



MINUTES
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, FEBRUARY 28, 2022 – 3:00 PM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Present	
M. Wolf	Supervisor District 11	Present	
K. Geracie	Supervisor District 15	Excused	
R. Nelson	Supervisor District 6	Present	
B. Jobs	Supervisor District 3	Present	

Staff present: County Administrator Dzwinel, Finance Director McMahon and County Clerk Winkelhorst.

Staff attending remotely: Corporation Counsel Gorden (3:45pm).

Others present: Barbara Bates-Nelson

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 3:00 PM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. January 31, 2022

Motion to approve the January 31, 2022 minutes as submitted.

EXECUTIVE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: R. Nelson, Supervisor District 6

SECONDER: P. Melotik, Vice-Chairperson

AYES: Schlenvogt, Melotik, Wolf, Nelson, Jobs

EXCUSED: Geracie

5. ACTION ITEMS

a. Recommendation of Executive Committee Project Submittals to the County Board

Mr. Dzwinel stated that there is currently \$1.2 Million in the Project Fund. The staff recommendation is that ARPA Funds be used to fund approximately \$2.75 Million in capital projects and equipment in 2022. This will allow the County to maintain the \$1.2 Million in the Project Fund for future projects.

The following projects were recommended by the committees: Jail Division Camera; Jail Uninterrupted Power Supply; Justice Center Tuck Pointing; Administrative Center Boiler Replacement; Electric Parks Gates/Locks; Lasata Chiller Replacement; Property Appraisal; SAN Replacement; Mee-Kwon Maintenance Building Repair; Waubedonia Caretaker's Roof; Park Security Cameras; Clean Farm Families Planting Green and Rotational Grazing Project and Airflow Cover Crop Seeder.

In addition, the following projects were recommended if using the ARPA Funding: Sheriff Outdoor Range; Fairgrounds Pavilion Repair; Fairgrounds Equipment; and Parks Tractor w/Cab.

Discussion on project scoring, ability to complete all projects in the required timeline, Administration Center Solar Project, and Justice Center Sidewalk Replacement.

Motion to approve using ARPA Funding entirely to complete all projects listed above that were recommended by the committees and the additional projects of Sheriff Outdoor Range; Fairgrounds Pavilion Repair; Fairgrounds Equipment; and Parks Tractor w/Cab.

EXECUTIVE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: M. Wolf, Supervisor District 11

SECONDER: R. Nelson, Supervisor District 6

AYES: Schlenvogt, Melotik, Wolf, Nelson, Jobs

EXCUSED: Geracie

6. DISCUSSION ITEMS

- a. Proposed Options for County Board American Recovery Act Forums with County Board, County Staff and Community Partners

Mr. Dzwinel proposes that the County Board mid-month meetings beginning in May, with the new County Board, be used to begin the discussion on ARPA Funds. The proposed timeline is included in the packet.

- b. Review County Board Rules

Mr. Dzwinel explained that this is an update to the current County Board rules identifying areas that may have needed clarification or there were potential deficiencies.

The intent is to review the rules with the County Board at the mid-month March meeting, approval by the Executive Committee at their April meeting, and final adoption by the Board on April 6.

- c. Schedule of County Board Meetings

March 16 - Youth Government Day - Presentation on Human Trafficking, CB Rules, EMS,

3:45 PM Corporation Counsel Gorden joined the meeting remotely.

7. COUNTY ADMINISTRATOR'S REPORT

- a. Compensation and Classification Study

The consultant held meetings with the Department Heads and employees and those meetings were also recorded for those that could not attend, job description questionnaires have been released to the employees, and comparable counties have been selected.

b. 2021 Year End Fiscal

Still working to close out 2021. \$1 Million over budget on sales tax. Outside of Lasata Campus, there is no single area of concern in the initial review.

8. COMMITTEE REPORTS

Public Works Committee Chairperson Wolf provided an update on the cost increase in purchasing two ADA mini-vans, Express Bus Service, and authority given to Public Works Director to purchase budget approved equipment without committee approval.

Public Safety Committee Chairperson Nelson noted concern raised by the Undersheriff regarding the process for hiring deputies.

Natural Resources Committee Chairperson Jobs spoke to the committee Project Fund recommendations.

9. NEXT MEETING DATE

April 4, 2022

10. ADJOURNMENT

Motion made by Supervisor Nelson, seconded by Supervisor Melotik to adjourn. Motion carried. Meeting adjourned at 4:11 PM.

Julianne B. Winkelhorst, County Clerk