



AGENDA
OZAUKEE COUNTY BOARD
REGULAR MEETING
WEDNESDAY, MAY 4, 2022 – 9:00 AM
ADMINISTRATION CENTER - ROOM A-204
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

THE FOLLOWING BUSINESS WILL BE BEFORE THE COUNTY BOARD FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION AND POSSIBLE FORMAL ACTION:

The public can access the meeting by viewing the live stream at the link which will be opened five minutes before the call to order:

[County Board Live Stream](#)

*The public can submit comments here: [Public Comment Form](#)
[Public Comment Policy & Instructions For Submitting Public Comments Online](#)*

1. CALL TO ORDER

Roll Call

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. APPROVAL OF MINUTES

April 6 & 19, 2022

4. PUBLIC COMMENT

Legislative Update

Chairperson's Proclamations

5. COMMUNICATIONS

6. CLAIMS

7. REPORT OF COUNTY ADMINISTRATOR

American Recovery Act Forums

Strategic Planning Sessions

Emergency Medical Services Grants

2021 Year End Financials

8. DEPARTMENT HEAD APPOINTMENTS

Appointment of Interim Lasata Campus Administrator

Appointment of County Health Officer

9. COMMITTEE APPOINTMENTS/REAPPOINTMENTS

May 2022 Appointments/Reappointments

10. COMMITTEE REPORTS AND SUPERVISOR ANNOUNCEMENTS

11. ADJOURNMENT

Ozaukee County Board

AGENDA INFORMATION SHEET

AGENDA DATE: May 4, 2022
DEPARTMENT: County Clerk
DIRECTOR: Julie Winkelhorst
PREPARER: Julie Winkelhorst

Agenda Summary April 6 & 19, 2022

April 6, 2022

https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_04062022-3059

April 19, 2022

https://www.co.ozaukee.wi.us/AgendaCenter/ViewFile/Minutes/_04192022-3066



County Administrator's Report

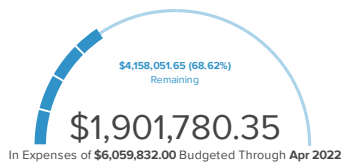
May 4, 2022

FINANCE - From March Meeting

- Approved transfer of General Fund Surplus to Capital Fund

Finance Committee

Data Updated 4 days ago | Prorated Budget

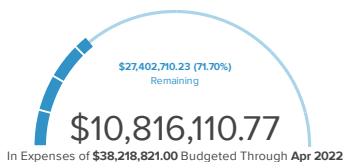


HUMAN SERVICES- From March Meeting

- Reviewed and received update on Family Promise Shelter

Human Services

Data Updated 4 days ago | Prorated Budget



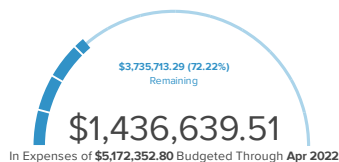
Attachment: County Administrator's Report May 2022 (CA Report)

NATURAL RESOURCES

- Approved \$1.2M bid to construct Parks Storage Facility at Hawthorne Hills Park adjacent to the Historical Society property.
- Approved \$30,000 bid for Holding Tank System at the new Lion’s Den Gorge Nature Preserve Park Pavilion

Natural Resources

Data Updated 4 days ago | Prorated Budget

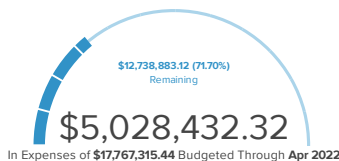


PUBLIC SAFETY - From March Meeting

- Reviewed the Medical Examiner Position
- EMS Grant Program Supported

Public Safety

Data Updated 4 days ago | Prorated Budget

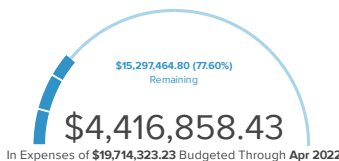


PUBLIC WORKS - From March Meeting

- Set 2022 Gravel and Asphalt Prices

Public Works

Data Updated 4 days ago | Prorated Budget



Ozaukee County Board

AGENDA INFORMATION SHEET

AGENDA DATE: May 4, 2022
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwinel
PREPARER: Jason Dzwinel

Agenda Summary Appointment of Interim Lasata Campus Administrator

BACKGROUND INFORMATION: Following the resignation of the Lasata Campus Administrator this action items will appoint current Director of Nursing Patricia Brown to the Interim Campus Administrator position.

ANALYSIS: Ms. Brown is dually licensed Nursing Home Administrator and Director of Nursing and will fulfill the Campus Administrator role. The county will recruit for both the Campus Administrator and Director of Nursing positions and hire based on best fit for the facility and objectives for the campus.

