



MINUTES  
NATURAL RESOURCES COMMITTEE  
REGULAR MEETING  
THURSDAY, FEBRUARY 3, 2022 – 9:00 AM  
ADMINISTRATION CENTER - AUDITORIUM  
121 W MAIN STREET, PORT WASHINGTON, WI 53074

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**1. CALL TO ORDER**

A regular meeting of the Natural Resources Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
B. Jobs	Chairperson	Present	
R. Holyoke	Vice-Chairperson	Present	
N. Minkel-Dumit	Supervisor District 26	Present	
B. Ross	Supervisor District 19	Present	
Mark Hilgendorf	FSA Representative	Present	

Staff present: County Administrator Dzwinel, Planning & Parks Director Struck, Extension Area Director Sarkady, 4-H Program Educator Hintz, DOA Intern Snider, Budget & Policy Analyst Wittek (9:07am), Register of Deeds Voigt (9:14am), and County Clerk Winkelhorst.

Attending remotely: Land & Water Management Director Holschbach.

Others present: Matthew Peplinski.

**2. PROPER NOTICE**

Chairperson Jobs called the meeting to order at 9:00 AM. The clerk noticed the meeting as required.

**3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS**

There were none.

**4. APPROVAL OF MINUTES**

a. January 6, 2022

Motion to approve the January 6, 2022 minutes as submitted.

NATURAL RESOURCES COMMITTEE	
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	R. Holyoke, Vice-Chairperson
<b>SECONDER:</b>	N. Minkel-Dumit, Supervisor District 26
<b>AYES:</b>	Jobs, Holyoke, Minkel-Dumit, Ross, Hilgendorf

**5. LAND & WATER MANAGEMENT DEPARTMENT**

a. *Discussion Items:*

1. USDA Farm Service Agency Report, Matthew Peplinski, Executive Director\*

Update on programs available and current time period for sign up to participate in the programs.

2. USDA Farm Service Agency - County Committee Member Participation on State Sponsored Committees\*

Wisconsin Chapter 92, included in the packet, governs the Farm Service Agency (FSA) member participation. Chapter 92.06 references Land Conservation Committee of which this committee's responsibilities are included within the Natural Resources Committee.

Mr. Holschbach included in the packet a memo from an Attorney Advisor regarding county committee member participation. As a result of this memo, Mr. Hilgendorf has concerns about his membership on the committee and exercising full voting rights on all agenda items.

Mr. Peplinski is here to convey, according to the memo, what the FSA membership position is from the Federal Government. The FSA representative does not represent the Federal Government or speak for them. The committee indicated that was never an issue.

9:07 AM Policy & Budget Analyst Wittek joined the meeting.

Wisconsin State Statutes indicates that the County is to have a member from the county farm service agency for the Land Conservation Committee.

Discussion on responsibilities of the FSA member as directed in the Ozaukee County Policy & Procedure Manual, County Board appointment process, and functional responsibilities of other Wisconsin counties' committees.

9:14 AM Register of Deeds Voigt joined the meeting.

Mr. Struck noted that the Parks Commission's responsibility in State Law that governs the parks is incorporated into the Natural Resources Committee and does not fall under Chapter 92. Therefore, the FSA member would not be charged with voting on those agenda items.

After discussion it was determined the responsibilities that are incorporated in Chapter 92 and the Ozaukee County Policy & Procedure Manual are the items the FSA member would vote on. The clerk will remove the title of FSA Representative so there is no further confusion.

## 6. UNIVERSITY EXTENSION OFFICE

### a. *Management/Financial/Informational Reports*

#### 1. UW Extension Reports

Ms. Sarkady provided an update on hiring of support staff and noted that Ozaukee County will host the area meeting in April.

Ms. Hintz reported on the development of Youth-Adult Partnership training and in-person sessions for families currently not involved in 4-H.

Ms. Sarkady announced that Ms. Hintz has been selected to present at the National Conference.

## 7. REGISTER OF DEEDS/LAND INFORMATION

### a. Discussion Items:

1. Digital/Indexing Book Project Update  
Information included in the packet. The project is currently 65% complete.
2. GIS Update  
Information included in the packet.
3. Land Info 2022 Plans  
Information included in the packet.

### b. Management/Financial/Informational Reports

1. Register of Deeds Reports  
There were no questions.

## 8. LAND AND WATER MANAGEMENT DEPARTMENT (CONT.)

### a. Action Items:

1. Increase of Revenue Budget Amendment for Unspent 2021 Funds\*  
Motion to approve the increase of revenue budget amendment recognizing unspent 2021 grant funds from Wisconsin Department of Agriculture, Trade and Consumer Protection Soil and Water Resource Management Program Grant cost-share funds of \$7,148. This budget amendment will move forward to the Finance Committee for further action.

#### NATURAL RESOURCES COMMITTEE

**RESULT:** APPROVED AND FORWARDED [UNANIMOUS] Next:  
2/24/2022 8:30 AM

**MOVER:** B. Ross, Supervisor District 19

**SECONDER:** R. Holyoke, Vice-Chairperson

**AYES:** Jobs, Holyoke, Minkel-Dumit, Ross, Hilgendorf

2. Carryover of 2021 Funds - LWM

Motion to approve the request to carryover \$13,152 from various wastewater treatment plans that were not spent in 2021 and \$10,000 budgeted in 2021 for consulting services to pay for the completion of the Stormwater modeling work. This request will move forward to the Finance Committee for further action.

