

## **NOTICE OF MEETING**

ILS COMMITTEE

**Tuesday March 26, 2019 10:00 am**

West Bend Community Memorial Library  
BI Room 1<sup>st</sup> Floor  
630 Poplar St.

Online Meeting

Please join the meeting by clicking on this link:

<http://go.teamviewer.com/v11/m86790270>

Meeting ID: m86-790-270

### **Agenda**

1. Call the meeting to order – Compliance with Open Meeting Law Requirements
2. Roll call
3. Approval of agenda
4. Approval of the minutes: February 26, 2019
5. Public comment and Correspondence
6. Old Business
  - a. Election of committee officer: Secretary
  - b. Hold Routing Sequence data update per Director's Council recommendation
  - c. Update on Recommendation to Director's Council regarding Wording of Active Request phrase for patrons in the Monarch Catalog
    - i. "There are [76] active requests for this title. You may experience a shorter wait time if your library owns this item. Press continue to place your request."
    - ii. Update wording of the above phrase to adjust for ""Continue" instead of "Confirm" buttons on Monarch Catalog vs Monarch2go app
7. New Business
  - a. Definition of ILS Committee Guidelines/mission statement
  - b. Do Large Print and Blu-Ray formats fall under the Collection Management Standards?
  - c. Adding the phrase noted in agenda item #7B to the main page of the Monarch Catalog
  - d. Update on Polaris Software Future Directions planned - Alison
  - e. Ideas for future discussion/consideration by the committee
8. Other Business
9. Next meeting, April 23, 2019?
10. Adjourn