RECOMMENDED MOTION: Approve the County Administrator's recommendation to appoint current Director of Nursing Patricia Brown to the Interim Campus Administrator position.

ATTACHMENTS:

- Pat Brown Resume (PDF)

PATRICA BROWN

- 23 years' experience in the Long-Term Care industry.
- Worked as a Director of Nursing and Nursing Home Administrator in government and private settings.
- Experience implementing nurse competency trainings
- Leader of numerous performance improvement teams.
- Managed an Assisted Living Facility.
- Exemplary regulatory compliance history in Skilled Nursing and Assisted Living Settings/

LICENSURE

- Nursing Home Administrator, licensed in WI
- Registered nurse, Licensed in WI(compact) and MN
- Certified Infection Control Nurse

EDUCATION

UNIVERSITY OF WISCONSIN-MADISON
Nursing Home Administrator Certification

FOX VALLEY TECHNICAL COLLEGE
Associates Nursing Degree

SKILLS

- Staff Development
- Regulatory Compliance
- Infection Control
- Clinical Oversight
- Performance Improvement

Ozaukee County Board

AGENDA INFORMATION SHEET

AGENDA DATE: May 4, 2022
DEPARTMENT: Administrator
DIRECTOR: Jason Dzwinel
PREPARER: Jason Dzwinel

Agenda Summary Appointment of County Health Officer

BACKGROUND INFORMATION: The County Administrator and County Board Chairman present the appointment of Kimberly Buechler to the position of Health Officer for the Washington Ozaukee Public Health Department.

ANALYSIS: Ms. Buechler has dutifully filled the role of Health Officer since May of 2021 and has skillfully overseen departmental operations. Per the intergovernmental agreement between Ozaukee and Washington Counties that establishes the department directs operations the County Board Chairpersons have convene and agreed to appoint Kimberly Buechler to the Role of Health Officer.

RECOMMENDED MOTION: Approve the County Administrator and County Board Chairman's recommendation to appointment of Kimberly Buechler to the position of Health Officer for the Washington Ozaukee Public Health Department.

ATTACHMENTS:

- Kimberly Buechler Resume (PDF)

KIMBERLY BUECHLER

PROFESSIONAL EXPERIENCE

WASHINGTON OZAUKEE PUBLIC HEALTH DEPARTMENT, PORT WASHINGTON, WI

Interim Director/Health Officer, May 2021 - Present

- Directed and managed multi-county joint health department
- Provided public health leadership on local committees and boards
- Provided oversight in the investigation of communicable diseases and led department's COVID-19 pandemic response as Incident Commander
- Maintained department's vision and mission by providing oversight in strategic planning, budgeting and establishing departmental priorities

Business Manager, Feb 2017 – Present

- Directed financial and administrative policies and procedures for Washington and Ozaukee County offices following merger of two independent departments
- Responsible for records retention, grant reporting and auditing, and contract management
- Developed and audited department's annual \$3.5 million budget
- Supervised all Medicaid, Medicare, and other departmental billing
- Assisted with management of performance measures and annual reporting of the department
- Oversaw department recruitment, hiring, and training processes with direct supervision of administrative staff
- Responsible for compliance, information systems, and collaboration with information technology department
- Prepared reports for and represented the department at oversight committee and board meetings for both counties
- Led the department in 2019 through a one-year interim period while Director/Health Officer was on a leave of absence including strategic planning, department oversight, annual report preparation, and program evaluation & development

SANDBLASTERS INC, SAUKVILLE, WI

Office Manager, Dec 2014 – Dec 2017

- Oversaw office operations and records management
- Coordinated and directed preparation of annual budget, financial forecasts & fiscal reporting
- Wrote and implemented safety procedures, standard operating procedures and employee handbook
- Oversaw insurance policies and claims, contracts & compliance
- Assisted general manager and company owner with strategic planning and financial forecasting

ANTOINE, HOEFT & EBERHARDT S.C., PORT WASHINGTON, WI

Legal Assistant, Aug 2014 – Dec 2014

- Organized, classified and maintained collection of client files
- Assisted attorneys with legal research, background checks and preparing documents for trial

VILLAGE OF SAUKVILLE, SAUKVILLE, WI

Circulation Services – Oscar Grady Public Library, Jan 2013 – Aug 2014

Teen & Adult Services – Oscar Grady Public Library, Feb 2010 – Jan 2013

- Oversaw operations of the circulation desk & assisted with writing and implementing efficient circulation and library procedures
- Collected statistics, prepared and presented reports for Library Director and Library Board regarding library services, statistics and developments
- Managed adult materials budgets

