

**Radio System User Committee
Minutes
January 21, 2021**

The meeting of the Radio System User Committee was called to order by Chairman, Dan Birenbaum at 2:33 pm in the Ozaukee Sheriff's Office Lobby Conference Room of the Justice Center of Ozaukee County, Port Washington. Roll Call was taken and present were committee members: James Albrinck, Dan Birenbaum, Joseph Laurin and Bob Ramthun. Excused: Josh Borden and Mark Kasten. Absent: Rick Nelson. Others in attendance: Jason Dzwinel, Ozaukee County Administrator; Shawn Anderson, Ozaukee County Radio Services; Bill Rice, Grafton Fire Department; Matt Karpinski, Grafton Fire Department; Jeff Vahsholtz, Cedarburg Fire Department; Dennis Buchholtz, President of Communication Site Management and Contract Manager for Ozaukee County radio upgrades; Scott Ziegler, Emergency Management Director; Lt. Wayne Lambrecht, Ozaukee Sheriff's Office; Bill Esselmann, Newburg Fire Department;

2. Per Chairman, Dan Birenbaum, meeting was properly noticed. Agenda was adopted.

3. Approval of October 22, 2020 Minutes.

Jim Albrinck questioned the ownership of the 300' radio tower being built near the Ozaukee and Washington County line. Dennis Buchholtz confirmed that while it is a joint venture, Ozaukee County will maintain ownership of the tower.

Motion by Jim Albrinck, second by Joe Laurin to accept the minutes as presented. Motion carried unanimously.

4. Public Comments/Correspondence/Communications

None

5. Update on Radio Services, Condition of the Radio System, Planning for the Future of the Radio System

Dennis Buchholtz distributed and reviewed a document discussing the update to the radio system. End user equipment has been delivered but some missing items have not yet arrived. Shawn is working with law enforcement and fire on programming layouts which need to be submitted by the end of February. Law enforcement is reviewing encryption needs. Portable radios will be issued first followed by mobiles. Mobile radios will first be installed in DPW vehicles. Once mobile radios start being installed, it will take approximately one year to complete the installation process for all departments.

Discussion was held regarding radio encryption and access.

Discussion regarding programming of talk groups from surrounding counties.

Discussion regarding OZARES access to the OASIS system.

6. Status of Harrington State Park Tower

Shawn Anderson advised that the tower is ready but is only usable with the P25 system.

8. MABAS Update

No new updates.

9. Washington County Update

Dennis Buchholtz advised that the baseline study is complete. The tower sites have been selected and they are waiting on approval.

10. Set next Meeting Date and Time

Next meeting set for April 8, 2021 at 2:30 p.m.

11. Adjournment

There being no further business, motion by Jim Albrinck, second by Joe Laurin, to adjourn the meeting at 3:16 pm. Motion carried unanimously.

CC: County Clerk
Radio User Group