



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, FEBRUARY 25, 2021 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Remote	
J. Strom	Supervisor District 21	Present	
T. Winker	Supervisor District 1	Present	

Staff present: County Administrator Dzwinel, Assistant Finance Director Pezanoski, Finance Director McMahon, County Treasurer Morrison, Corporation Counsel Gorden, Public Works Director Edgren, Land & Water Management Director Holschbach, Human Resources Director McDonell (8:49am) and County Clerk Winkelhorst.

Staff present remotely: Planning & Parks Director Struck.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:34AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were no questions.

4. APPROVAL OF MINUTES

a. January 28, 2021

Motion to approve the January 28, 2021 minutes as submitted.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: J. Strom, Supervisor District 21

AYES: Melotik, Richart, Larson, Strom, Winker

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corp. Counsel Financial Report

There were questions.

6. ACTION ITEMS

a. Resolution: Supplemental Appropriation 2021 - Facilities Fairgrounds

Motion to approve the supplemental appropriation resolution for the use of \$18,000 from the Fairgrounds Reserve to replace the HVAC at the Ozaukee Pavilion. This resolution

will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Richart, Vice-Chairperson

AYES: Melotik, Richart, Larson, Strom, Winker

b. Resolution: Increase of Revenue 2021 - Land & Water Management; Planning & Parks

Motion to approve the increase of revenue resolution amending the budget for the Land & Water Management Department to include funds from the DATCP Soil and Water Resource Management Grant - \$47,409; Nutrient Management Farmer Education Grant - \$804; DNR Targeted Runoff Management Program Grant - \$225,000; and for the Planning & Parks Department to include funds from the Wisconsin Coastal Management Program Coastal Resilience Grant - \$20,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: T. Richart, Vice-Chairperson

AYES: Melotik, Richart, Larson, Strom, Winker

c. Resolution: Carryover of 2020 Funds

Motion to approve the carryover of 2020 funds resolution amending the budget for Coroner \$20,940; Planning & Parks \$359,200; Land & Water Management \$18,129; and Transit Services \$105,703. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Richart, Vice-Chairperson

SECONDER: T. Winker, Supervisor District 1

AYES: Melotik, Richart, Larson, Strom, Winker

d. Recommendation of Finance Project Submittals for Executive Committee

8:49 AM Human Resources Director McDonell joined the meeting.

Motion to support the staff recommendations of Network Switch Upgrade and Pinnacle Site Communications Tower for consideration by the Executive Committee. The recommendation will move forward to the Executive Committee for further action.

FINANCE COMMITTEE

RESULT: APPROVED AND FORWARDED [UNANIMOUS] Next:
3/1/2021 3:00 PM

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Supervisor District 8

AYES: Melotik, Richart, Larson, Strom, Winker

- e. Wire Transfers #3218 - #3235 and December 2020 & January 2021 Schedule of Vouchers

Motion to approve wire transfers #3218-#3235 and December 2020 & January 2021 Schedule of Vouchers for a total of \$11,865,631.81.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: J. Strom, Supervisor District 21

SECONDER: T. Richart, Vice-Chairperson

AYES: Melotik, Richart, Larson, Strom, Winker

7. DEPARTMENT REPORTS

- a. County Clerk

There were no questions.

- b. Finance

Review and discussion of sales tax, General Fund surplus, and Capital Project Fund.

- c. Human Resources

Update on department staffing, DocuWare initiative, Employee Recognition Committee initiatives, Employee Engagement Survey, 2021 Wellness Program, and opening of the fitness room at the Justice Center for all employees.

- d. Information Technology

Update on implementation of the radio equipment.

- e. County Treasurer

Review of written report on cash, interest and penalty revenue, interest earnings, sales tax, certificate balance, foreclosures, municipal tax collection, staff retirement, and the Text and Email Notification System service.

8. NEXT MEETING DATE

March 25, 2021

9. ADJOURNMENT

Motion made by Supervisor Winker, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:27 AM.

Julianne B. Winkelhorst, County Clerk