#### NATURAL RESOURCES COMMITTEE

**RESULT:** APPROVED AND FORWARDED [UNANIMOUS] Next:  
2/24/2022 8:30 AM

**MOVER:** B. Ross, Supervisor District 19

**SECONDER:** N. Minkel-Dumit, Supervisor District 26

**AYES:** Jobs, Holyoke, Minkel-Dumit, Ross

### b. Management/Financial/Informational Reports

1. Land & Water Management Reports\*

Annual Soil Health Workshop on Thursday, February 10th at Country Inn & Suites.

## 9. ACTION ITEMS:

### a. Recommendation of Natural Resources Capital Projects to Executive Committee

Several projects were submitted by the Land & Water Management and Planning & Parks Departments which staff has recommended possible funding from other sources.

Discussion and questions on projects not recommended; availability of other grant funding; consideration of Clean Farm Families projects; Golf Course Enterprise Funding for projects; and grant funding that is anticipated but has not been secured on proposed projects.

Motion to support the staff recommendations of Electric Park Gates & Bathroom Locks; Waubedonia Park Caretaker's House and Garage Roof Repair; Mee-Kwon County Park Maintenance Building Repairs; and Parks Security Cameras; and in addition to include both of the Clean Farm Families Projects - Soil Health & Rotational Grazing and Airflow Cover Crop Seeder for consideration by the Executive Committee. The recommendations will move forward to the Executive Committee for further action.

#### NATURAL RESOURCES COMMITTEE

**RESULT:**       **APPROVED AND FORWARDED [UNANIMOUS]**       **Next:**  
                           **2/28/2022 3:00 PM**

**MOVER:**        B. Ross, Supervisor District 19

**SECONDER:**   N. Minkel-Dumit, Supervisor District 26

**AYES:**         Jobs, Holyoke, Minkel-Dumit, Ross

## 10. PLANNING AND PARKS DEPARTMENT

### a. Action Items:

#### 1. Resolution: Application and Acceptance of Outdoor Recreation Trail Aids - County Snowmobile Trail Aids Funding Through the Wisconsin Department of Natural Resources

Motion to approve the resolution for the application submittal and acceptance of a grant under the WDNR Outdoor Motorized Recreation Trail Aids grant funding program for the 2022-2023 Snowmobile Trail Maintenance funding. This resolution will move forward to the County Board for final action.

#### NATURAL RESOURCES COMMITTEE

**RESULT:**       **APPROVED [UNANIMOUS]**

**MOVER:**        B. Ross, Supervisor District 19

**SECONDER:**   R. Holyoke, Vice-Chairperson

**AYES:**         Jobs, Holyoke, Minkel-Dumit, Ross

#### 2. Application and Acceptance of Quiet Trails Grant Funding through the Natural Resources Foundation of Wisconsin

Motion to approve the submittal, acceptance, and implementation of a grant to the Natural Resources Foundation Norma and Stanley DeBoer Quiet Trails Fund grant program to support construction of an ADA accessible trail (including culvert installation) leading to the new boardwalk and overlook at Lion's Den Gorge Nature

Preserve.

NATURAL RESOURCES COMMITTEE  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** B. Ross, Supervisor District 19  
**SECONDER:** N. Minkel-Dumit, Supervisor District 26  
**AYES:** Jobs, Holyoke, Minkel-Dumit, Ross

3. Golf Course Division - Golf Equipment Purchases for 2022 - Tee Mowers  
 Motion to approve the purchase of the four Toro 3150-Q tee mowers for the Planning and Parks Department - Golf Division for \$128,669 per the 2022 budget.

NATURAL RESOURCES COMMITTEE  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** R. Holyoke, Vice-Chairperson  
**SECONDER:** B. Ross, Supervisor District 19  
**AYES:** Jobs, Holyoke, Minkel-Dumit, Ross

4. Golf Course Division - Golf Equipment Purchases for 2022 - Beverage Carts  
 Motion to approve the purchase of two 2022 Club Car Carryall 700 Gas Powered Utility Vehicles for the Planning and Parks Department - Golf Division for \$27,575 per the 2022 budget.

NATURAL RESOURCES COMMITTEE  
**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** N. Minkel-Dumit, Supervisor District 26  
**SECONDER:** R. Holyoke, Vice-Chairperson  
**AYES:** Jobs, Holyoke, Minkel-Dumit, Ross

5. Carryover of 2021 Funds - Planning & Parks  
 Motion to approve the request to carryover \$310,000 from existing grants and match for grants, and existing capital projects not completed in 2021. This request will move forward to the Finance Committee for further action.

NATURAL RESOURCES COMMITTEE  
**RESULT:** APPROVED AND FORWARDED [UNANIMOUS] Next:  
 2/24/2022 8:30 AM  
**MOVER:** B. Ross, Supervisor District 19  
**SECONDER:** R. Holyoke, Vice-Chairperson  
**AYES:** Jobs, Holyoke, Minkel-Dumit, Ross

*b. Discussion Items:*

1. Update on Planning and Parks Department Capital Projects and Ecological Division Projects  
 Mr. Struck updated the committee on the following capital projects: Covered Bridge pavilion; and Lion's Den Gorge Nature Preserve pavilion, septic system, and parking.

*c. Management/Financial/Informational Reports*

1. Planning & Parks Reports

There were no questions.

**11. NEXT MEETING DATE**

March 3, 2022

**12. ADJOURNMENT**

Motion made by Supervisor Ross, seconded by Supervisor Minkel to adjourn. Motion carried. Meeting adjourned at 11:14 AM.

*Julianne B. Winkelhorst, County Clerk*

\* FSA Representative Item