

The Public Safety Committee met in Room 240 at the Justice Center.

Present: Supervisors Szatkowski, Niehaus, Slater, Curtis, Walker, and Meyer. Staff: County Administrator Meaux, Captain Guss, District Attorney Gerol, and County Clerk Winkelhorst.

Call to Order/Proper Notice/Adoption of Agenda: Meeting called to order by Chairperson Szatkowski at 8:30AM. Assurance that the meeting was properly noticed, so noted by Ms. Winkelhorst. Motion made by Supervisor Meyer, seconded by Supervisor Niehaus to adopt the agenda as presented. All members present voting aye. Motion carried. (6-0)

Public Comments/Correspondence/Communications: There were none.

Approve Minutes from the December 8, 2011 Meeting: Motion made by Supervisor Walker, seconded by Supervisor Meyer to approve the December 8 minutes as submitted. All members present voting aye. Motion carried. (6-0).

Coroner:

Management/Financial Report: The report was included in the packet. There were no further questions.

District Attorney:

Management/Financial Report: Mr. Gerol provided an update on the financial report noting that in July the overall numbers were trending down about 20%. This was consistent with what was seen statewide in the district attorney's offices. As expected it turned around at year end with numbers down 8-10%. An update was given on a possible shortfall at the State with funding for the Victim Witness program.

8:34AM Sheriff Straub, Captain Johnson and Clerk of Courts M. Mueller joined the meeting.

Supervisor Slater thanked Mr. Gerol and Captain Guss for leading the First Friday Forum on the concealed carry issue.

Chairperson Szatkowski reverted back in the agenda for a report from the Clerk of Courts.

Clerk of Courts:

Management/Financial Report: Ms. Mueller stated that interviews were conducted for the Circuit Court Commissioner position and narrowed down to three candidates. It is expected to have the position filled in the next 10 days. Supervisor Meyer further commented that there were 25 people that applied and 14 qualified candidates were interviewed.

Ms. Mueller distributed the new video conferencing brochures. Discussion on the use of video conferencing.

Sheriff's Department:

Action Items:

Review/Approve Request to Fill Office Assistant III, OPEIU, 37.5 hrs weekly, Pay Grade 5: Sheriff Straub explained that this position is vacant due to a retirement. There has been a reduction in clerical staff over the years by several positions and there is a need to fill this position.

Motion made Supervisor Meyer, seconded by Supervisor Niehaus to approve the request to fill the Office Assistant III, OPEIU, 37.5 hrs weekly, pay grade 5 position. All members present voting aye. Motion carried. (6-0) This will move forward to the Finance Committee for final approval.

Review/Approve Corporal Designations per Memorandum of Understanding: Sheriff Straub explained that the designation of certain deputy sheriffs as corporals came about when the department was going through the process of reviewing sworn versus correction officers. One

of the ways to maintain continuity was in appointing a corporal to be the assistant to the shift sergeants in the jail. A sergeant and a corporal would be responsible for running the day to day operations of the jail.

An opportunity was recognized as a jail sergeant recently retired. The jail sergeant position was transferred to patrol and replaced with three corporals; one assigned to each shift, and assigned to a specific sergeant to help run those shifts seven days a week. By shifting the sergeant position to patrol it will give nearly 24/7, 365 days' supervision which will eliminate a considerable amount of overtime. Overall this will be cost neutral and will provide greater management, efficiency and accountability.

Sheriff Straub further stated that it is his intention to appoint the corporal in consultation with the sergeants. This is not a promotion but rather a job assignment. The union has agreed with this plan. These positions will be lead shift workers responsible to the shift sergeant. Deputy Sheriffs that are appointed as corporals would be compensated at one dollar per hour for a total annual cost of \$8,119.00 but will provide a potential savings of \$8,434.00 in shift commander overtime paid.

Motion made by Supervisor Meyer, seconded by Supervisor Walker to approve the appointment of corporals by the Sheriff and to reflect the change in the Ozaukee County Policy & Procedure Manual through a resolution. All members present voting aye. Motion carried. (6-0) This will move forward to the Finance Committee.

9:05AM Secretary to the Sheriff Lazar joined the meeting.

Management/Financial Reports:

Sheriff's Report: Sheriff Straub recognized Captain Guss's upcoming retirement. The committee and staff extended their congratulations. Sheriff announced that Jeff Taylor will be promoted to Captain.

Management/Financial Reports: Although the year end is not final, Sheriff Straub noted that it is expected that the department will end up with a \$200,000 deficit due to retirements and reduction in boarding revenue. There is approximately \$350,000 in a revenue fund that was created by and for boarding that will offset the deficit for this year.

Sheriff Straub stated that the state inmates are no longer housed at the county and federal inmates are down from 80 to about 15-20. Unless this can be turned around the budget shortfall for 2012 will be larger. Discussion on the boarding revenue, adjustments that have been made in the department, and the different options and adjustments that will be reviewed as the county moves forward.

Training and Conference Reports: Reports were submitted and approved for December 2011.

Emergency Management Director's Report: Included in reports. There were no further questions.

Motion made by Supervisor Meyer, seconded by Supervisor Niehaus to enter into closed session pursuant to section 19.85(1)(c) of the WI State Statutes. Roll call vote was taken. All members present voting aye. Motion carried. (6-0)

CLOSED SESSION –Pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the Purpose of Conducting Lieutenant Promotion Interviews: Entered into closed session at 9:40AM. Present: Sztakowski, Niehaus, Walker, Slater, Meyer, Curtis, Johnson, Straub, Guss, and Lazar.

Interviewing for the position was: Detective Christy Knowles, Sgt. Kristopher Martin and Detective DeMaine Milbach.

10:45AM Supervisor Slater excused.

Motion made by Supervisor Curtis, seconded by Supervisor Niehaus, to reconvene into open session. All members present voting aye. Motion carried. (5-0)

OPEN SESSION: Entered into open session at 10:50AM. Present: Szatkowski, Niehaus, Walker, Meyer, Curtis, Johnson, Straub, Guss and Lazar.

Action Item:

Review/Approve Certification of Lieutenant Promotion Eligibility List: The ranking on the promotional list is as follows:

- #1 DeMaine Milbach
- #2 Christy Knowles
- #3 Kristopher Martin

Motion made by Supervisor Niehaus, seconded by Supervisor Meyer to approve certification of the eligibility list for promotion to the position of Lieutenant. All members present voting aye. Motion carried. (5-0)

Next Meeting Date: Thursday, February 9, 2012, at 8:30AM

Adjournment: Motion made by Supervisor Meyer, seconded by Supervisor Niehaus to adjourn. All members present voting aye. Motion carried. (5-0)

Meeting adjourned at 10:53AM

Julianne B. Winkelhorst, County Clerk
Michele Lazar, Secretary to the Sheriff