



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, FEBRUARY 17, 2022 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Haas	Supervisor District 2	Present	
D. Henrichs	Supervisor District 23	Excused	
M. Godden	Supervisor District 20	Present	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Neilson-Loomis, Building Superintendents Tackes and Hicks (9:07am), Communications Services Manager Anderson and County Clerk Winkelhorst.

Others present: Supervisor Jobs, Mark Matter - Ozaukee County Agricultural Society, Dennis Buchholtz and Sixto Hernandez - Buchholtz CSM Inc., Tim Romanelli - RACOM Corporation, Darlene Weyker, Gene Weyker, Sharon Schuh, James Schuh, Karen Densow and James Densow.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Under public comment, Karen Densow, Sharon Schuh, Eugene Weyker and Darlene Weyker addressed the committee regarding the proposed communications tower location at the County-owned Pinnacle property.

4. APPROVAL OF MINUTES

a. December 16, 2021

Motion to approve the December 16, 2021 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Vice-Chairperson
SECONDER:	J. Haas, Supervisor District 2
AYES:	Wolf, Grabow, Haas, Godden
EXCUSED:	Henrichs

5. ACTION ITEMS:

a. Construction of Radio Communications Tower at Pinnacle Site

Mr. Dzwinel cited the overall goal for this project is to attain true inter-operability

between Ozaukee and Washington Counties.

Mr. Dzwinel identified the long-term goals, location of current towers, Ozaukee and Washington Counties coverage needs, locations considered, and zoning restrictions.

Mr. Romanelli reviewed the PowerPoint presentation, that was included in the packet, which included the History of the System, Current and Proposed Coverage, Advantages to Upgraded Design, Site Choices, Radio Spectrum, Radio Tower Concerns, and best location to attain the overall goal.

Supervisor Jobs, Natural Resources Committee Chairperson, spoke to the original location at the Pinnacle Site and the concerns of the neighbors. She also expressed her support for the change to the current location on the Pinnacle Site.

Motion to approve the proposed location of a communications tower at the Pinnacle Site on the western edge of the property.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Grabow, Haas, Godden

EXCUSED: Henrichs

- b. Recommendation of Public Works Project Submittals to the Executive Committee
9:07 AM Building Superintendent Hicks joined the meeting.

Mr. Dzwinel reviewed the projects and the staff recommendations.

Discussion on the boiler replacement project, Justice Center tuck pointing, and Fairgrounds equipment.

Motion to support the staff recommendations as proposed for the Justice Center Tuck Pointing and the Administration Center Boiler Replacement for consideration by the Executive Committee.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED AND FORWARDED [UNANIMOUS]** **Next:**
2/28/2022 3:00 PM

MOVER: J. Haas, Supervisor District 2

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Godden

EXCUSED: Henrichs

6. FACILITIES MANAGEMENT

a. Action Items:

1. Fairgrounds: Pavilion Office Remodel

Mr. Matter addressed the committee explaining the proposed project and reiterated the support of the Ozaukee County Fair Association for the improvement costs.

Motion to approve the Fair Association Pavilion Office Improvements.

PUBLIC WORKS COMMITTEE
RESULT: **APPROVED [UNANIMOUS]**
MOVER: T. Grabow, Vice-Chairperson
SECONDER: J. Haas, Supervisor District 2
AYES: Wolf, Grabow, Haas, Godden
EXCUSED: Henrichs

b. Management/Financial/Informational Reports

1. Facilities Financial Reports

Question on Fairgrounds revenue line item for public charges. Suggestion to look at reducing the projected amount next year.

7. TRANSIT SERVICES

a. Action Items:

1. Purchase of ADA Minivan

Ms. Neilson-Loomis explained that after the committee approved the purchase of two (2) ADA minivans in December and the State contracts were canceled, she was able to secure two vehicles from A&J Mobility. One minivan was purchased at a cost of \$56,025. The total budgeted amount for two minivans was \$79,940. The current price for the second ADA minivan is \$57,025 which would be over the total budget allowed for the purchase of two. The cost for the 2021 models has increased by 40%. The total additional cost to the County would be \$11,205 for the two vehicles.

Discussion on the necessity of purchasing a vehicle at this time, available drivers, and ridership.

Motion to approve the award of the contract to A&J Mobility for the purchase of one ADA minivan.

PUBLIC WORKS COMMITTEE
RESULT: **APPROVED [3 TO 1]**
MOVER: T. Grabow, Vice-Chairperson
SECONDER: M. Wolf, Chairperson
AYES: Wolf, Grabow, Godden
NAYS: Haas
EXCUSED: Henrichs

b. Management/Financial/Informational Reports

1. Transit Financial Report

There were no questions.

2. Transit Quarterly Ridership Report Q4 2021

Mr. Edgren reported that MCTS has suspended the Express Bus service until March 7. Discussion on the effect of the marketing campaign, ridership, and next steps to consider.

Ms. Neilson-Loomis reviewed the quarterly ridership report on Shared Ride Taxi and Cross-County pilot program.

8. HIGHWAYS

a. Action Items:

1. CTH H High Risk Rural Road Program

Motion to authorize the Highway Commissioner to approve WisDOT's State-Municipal Agreement for the CTH H Safety Improvements HRRRP project.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: J. Haas, Supervisor District 2

AYES: Wolf, Grabow, Haas, Godden

EXCUSED: Henrichs

2. 2022 Highway Equipment Purchase

Motion to authorize the Highway Commissioner to purchase, within budget, the Truck Mounted Attenuator, Sign Truck and Tractor with Mower Attachments at his discretion.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: M. Godden, Supervisor District 20

AYES: Wolf, Grabow, Haas, Godden

EXCUSED: Henrichs

3. CTH NN & CTH Y Right-of-Way Acquisition Contract

Mr. Edgren distributed and reviewed a revised support document reflecting the results of the proposals and recommendation from the Selection Committee. Two (2) firms submitted proposals: The Highland Group and Steigerwaldt Land Services.

Motion to approve the Public Works Director to contract with Highland Group for CTH NN & CTH Y Right-of-Way Acquisition.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** J. Haas, Supervisor District 2**SECONDER:** T. Grabow, Vice-Chairperson**AYES:** Wolf, Grabow, Haas, Godden**EXCUSED:** Henrichs**b. Discussion Items:**

1. CTH O (Main St) Reconstruction - Joint Project with Village of Saukville
Information only at this time.
2. Village of Grafton Vacation of Grafton Ave Right-of-Way
Information only at this time.

c. Management/Financial/Informational Reports

1. Highway Financial Reports

9. NEXT MEETING DATE

March 17, 2022

10. ADJOURNMENT

Motion made by Supervisor Haas, seconded by Supervisor Grabow to adjourn. Motion carried. Meeting adjourned at 10:16 AM.

Julianne B. Winkelhorst, County Clerk