



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, JULY 18, 2019 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
D. Korinek	Chairperson	Present	
D. Becker	Vice-Chairperson	Present	
T. Grabow	Supervisor District 9	Present	
D. Larson	Supervisor District 8	Present	
A. Read	Supervisor District 25	Excused	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Finance Director McMahon, Assistant Finance Director Pezanoski, Transit Superintendent Neilson (8:07am), Policy & Budget Analyst Wittek (8:16am) and County Clerk Winkelhorst.

Others present: Dan Benson, Ozaukee Press.

2. PROPER NOTICE

Chairperson Korinek called the meeting to order at 8:00 AM. The meeting was properly noticed.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There was none.

4. APPROVAL OF MINUTES

a. June 20, 2019

Motion to approve the June 20, 2019 minutes as submitted.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Supervisor District 9

SECONDER: D. Larson, Supervisor District 8

AYES: Korinek, Becker, Grabow, Larson

EXCUSED: Read

5. ACTION ITEM

a. Resolution: Creating Section 2.04 (10) of the Ozaukee County Policy and Procedure Manual: Boards & Commissions - County Energy Action Commission

Ms. Winkelhorst explained that the Energy Action Team has made a recommendation to include in the resolution under (b) 3. as follows: “Develop a plan of action with

prioritized projects and funding recommendations to implement energy-related projects and initiatives.”

Motion to reapprove the resolution to include the additional language as recommended by the Energy Action Team. The resolution will move forward to the County Board for final action.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Larson, Supervisor District 8

SECONDER: D. Becker, Vice-Chairperson

AYES: Korinek, Becker, Grabow, Larson

EXCUSED: Read

6. FACILITIES MANAGEMENT

a. Action Items:

1. Fairgrounds Shelter Memorandum of Understanding with Cedarburg School District

Motion to authorize the County Administrator to sign the Cedarburg School District Memorandum of Understanding Sheltering and Mass Care Facilities upon final approval from Corporation Counsel.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Supervisor District 9

SECONDER: D. Larson, Supervisor District 8

AYES: Korinek, Becker, Grabow, Larson

EXCUSED: Read

b. Management/Financial/Informational Reports

1. Facilities Financials - July 2019

8:07 AM Transit Superintendent Neilson joined the meeting.

There were no questions on the report.

7. TRANSIT SERVICES

a. Management/Financial/Informational Reports

1. Transit Report

Mr. Edgren introduced the new Transit Superintendent, Joy Neilson. This is a shared position with Washington County.

There were no questions on the report.

8. HIGHWAYS

a. Discussion Item:

1. STH 33 & CTH LL - Northwest Parcel Access

Mr. Edgren provided the background on the access issue with the northwest parcel by STH 33 & CTH LL.

Mr. Dzwinel further explained that Casey's is looking for an extension of their offer to purchase pending the outcome of the access issue with the Wisconsin Department of Transportation.

8:16 AM Policy & Budget Analyst Wittek joined the meeting.

There is no action as this is informational only.

2. Discussion of Operational Losses in Highway Department Internal Service Fund

Mr. Dzwinel referenced the discussion at County Board regarding the Auditor's presentation on the Highway Department operating losses due to multitude of factors and identified as a need to resolve.

Mr. Pezanoski reviewed the written report including overview of operating results for the fiscal periods 2014-2018, influencing factors, township discounts, hotmix and gravel production and analysis.

Discussion on the importance of town work, the Guaranteed Work Partnership, accounting for the operational loss, hotmix and gravel rates, internal administrative charge, and recommended actions.

b. Action Items:

1. Hartwig Memorial Road Race Highway Closure Permit

Motion to approve the CTH H Closure Request as proposed conditionally upon the Town of Fredonia's acceptance of responsibility, and Traffic Control oversight by the Ozaukee County Sheriff's Department.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Becker, Vice-Chairperson

SECONDER: T. Grabow, Supervisor District 9

AYES: Korinek, Becker, Grabow, Larson

EXCUSED: Read

2. City of Mequon Proposed Adopt-a-Median

Motion to deny the proposed Adopt-a-Median request from the City of Mequon per the recommendation from Mr. Edgren and Corporation Counsel due to liability concerns.

PUBLIC WORKS COMMITTEE

RESULT: DENY [UNANIMOUS]

MOVER: D. Becker, Vice-Chairperson

SECONDER: T. Grabow, Supervisor District 9

AYES: Korinek, Becker, Grabow, Larson

EXCUSED: Read

3. 2020/2021 Town Road Maintenance Contract

Discussion on the need to review the policy issue of the Guaranteed Work Partnership and timing of the Town Road Maintenance Contract.

Motion to approve the Town Road Maintenance Contract as written.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: D. Larson, Supervisor District 8

SECONDER: D. Becker, Vice-Chairperson

AYES: Korinek, Becker, Grabow, Larson

EXCUSED: Read

4. 2019 Hot Mix & Gravel Pricing Review

Motion to approve the recommendations from Finance staff to increase the gravel rate from \$6.25 to \$6.50 and the hotmix rate from \$50 to \$52.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Supervisor District 9

SECONDER: D. Becker, Vice-Chairperson

AYES: Korinek, Becker, Grabow, Larson

EXCUSED: Read

c. Management/Financial/Informational Reports

1. Highway Financials - July 2019

Mr. Edgren distributed and reviewed the status update on various public works projects which included CTH I: CTH Z to Belgium-Kohler Road (West) Reconstruction, CTH NN & CTH Y intersection fatality, and staffing.

9. NEXT MEETING DATE

August 22, 2019

10. ADJOURNMENT

Motion made by Supervisor Becker, seconded by Supervisor Larson to adjourn. Motion carried. Meeting adjourned at 9:21 AM.

Julianne B. Winkelhorst, County Clerk