motion made by Mark Mitchell, seconded by Rick Nelson to adopt the meeting agenda. All members present voted AYE, motion carried.

Approval of Minutes

Motion made by Rick Nelson, seconded by Terry Hoffman to adopt the previous meeting minutes. All members present voting AYE, motion carried.



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FFY22 Off-Site Emergency Plan Updates

Eleven off-site plans were presented to the committee:

- Saukville Well Sites #1, #3, #4, #5 and #6
 - Discussion held
 - Motion to adopt the plans as written made by Mark Mitchell, seconded by Terry Hoffman. All members present voting AYE, motion carried.
- Cedar Crest Specialties LLC
 - Discussion held
 - Motion to adopt the plans as written made by Terry Hoffman, seconded by John Hanan. All members present voting AYE, motion carried.
- Charter Steel
 - Discussion held
 - Motion to adopt the plans as written made by Rick Nelson, seconded by Terry Hoffman. All members present voting AYE, motion carried.
- Port Washington Water Filtration Plant
 - Discussion held
 - Motion to adopt the plans as written made by Mark Mitchell, seconded by Justin Rundle. All members present voting AYE, motion carried.
- Veolia (Park St., Port Washington)
 - Discussion held
 - Motion to adopt the plans as written made by Rick Nelson, seconded by Terry Hoffman. All members present voting AYE, motion carried.
- Ozaukee Country Club
 - Discussion held
 - Motion to adopt the plans as written made by Rick Nelson, seconded by Terry Hoffman. All members present voting AYE, motion carried.
- Aldrich Chemical
 - Discussion held
 - Questions were raised about the engineering control measures, internal procedures and employee training at this facility. The committee requested Ozaukee County Emergency Management staff follow-up with the facility coordinator to obtain more information on these subject areas. The off-site plan presented to the committee complies with EPCRA planning requirements and the additional information request would not delay adoption of the off-site plan as written.
 - Motion to adopt the plans as written and make the additional information request made by Terry Hoffman, seconded by John Hanan. All members present voting AYE, motion carried.



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2022 Hazmat Strategic Plan

The committee reviewed the 2022 Strategic Plan. Scott Ziegler stated that the only significant changes were the updates to the Tier 2 list and the county would be adding two off-site planning facilities. Both plans will be for sulfuric acid.

Discussion held.

Motion made by Terry Hoffman, seconded by John Hanan to approve the 2022 Strategic Plan as presented. All members present voting AYE, motion carried.

2022 LEPC Bylaws

The committee discussed the 2022 bylaw adoption process. According to Scott Ziegler, there were no changes from the previously adopted bylaws.

Motion made by Rick Nelson and seconded by Terry Hoffman to adopt the 2022 bylaws. All members present voting AYE, motion carried.

Designation of EPCRA Inspector

Discussion held on designating an EPCRA inspector.

Motion made by Rick Nelson, seconded by Terry Hoffman, to designate the State of Wisconsin as the EPCRA Inspector. All members present voting AYE, motion carried.

Computer HazMat Equipment Grant

Scott Ziegler provided an update on the grant and is seeking approval to move forward on the grant application when it becomes available from the state. The goal is to continue the purchase of personal protective equipment for the HazMat team. The 2022 Strategic Plan contains additional items that could be purchased as part of this grant or in future grants.

Discussion held.

Motion made by Rick Nelson, seconded by Justin Rundle, to submit the 2022 Computer HazMat Grant application when it becomes available. All members present voting AYE, motion carried.

Department Report

Scott Ziegler provided an update:

- The EM/HazMat Team responded to several noteworthy calls since the previous meeting



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- Town of Port Washington – Oil spill from a local farm through their drainage tiles and into Sucker Creek. The DNR was also involved in the investigation.
- Village of Thiensville – Oil spill into the storm sewer from a vehicle accident.
- Town of Belgium – Train derailment of several cars that spilled coal.
- City of Mequon – Cooking oil spilled over a large stretch of Port Washington Rd.
- Village of Saukville – Approx. 35 gallons of diesel spilled around the fuel islands at Casey's gas station.
- City of Port Washington – Several barrels of an unknown substance leaked within a facility. Investigation revealed that it was likely a water/diesel combination and container failure.
- Hazmat Team member Ethan LeGault was appointed to an open Hazmat Team Lead position. Grant Witte is the other Hazmat Team Lead.
- Numerous training and exercise events have been completed and additional sessions have been scheduled:
 - 12 members of the Hazmat Team recently completed Hazmat Incident Commander certification. Ozaukee County hosted two classes.
 - 24 areas firefighters and Hazmat Team members recently participated in a grant-funded Propane Emergencies class that Ozaukee County hosted in Cedarburg.
 - Scheduled training and exercises include:
 - Tabletop exercise on May 3rd with Fredonia, Waubeka and Belgium Fire Departments (transportation emergency)
 - Rail car incident response on June 18th in Cedarburg
 - Several Hazmat Team members are planning to attend Hazmat Safety Officer certification class in Marinette (WI) on May 17th
 - Rick Nelson mentioned that a pipeline emergency class will be coming to Sheboygan in the near future.
 - David Haas complimented EM staff on the Hazmat Awareness Refresher Sheets that are created by the EM division and distributed to local public safety partners.

Next Meeting Agenda

Scott Ziegler stated that there could be between 2-4 offsite plans for review/approval.

The next meeting will be May 12th, 2022 at 5:45 p.m.

Motion made by Rick Nelson, seconded by Terry Hoffman to adjourn the meeting. All members present voting AYE, motion carried. Meeting adjourned at 7:15 p.m.