



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, FEBRUARY 18, 2021 – 8:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
M. Wolf	Chairperson	Present	
T. Grabow	Vice-Chairperson	Present	
J. Haas	Supervisor District 2	Present	
D. Henrichs	Supervisor District 23	Excused	
P. Marchese	Supervisor District 20	Remote	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Transit Superintendent Neilson-Loomis (8:07am), and County Clerk Winkelhorst.

2. PROPER NOTICE

Chairperson Wolf called the meeting to order at 8:01 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. January 21, 2021

Motion to approve the January 21, 2021 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	J. Haas, Supervisor District 2
SECONDER:	T. Grabow, Vice-Chairperson
AYES:	Wolf, Grabow, Haas, Marchese
EXCUSED:	Henrichs

5. FACILITIES MANAGEMENT

a. *Action Items:*

1. Resolution: Supplemental Appropriation 2021 - Facilities Fairgrounds

Motion to approve the supplemental appropriation resolution for use of Fairgrounds Reserve to replace HVAC at the Ozaukee Pavilion for \$18,000. This resolution will move forward to the Finance Committee for final action.

PUBLIC WORKS COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: J. Haas, Supervisor District 2
SECONDER: T. Grabow, Vice-Chairperson
AYES: Wolf, Grabow, Haas, Marchese
EXCUSED: Henrichs

2. Justice Center Exterior Lighting Conduit Repair

Motion authorizing the Justice Center Exterior Lighting conduit repair by Miller Electric for \$19,005.34.

PUBLIC WORKS COMMITTEE
RESULT: APPROVED [UNANIMOUS]
MOVER: T. Grabow, Vice-Chairperson
SECONDER: J. Haas, Supervisor District 2
AYES: Wolf, Grabow, Haas, Marchese
EXCUSED: Henrichs

b. Management/Financial/Informational Reports

1. Facilities Financial Reports

8:07 AM Transit Superintendent Neilson-Loomis joined the meeting.

There were no questions.

6. TRANSIT SERVICES

a. Action Items:

1. Carryover of 2020 Funds - Transit

Motion to approve the carryover request for the amount of \$105,703 for vehicles procured in 2020, but not available until 2021. This request will move forward to the Finance Committee for further action.

PUBLIC WORKS COMMITTEE
RESULT: APPROVED AND FORWARDED [UNANIMOUS] Next:
2/25/2021 8:30 AM
MOVER: J. Haas, Supervisor District 2
SECONDER: T. Grabow, Vice-Chairperson
AYES: Wolf, Grabow, Haas, Marchese
EXCUSED: Henrichs

b. Discussion Items:

1. Ozaukee County Express Bus Options

Ms. Neilson-Loomis reviewed the options, as outlined in the documentation, for restarting service this year:

As-Is: Restart the service in Fall 2021 with no changes to the schedule or route.
 Option #1: Strictly Freeway Service, adding Brown Deer Park & Ride

Option #2: Skeleton Service

Discussion and questions on ridership; Port Washington Road stops; cost of each option; and timeline to start.

Consideration should be given to minimal service; reduction of platform hours; and reduced stops to be able to continue the service.

In summary, the committee would like to see a proposal to consider services on a skeletal level, variations on reduction of stops on Port Washington Road, and to restart service in August 2021.

2. Federal Mask Mandate

Informational only.

c. *Management/Financial/Informational Reports*

1. Transit Monthly Report

There were no questions on the reports.

2. Transit Q4 Report

7. HIGHWAYS

a. *Action Items:*

1. Forklift Purchase (Postponed)

This item was postponed at the January meeting pending additional research.

Mr. Edgren reviewed the additional research on equipment that was done and included in the revised documentation. The staff recommendation remains the same to purchase a 2011 Yale from Yes Equipment Services, Inc., although Mr. Edgren would like to monitor the market for a few more weeks.

Motion to approve the 2011 Yale from Yes Equipment Services, Inc. or similar within the budget of \$20,000.

PUBLIC WORKS COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Grabow, Vice-Chairperson

SECONDER: J. Haas, Supervisor District 2

AYES: Wolf, Grabow, Haas, Marchese

EXCUSED: Henrichs

2. Highway Facility Study

Mr. Edgren provided the background on the request for the Highway Facility Study.

Mr. Dzwinel explained the discussion that was held with the Executive Committee on a potential borrowing for projects due to historically low interest rates.

Supervisor Marchese raised concerns on the overall approach with regards to the Strategic Plan which has not been addressed; consideration of an asset management study; and sole source procurement.

Motion to approve the Highway Facility Study by Kueny & Associates.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [3 TO 1]**

MOVER: T. Grabow, Vice-Chairperson

SECONDER: J. Haas, Supervisor District 2

AYES: Wolf, Grabow, Haas

NAYS: Marchese

EXCUSED: Henrichs

3. CTH W Engineering Consultant

Mr. Edgren distributed and reviewed the documentation on the results and the recommendation from the Selection Committee.

Motion to authorize the Highway Commissioner to contract with ra Smith for the CTH W Reconstruction project for up to \$142,000.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: J. Haas, Supervisor District 2

SECONDER: T. Grabow, Vice-Chairperson

AYES: Wolf, Grabow, Haas, Marchese

EXCUSED: Henrichs

b. Discussion Items:

1. Town Road Maintenance Contract - 2022/2023

Discussion and questions on the billing summary; overhead determination; cost benefit ratio; and services provided.

c. Management/Financial/Informational Reports

1. Highway Financial Reports

There were no questions.

2. Public Works Monthly Update - Feb 2021

Update on CTH H Project & CTH NN Projects

Update on County/State Highway Construction

8. NEXT MEETING DATE

Thursday, March 18, 2021

9. ADJOURNMENT

Motion made by Supervisor Grabow, seconded by Supervisor Haas to adjourn. Motion carried. Meeting adjourned at 9:48 AM.

Julianne B. Winkelhorst, County Clerk