CITY OF MEQUON, MEQUON, WI

Patron Services Associate – Frank L. Weyenberg Public Library, Jan 2008 – Feb 2010

- Provided reference and reader’s advisory services at reference desks
- Assisted library patrons with computers and other electronic resources
- Assisted Librarians with collection development and purchasing

VILLAGE OF GRAFTON, GRAFTON, WI

Library Assistant – USS Liberty Memorial Public Library, Sept 2006 – Dec 2012

Library Page – USS Liberty Memorial Public Library, Aug 2003 – Aug 2006

- Assisted library patrons with locating and requesting materials
- Processed new and damaged materials when needed
- Shelled materials, straightened collection when needed and kept library displays organized

COMMUNITY
INVOLVEMENT

Wisconsin Association of Local Health Departments and Boards

Member 2021 – Present

National Association of City and County Health Officials

Member 2021 – Present

Wisconsin City/County Manager Association

Member 2020 – Present

Eastern Shores Library System Shared Library Automation Committee for Circulation Services

Member 2013 – 2014

Character Counts Committee of Port Washington

Member 2010 – 2013

EDUCATION &
CERTIFICATIONS

VALDOSTA STATE UNIVERSITY – VALDOSTA, GA

Masters of Public Administration, 2019

Concentration: Public Sector Management

UNIVERSITY OF WISCONSIN – MILWAUKEE, WI

Bachelors of Science in Information Resources, 2009

SAFE KIDS WORLDWIDE

National Child Passenger Safety Technician Certification, 2017 – Present

Attachment: Kimberly Buechler Resume (Appointment of County Health Officer)

Ozaukee County Board

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DEPARTMENT: Administrator
DIRECTOR: Jason Dzwiniel
PREPARER: Julie Winkelhorst

Agenda Summary May 2022 Appointments/Reappointments

EXECUTIVE COMMITTEE OF THE COUNTY BOARD

Schlenvogt, Melotik, Wolf, Nelson, Holyoke, Irish

2022

STANDING COMMITTEES OF THE COUNTY BOARD

FINANCE

Melotik, Larson, Winker, Stelter, Hagen

HEALTH & HUMAN SERVICES

Irish, Clark, Rishel, Whitworth, Watts

NATURAL RESOURCES

Holyoke, Jobs, Ross, Matera, Schoessow, FSA Committee Member Mark Hilgendorf

PUBLIC SAFETY

Nelson, Haas, Foy, Maguire, Krane

PUBLIC WORKS

Wolf, Grabow, Richart, Strom, Godden

The first named member shall be designated the Chairperson

The second named member shall be designated the Vice-Chairperson

STATUTORY COMMITTEES

AGING & DISABILITY RESOURCE CENTER BOARD

Reappoint S. Scott Rishel

Term expires June 30, 2024

COUNTY TRAFFIC SAFETY COMMISSION

Reappoint Richard Nelson and Thomas Grabow

JOINT WASHINGTON OZAUKEE BOARD OF HEALTH:

Reappoint Donald Clark

Term expires April 21, 2023

LOCAL EMERGENCY PLANNING COMMITTEE

Reappoint David Haas, Brad Arndt, Terry Hoffman, Kim Buechler (John Hanan, Alternate), Mark D. Mitchell, George A. King, Richard Nelson, Ron Zabransky, Scott Ziegler, Andy M. Paulus, Timothy Maguire, Justin Rundle, Lisa Curtis

SPECIAL APPOINTMENTS OF THE COUNTY BOARD

EAST WISCONSIN COUNTIES RAILROAD CONSORTIUM

Reappoint Marty Wolf and Thomas Winker

RADIO SYSTEM USER GROUP

Reappoint Richard Nelson

VILLAGE OF BELGIUM JOINT REVIEW BOARD

Reappoint Thomas Winker

VILLAGE OF FREDONIA JOINT REVIEW BOARD

Reappoint Joshua Haas

VILLAGE OF GRAFTON JOINT REVIEW BOARD

Reappoint Thomas Richart

VILLAGE OF SAUKVILLE JOINT REVIEW BOARD

Reappoint Donald Clark

VILLAGE OF THIENSVILLE JOINT REVIEW BOARD

Reappoint Rob Holyoke

CITY OF MEQUON JOINT REVIEW BOARD

Reappoint Michelle Godden

CITY OF PORT WASHINGTON JOINT REVIEW BOARD

Reappoint Richard Nelson

WISCONSIN PROPERTY ASSESSED CLEAN ENERGY (PACE) COMMISSION BOARD OF DIRECTORS

Reappoint David Larson