



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, JULY 29, 2021 – 8:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

Draft Minutes Pending Committee Approval

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
T. Richart	Vice-Chairperson	Present	
D. Larson	Supervisor District 8	Present	
J. Strom	Supervisor District 21	Present	
T. Winker	Supervisor District 1	Present	

Staff present: Finance Director McMahon, Assistant Finance Director Pezanoski, County Treasurer Morrison, Corporation Counsel Gorden, Human Resources Director McDonell and County Clerk Winkelhorst.

Others present: Chris Palmer. Attending via phone: Michael Palmer (8:35am)

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:33 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. June 24, 2021

Motion to approve the June 24, 2021 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Winker, Supervisor District 1
SECONDER:	J. Strom, Supervisor District 21
AYES:	Melotik, Richart, Larson, Strom, Winker

5. CORPORATION COUNSEL DEPARTMENT REPORT

There were no questions.

6. ACTION ITEMS

a. Request to Repurchase Property Acquired by County - Parcel # 10-075-03-07-002, Village of Grafton (Site Address: 1103 Cedar St., Grafton WI 53021)

Mr. Morrison explained that the former owner is requesting a repurchase option which is allowed by County Ordinance.

8:35 AM Michael Palmer, former owner, joined the meeting via telephone addressing the committee requesting to repurchase the property acquired by the County at 1103 Cedar St, Grafton.

Mr. Palmer's son Chris, is in attendance and has provided a cashier's check for the total amount due of \$23,485.74. The check is for \$25,000 with the balance to credit the taxes for this year.

Ms. Gorden noted that the property has been advertised pursuant to the committee's direction; however, there does not appear to be a deadline on the repurchase.

Motion to provide for the repurchase of the property by the former property owner, Michael Palmer, for the amount of \$23,485.74

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Supervisor District 8

AYES: Melotik, Richart, Larson, Strom, Winker

b. Report of County Board/Citizen Attendance and Mileage

Discussion on the calculation of mileage and review the policy at a later date as to how mileage is determined.

Motion to approve the report for the County Board and Citizen members attendance & mileage for January 1- June 30, 2021. The report will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED AND FORWARDED [4 TO 1] **Next: 8/4/2021 9:00 AM**

MOVER: J. Strom, Supervisor District 21

SECONDER: D. Larson, Supervisor District 8

AYES: Melotik, Larson, Strom, Winker

NAYS: Richart

c. Wire Transfers #3309 - #3330 and June 2021 Schedule of Vouchers

Motion to approve wire transfers #3309-#3330 and June 2021 Schedule of Vouchers for a total amount of \$6,023,246.80.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Winker, Supervisor District 1

SECONDER: D. Larson, Supervisor District 8

AYES: Melotik, Richart, Larson, Strom, Winker

7. DISCUSSION ITEMS

a. Health Insurance Premium County Contribution

Mr. McDonell reviewed the data on the employees share of the monthly insurance premium. The staff recommendation is tying employee health insurance premium contribution amounts to the county's wellness program.

Discussion on why employee participation is low; consider data from local municipalities; staff time commitment tracking; tier policies; department participation rates; equitable to everyone and rewarding long-term employees. Staff will review with the goal in mind to get more employees involved in the wellness program, reduce our claims, and provide less of variance between the two percentage groups.

8. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

Mr. McMahan reported that May sales tax collection was the highest month ever for the County.

Discussion on the General Fund unassigned balance with regards to the County's Aaa Rating. The committee would like this item on a future agenda to discuss raising the self-imposed minimum from 20% to 25% as suggested by the auditors.

c. Human Resources

Mr. McDonell reported on the wellness programs, benefits administration process, health insurance renewal and employee engagement initiatives.

d. Information Technology

There were no questions.

e. County Treasurer

Mr. Morrison spoke to the foreclosure process and the homestead rule.

Update on staffing, tax collection, foreclosures, and revenue received from Prism Manufacturing for the Revolving Loan Fund Program.

9. NEXT MEETING DATE

August 26, 2021

10. ADJOURNMENT

Motion made by Supervisor Strom, seconded by Supervisor Richart to adjourn. Motion carried. Meeting adjourned at 9:39 AM.

Julianne B. Winkelhorst, County Clerk