



Ozaukee County Sheriff's Office

SHERIFF JAMES JOHNSON

Division of Emergency Management

Scott Ziegler, Director

1201 S Spring St, PO Box 994, Port Washington, WI 53074-0994

Local: (262)284-7172 Metro: (262)238-8397 Fax: (262)284-8490

Local Emergency Planning Committee Minutes of the March 18th, 2021 Meeting

Approved 5-13-2021

Members Present:

Scott Ziegler

David Hass

Justin Rundle

Mark Mitchell

George King

Terry Hoffmann

Rick Nelson (arrived at 5:50 p.m.)

Chris Duecker

Members Absent:

Ron Zabransky (excused)

Brad Arndt (excused)

Andy Paulus

Tyler Weber

Dan Benson (excused)

Others Present:

Robert Kaslick - Emergency Management Deputy Director (Reporting Secretary)

**Please note: Due to the ongoing COVID-19 pandemic, this meeting was conducted virtually and in-person.*

LEPC Meeting Called to Order: 5:45 p.m.

Meeting Notice

The agenda was sent to the County Clerk and posted on the Web in a timely manner.

Agenda

Motion made by Mark Mitchell, seconded by Chris Duecker to adopt the meeting agenda. All members present voted AYE, motion carried.



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Approval of Minutes

Motion made by Terry Hoffman, seconded by Chris Duecker to adopt the previous meeting minutes. All members present voting AYE, motion carried.

Elections

Nominations were opened for the positions of Chairperson and Vice Chairperson.

- Mark Mitchell nominated David Haas for Chairperson
- David Haas nominated Mark Mitchell for Vice Chairperson
- No other nominations were made

Motion made by Chris Duecker and seconded by Justin Rundle to close nominations. All members present voting AYE, motion carried.

Rick Nelson moved to cast unanimous ballots for David Haas to serve as Chairperson and for Mark Mitchell to serve as Vice Chairperson. Mark Mitchell seconded the motion. All members present voting AYE, motion carried.

2021 Bylaws

The committee discussed the 2021 bylaw adoption process. According to Scott Ziegler, there were no changes from the previously adopted bylaws.

Motion made by Mark Mitchell and seconded by Rick Nelson to adopt the 2021 bylaws. All members present voting AYE, motion carried.

2021 Strategic Plan

The committee reviewed the 2021 Strategic Plan. Scott Ziegler stated that the only significant changes were the updates to the Tier 2 and equipment purchasing lists.

Discussion held.

Motion by Mark Mitchell, seconded by Rick Nelson to approve the 2021 Strategic Plan as presented. All members present voting AYE, motion carried.

Designation of EPCRA Inspector

Discussion held on the history and significance of designating an EPCRA inspector.



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Motion by Mark Mitchell, seconded by Rick Nelson, to designate the State of Wisconsin as the EPCRA Inspector. All members present voting AYE, motion carried.

Computer HazMat Equipment Grant

Scott Ziegler provided an update on the grant and is seeking approval to move forward on the grant application when it becomes available from the state. The goal is to purchase personal protective equipment for the HazMat team, and possibly other items as listed in the 2021 Strategic Plan.

Discussion held.

Motion by Rick Nelson, seconded by Chris Duecker, to submit the 2021 Computer HazMat Grant application. All members present voting AYE, motion carried.

Offsite Plans

The committee reviewed seven (7) off-site plans. The first plan for Charter Communications in the City of Cedarburg, was on the plan of work for an update. This site is no longer a planning facility and has submitted updates to the state reporting system.

The remaining updated plans are as listed:

- Gateway Plastics (City of Mequon)
- AT&T (City of Port Washington)
- AT&T (City of Cedarburg)
- AT&T (City of Mequon)
- New Cingular Wireless PCS, LLC – North Mequon (Town of Grafton)
- AMRI (Village of Grafton)

Discussion was held on the plans and questions were addressed.

Motion by Mark Mitchell, seconded by Rick Nelson, to approve the updated plans as presented. All members present voting AYE, motion carried.

Department Report

Scott Ziegler provided an update:

- EM member Dan Gellert has completed the EPCRA Inspector course
- New HazMat vehicle is in-service and has responded to two (2) calls so far.



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- The team has four (4) qualified CDL drivers for the new vehicle and will be adding additional drivers soon.
- The new vehicle led to reconfiguring the HazMat trailers and that project is ongoing.
- The team is in the process of upgrading protective suits to MT-94s. The plan is to order several suits each year for the next few years and then rotate suits from service towards the end of their 10-year lifespan or sooner. Practice MT-94 suits are also being purchased.
- Training and exercises that had been cancelled due to COVID, will attempt to be rescheduled. Some of these training and exercise sessions are grant funded and will depend on funding availability from the state.
 - The HazMat Team has continued to hold training sessions on a regular basis, including:
 - Driver training
 - Virtual sessions
 - MT-94 suit demonstration and testing
- The HazMat Team responded to two (2) noteworthy calls.
 - Motor vehicle crash involving a semi-truck on Wauwatosa Rd and Mequon Rd that spilled approximately 50 gallons of diesel from a saddle tank.
 - Tractor vs passenger vehicle in the Town of Fredonia. Fuel and gear lubricant spilled on the roadway.
 - A third incident is being investigated by the DNR, as the HazMat Team was not notified of a crash and subsequent spill. The incident occurred on I-43 near County Line Rd during a snowstorm.
- Current COVID response was discussed.
 - Personal protective equipment (PPE) acquisition and distribution is still a large component of current operations.

Next Meeting Agenda

Scott Ziegler proposed a show and tell of the new HazMat Team vehicle (weather permitting). Additionally, there could be up to six (6) offsite plans for review/approval.

The next meeting will be May 13th, 2021 at 5:45 p.m.

Motion by Mark Mitchell, seconded by Rick Nelson to adjourn the meeting. All members present voting AYE, motion carried.

Meeting adjourned at 6:28 p.m.