



MINUTES
EXECUTIVE COMMITTEE
REGULAR MEETING
MONDAY, JANUARY 31, 2022 – 3:00 PM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Executive Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Present	3:09 PM
M. Wolf	Supervisor District 11	Present	
K. Geracie	Supervisor District 15	Present	
R. Nelson	Supervisor District 6	Present	
B. Jobs	Supervisor District 3	Present	

Staff present: County Administrator Dzwinel, Finance Director McMahon, and County Clerk Winkelhorst.

Attending remotely: Corporation Counsel Gorden.

Others present: Supervisor Winker and Kristyn Halbig Ziehm - Ozaukee Press.

2. PROPER NOTICE

Chairperson Schlenvogt called the meeting to order at 3:01 PM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS, CORRESPONDENCE, COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. January 3 & 19, 2022

Motion to approve the January 3 & 19, 2022 minutes as submitted.

EXECUTIVE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	R. Nelson, Supervisor District 6
SECONDER:	K. Geracie, Supervisor District 15
AYES:	Schlenvogt, Wolf, Geracie, Nelson, Jobs
EXCUSED:	Melotik

5. ACTION ITEMS

a. RES.21-61: Amending Section 4.09 of the Ozaukee County Policy and Procedure Manual - Vehicle Use Policy

The Vehicle Use Policy has not been reviewed since 2017. Mr. Dzwinel has received requests from departments for an employee take home vehicle. This amendment allows

all requests to be approved by the County Administrator and creates a reporting mechanism on an annual basis.

Question on the personal use valuation. Mr. McMahon will further review.

Motion to approve the resolution amending the Vehicle Use Policy. This resolution will move forward to the County Board for final action.

EXECUTIVE COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: R. Nelson, Supervisor District 6

SECONDER: M. Wolf, Supervisor District 11

AYES: Schlenvogt, Wolf, Geracie, Nelson, Jobs

EXCUSED: Melotik

- b. Resolution: Amending the Ozaukee County Policy and Procedure Manual Section 2.05(2) –Term Limits for County Board Chairperson, Vice-Chairperson, and 2nd Vice-Chairperson

Supervisor Winker has requested to bring this resolution forward to the County Board. Per the County Board rules, Chairperson Schlenvogt has referred the resolution to the Executive Committee.

Supervisor Winker is proposing in this resolution to mirror what is currently the language for the committee and committee chairperson term limits in the County Board rules.

3:09 PM Supervisor Melotik in attendance.

Discussion/comments on the time commitment and effort involved with chairperson position, developing leadership, binding future boards, and history behind the current term limits.

Ms. Gorden expressed her concerns with applying term limits which are not consistent with statute and may mislead other members, and binding future boards.

Motion made by Supervisor Wolf to approve the resolution adding at the end of the “Further Resolved paragraph.....April 19, 2022. *The limit will be three terms beginning with the 2022-24 term.*” Motion fails for lack of a second.

Supervisor Winker will move the resolution forward to the County Board for final action in March.

6. DISCUSSION ITEMS

- a. Schedule of County Board Meetings
February 16 - ARPA

7. COUNTY ADMINISTRATOR'S REPORT

- a. American Rescue Plan Act Final Rule
The Final Rule has been released, staff will present to the County Board February 16.

b. Wage and Benefit Study

Kick off for department heads in early February. The process has begun with looking at comparable counties.

c. County Board Rules

Going through the process of updating, will bring to committee for review and for County Board to adopt prior to the new board being seated.

d. Administration Center Security Upgrades

Status update given.

8. COMMITTEE REPORTS

Natural Resources Committee Chairperson Jobs reported on the change in time for the committee, the length of the packet, and the workload for this committee.

Finance Committee Chairperson Melotik reported on the County Treasurer's online programs.

Health & Human Services Committee Chairperson Geracie reported that the Public Health Officer recruitment continues and Lasata Care Center continues to struggle with the effects of the Pandemic.

Public Committee Chairperson Wolf reported on the Highway Conference and questions on the Highway Department fund balance.

Chairperson Schlenvogt announced that a closed session has been proposed under the provisions of Section 19.85 (1)(c) of the Wis. Statutes for the purpose relating to considering employment, promotion, compensation or performance evaluation data of any public employee: County Administrator annual review.

Motion made by Supervisor Nelson, seconded by Supervisor Wolf to enter into closed session for this purpose. A roll call vote was taken. All members present voting aye. Motion carried. (6-0)

9. CLOSED SESSION

Pursuant to Section 19.85 (1)(c) of the Wis. Stats. relating to Considering Employment, Promotion, Compensation or Performance Evaluation Data of a Public Employee: County Administrator's Annual Review

4:13 PM Committee in closed session. Present: Schlenvogt, Melotik, Wolf, Geracie, Nelson, Jobs, and Dzwinkel.

10. NEXT MEETING DATE

February 28, 2022

11. ADJOURNMENT

Chairperson Schlenvogt adjourned the meeting at 5:08 PM.

Julianne B. Winkelhorst, County Clerk